APPLICATION FORM FOR EXEMPTION FROM RESIDING IN BACHELOR STUDENT'S BHAWAN (NON-RESIDENTIAL STATUS)

To,

The Dean of Students' Welfare
I.I.T, Roorkee

Sir,

I am a registered Full-time student/Research Scholar and wish to stay with my parents/guardians, outside the campus /OR I am a self-supporting Student/Scholar and will stay with my family outside the campus/OR I am residing in married hostel with my family /OR Institute has refused to provide me any accommodation (strike off whichever is not applicable). It is, therefore, requested that I may kindly be allowed exemption from residing in the Bachelor Students' Bhawan and be allowed 'Non-Residing and Non-Dining' status for .... Semester of the session ....

The following are my particulars:-

1. Name (In Capital Letters) : ....

2. Class: Branch: B.Tech./M.Tech./M.Sc./Ph.D. Deptt...Session....................year I/II/III/IV/V

3. Present address/accommodation: Room No. .... Bhawan...
    (If already residing in the Bhawan)

4. Full time/Part time: ....   Enrolment No. ....

5. When will the room be vacated (if already residing)   Date of Vacation ....

6. Marital Status ....   7. Male/Female ....

    (a) Father's Name...   (b) Mother's Name......................................

    (c) Husband's Name (in case of married lady)   ....

8. Date of Iˢᵗ Registration of present class   ....

9. Guardian's Name (if any)   ....

10. Relationship (in case of Guardian)   ....

11. Permanent Home Address: ....

    ....

    Mobile...

    Email...

12. Address of residence where the student will be   ....

    residing or already residing and during   ....

    Non-Residential Status: ....

13. Reasons for stay outside:

14. **DECLARATION :**

    (1) I shall pay hostel charges (if any) and establishment charges during my stay outside/OR in married hostel as per Institute/CCB rules.

    (2) I hereby undertake full responsibility of my family and myself during my stay outside the campus on the address given at SL. No. 12 above which I have taken at my own responsibility. I shall be fully responsible for everything during my stay outside.

Recommended / Not Recommended

Dated..............................   Full Signature of Student

_____
(Head of Department)

....
ORDER OF THE DEAN OF STUDENTS

ALLOWED/NOT ALLOWED

Dated: _____

DEAN OF STUDENTS' WELFARE