



संस्थापन सेवाएँ (विंग'अ') / Establishment Services (Wing 'A')  
भारतीय प्रौद्योगिकी संस्थान रुड़की / Indian Institute of Technology Roorkee  
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No. IITR/ES(Wing 'A')/4499 /E-4759

Dated: 20<sup>th</sup> Dec., 2019

### NOTIFICATION

On the recommendation of the Senate, the Board of Governors in its 58<sup>th</sup> meeting has approved the enclosed policy on academic ethics including the constitution of an Institute Academic Ethics Committee (IAEC).

The Chairperson IAEC will be responsible for creating awareness among students and staff by conducting regular seminars, workshops etc., on plagiarism. He/she will also be instrumental in preparing policy documents for the consideration of Senate/Board, as and when required. He/she may co-opt additional members as and when required.

Prof. B.S.S. Daniel, Department of Metallurgical & Materials Engineering is hereby appointed as Chairperson of the Institute Academic Ethics Committee (IAEC) for a period of one year.

In case any academic ethics violation is reported, the Director will constitute a three or four members committee to inquire into the complaint. Apart from the Chairperson IAEC, the Committee will consist of

1. One subject expert from the Department – Member
2. One expert from another Department – Member
3. One expert from another Institute – Member (optional)

Prof. B.S.S. Daniel,  
Deptt. of Metallurgical & Materials Engineering

  
Prashant Garg  
Registrar

Encl: Appendix.

Copy to:-

1. students@iitr.ac.in,
2. staff@iitr.ac.in
3. Channel-i

## Plagiarism Policy of the Institute


### Preamble

An academic work receives its due recognition only if it reflects integrity and responsible behaviour. Honesty is the foundation of any sort of academic activity. Therefore, it is expected that the academic activities conducted/performed in IIT Roorkee are fundamentally based on this principle. Whatever may be the sort of adverse situation or constraints, IIT Roorkee expects faculty members/students to follow an acceptable path to accomplish the targets with honesty and academic integrity. The challenging part of academic writing is to build on the work done by others to create something original from it. Acknowledging the use of ideas, phrases and words of others not only helps one to maintain integrity but also upholds the standard of the Institute.

### Plagiarism

Plagiarism is easy to define, sometimes difficult to understand but at the same time it can be avoided. Plagiarism is often considered as owning of others ideas, conclusions, code, data, design, figure, etc., without their permission or due acknowledgement. Self-plagiarism occurs when the same work or a significant part of the work is reproduced again. The extent and type of plagiarism can be variable and sometimes it can also be unintentional, however, it is unacceptable. IIT Roorkee observes "zero tolerance" against those indulging in plagiarism. Indulgence in plagiarism is a serious offense and can lead to severe irreparable consequences for the individual and the institution as a whole. This may also invite actions and sanctions as appropriate.

Students must check their reports/papers/theses for plagiarism using the dedicated software made available prior to submission. Students should not use unethical means to bypass the plagiarism software and should understand the consequences. Faculty members should ensure that the theoretical and experimental methods, data collection and data storage are in accordance with the standard acceptable practices. Also, they are required to examine the report/paper/thesis carefully. All the faculty members and students should learn and adopt acceptable writing and publishing practices, and the Institute shall, wherever necessary, impart the required training.

  
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## **Actions against unethical academic conduct**

When plagiarism is detected in a publication, it must be corrected immediately by publishing a retraction/correction/revision by the authors. The concerned report and thesis must be withdrawn and resubmitted after appropriate correction. Deliberate and/or serious forms of plagiarism may attract strict punitive actions from the Institute.

The committee recommends that the Director appoints a senior faculty member capable of handling conflicting situations as the Chairperson of a one-member Institute Academic Ethics Committee (IAEC). The Chairperson will be responsible for creating awareness among students and staff by conducting regular seminars, workshops etc., on plagiarism. He/she will also be instrumental in preparing policy documents for the consideration of Senate/Board, as and when required. He/she may co-opt additional members as and when required. When an academic ethics violation is reported, the Director will constitute a three or four members committee to inquire into the complaint as follows:


- Chairperson, IAEC
- One subject expert from the Department – Member
- One expert from another Department – Member
- One expert from another Institute – Member (optional)

Experts from other institutes may be chosen from the Board/Senate approved list. For the constitution of the above committee, suggestion from the Head of the concerned department may be sought.

After a thorough investigation, IAEC will recommend appropriate actions considering the nature and level of violation. If an action is recommended against only a student, the recommendation of IAEC will be placed before the Senate and for faculty, the recommendation will be placed before the BoG, for consideration.

## **Reference**

- (1) National Policy on Academic Ethics,  
[http://psa.gov.in/sites/default/files/pdf/Draft\\_National\\_Policy\\_on\\_Academic\\_Ethics.pdf](http://psa.gov.in/sites/default/files/pdf/Draft_National_Policy_on_Academic_Ethics.pdf)

  
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