



शैक्षणिक मामले कार्यालय प्रवेश
भारतीय प्रौद्योगिकी संस्थान रुड़की
रुड़की-247 667 (उत्तराखण्ड), भारत

Prof. Naveen Kumar Navani
Dean of Academic Affairs

ACADEMIC AFFAIRS OFFICE, ADMISSION
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE-247 667 (UTTARAKHAND), INDIA

Prof. Meenakshi Rawat
Assoc. Dean, IT Sys. & Admission
Email: pgadmission@iitr.ac.in

No. PG Adm/MBA-26/Appl ID-xxxxxxx

Dated: May 2026

Application No. : xxxxxxx

Candidate Name

PROVISIONAL OFFER OF ADMISSION TO MBA PROGRAMME-2026

Dear Mr./Ms. _____,

Congratulations! You are hereby offered provisional admission to the MBA Programme 2026 under admission category <<Regular-CAT/Regular IIT-JEE>> at this Institute, subject to the following terms and conditions:

1. You are required to deposit the requisite fee online and confirm the seat. Online payment can be made by using internet banking/Debit card on or before **May 18, 2026 (11:59 p.m.) POSITIVELY** (Bank Service Charges or Payment Gateway Charges may be extra, as applicable).
2. **Institute Fee, Hostel and Mess Charges for first semester:** Rs.2,55,550/- for General/Gen-EWS/OBC-NCL Category and Rs.1,55,550/- for SC/ST/PwD category.

Procedure to deposit the Institute fee for acceptance of the offer:

Step 1: Access the link: <https://octopod.co.in/student/admission/9aa28d121b70f05abd864abdf7327dcb>

Step 2: Enter your application no. and registered email-id.

Your seat will be confirmed **AUTOMATICALLY** only after the successful payment of the Institute fee including Hostel and Mess fee. No separate acknowledgment is needed. Detailed fee structure is available at the link: <https://iitr.ac.in/Academics/Institute%20Fees.html>

In case of any query regarding:

- (i) Fee portal contact at email: feesection@iitr.ac.in
- (ii) Fee structure contact at email: aao@iitr.ac.in

Note:

- (i) If you fail to deposit the fee within the due date and time, the offer of admission will be treated as canceled, and the seat will be allotted to the next candidate on merit. No correspondence shall be entertained in this regard. The fee will not be accepted through any other mode.
- (ii) In case a student has accepted the offer and successfully paid the Institute fee but does not report for admission registration at the institute by the scheduled date, the processing fee of Rs. 1000/- will be deducted from the fee deposited by the candidate and the refundable amount and food charges, as applicable, will be refunded tentatively in 2nd week of August, 2026. No early request for a refund will be entertained.
- (iii) In case a student has completed the admission registration for the programme and left thereafter, only the refundable amount and food charges, as applicable, will be refunded tentatively at the end of the semester. No early request for a refund will be entertained.

3. ***You are entirely responsible for proving your eligibility for admission as per the qualification etc and /or claiming reservation under any category applied for, as per Central Government rules/notifications. At any stage, if it is found that CAT registration or score is inaccurate, your candidature is liable to be canceled without any refund of the fee.***

4. It may please be noted that this admission offer is purely provisional and subject to the candidate's fulfillment of all the requirements and conditions for admission to the MBA programme, or any other rules/regulations/decisions of the Institute in this regard, failing which the candidature is liable to be canceled.
5. The Institute reserves the right to withhold the result/cancel your admission/registration at any time during your stay at the Institute if you are found guilty of submitting false information/facts.
6. Your acceptance to join the Institute will be construed as your acceptance to abide by all conditions stated above and also the rule bvs, regulations or standing orders issued by the Institute from time to time. Non-observance of any of these conditions or rules, regulations, orders etc., can lead to your disqualification/removal from the Institute.

Important Instructions:

1. You are required to complete the online admission registration during July 04-05, 2026.
2. You are required to physically report for registration along with all relevant documents on July 06, 2026 at IIT Roorkee. The classes will commence from July 16, 2026.
3. Necessary information regarding admission registration and verification of documents shall be available at: <https://iitr.ac.in/Academics/Admission%20To%20MBA%20Programmes.html>
4. Please note that producing ALL ORIGINAL documents at the verification desk is mandatory.
5. Details regarding classes and other academic schedules are available at: <https://iitr.ac.in/Academics/Academic%20Calendar.html>
6. Hostel accommodation and Mess facilities will be available during document verification. For further details, contact officedosw@iitr.ac.in

For further information, please visit the Institute and Department website regularly.

Note: No request will be entertained under any circumstances to change the date of registration, or extension in conveying acceptance of this offer or payment of fees.

With Best Wishes,

Yours sincerely

**Associate Dean
IT Sys. & Admission**