

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE – 247 667**



**MINUTES OF THE 19th MEETING OF THE BOARD OF GOVERNORS
HELD ON 16TH JULY 2007 AT 12.00 NOON AT JAIPRAKASH
ASSOCIATES LIMITED, TAJ EXPRESS WAY PROJECT, NOIDA.**

PRESENT:

- | | | |
|----|---|-----------------|
| 1. | Sri Jai Prakash Gaur Ji | Chairman |
| 2. | Prof. S.C. Saxena, Director, IIT Roorkee | Member |
| 3. | Mr. Ajit M. Sharan, Chandigarh | Member |
| 4. | Dr. D.V. Singh, New Delhi | Member |
| 5. | Mr. Sirajuddin Qureshi, New Delhi | Member |
| 6. | Prof. H. Sinvhal, IIT Roorkee | Member |
| 7. | Prof. H.K. Verma, Dy. Director, IIT Roorkee | Special Invitee |
| 8. | Lt. Col. (Retd) A.K. Srivastava, Registrar | Secretary |

Communications for not attending the meeting were received from Mr. P. Mitra, Mrs. Sushma Berlia and Prof. D.K. Mehra.

The Chairman extended a hearty welcome to all the members, who were present for the 19th meeting of the Board of Governors.

The agenda was then taken up.

Item No. 19.1.1: To confirm the minutes of the 18th meeting of the Board of Governors held on 7th March 2007.

The minutes of the 18th meeting held on 7th March 2007 were confirmed with the following addition:

Item No.18.4.14: To consider creation of a corpus of Rs. 8.00 crores for a post-retirement medical benefit scheme for the employees of IIT Roorkee.

The Board of Governors also accepted in principle the application of the Medifare Scheme for the employees, who retired from the University of Roorkee i.e. prior to 21st September 2001. The complete and detailed financial details be worked out by the Institute in this regard, and brought before the Board of Governors for consideration.

Item No. 19.1.2 To receive a report on the action taken on the 18th meeting of the Board of Governors held on 7th March 2007.

The actions taken on the minutes of the 18th meeting of the Board of Governors held on 7th March 2007 were noted.

Item No. 19.1.3: To receive a report of the Director on the significant developments/issues since the last meeting of the Board held on 7th March 2007.

The Board appreciated the report presented by the Director highlighting the significant developments, activities and progress that had taken place since the last meeting of the Board held on 7th March 2007, with special reference to (a) Director's Academic & Administrative Activities (b) Achievements in last 12 months (June 2006 - June 2007) (c) Joint Entrance Examination-2007 (d) Honours & Awards (e) Faculty Affairs (f) Special Courses Organised (g) Conferences/ Seminars/ Workshops organized (h) Sponsored Research & Industrial Consultancy (i) MoUs (j) Students Activities (k) Staff Affairs (l) IITR Alumni Association Activities (m) New Initiatives (n) Events Organised (o) Important Visitors (p) Progress of on-going Major works (q) Acknowledgements.

Item No.19.1.4: To Report the status of implementation of the Projects sanctioned by the Ministry of HRD during the year 2003-2004 & 2004-2005.

The Board noted the Progress Report for the period from 1st April 2006 to 31.3.2007 in respect of the MHRD Projects sanctioned during the years 2003-2004 and 2004-2005.

Item No.19.2.1: Increase in number of MHRD Assistantships for Ph.D. Research Scholars over and above the existing ones.

The Finance Committee had considered the issue vide item No.17.5. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/25/2007: RESOLVED as under;

1. Four IIT Roorkee Assistantships to each of the three Centres of Excellence be provided from the forthcoming academic session i.e. 2007-08.
2. Two IIT Roorkee Assistantships be provided to the Institute Instrumentation Centre from the forthcoming academic session i.e. 2007-08.
3. 150 more IIT Roorkee assistantships be awarded from the Academic Session 2008-09 and still 150 more IIT Roorkee assistantships be awarded from the academic session 2009-10.

Expenditure on items 1 and 2 above, will be borne within the currently approved Non-plan budget of the Institute. Expenditure on item 3 above, shall be chargeable to the Plan Grant upto the end of the current Plan, where-after it would shift to the Non-plan grant.

The Board of Governors agreed with the view of Finance Committee that the amount of assistantship needs to be enhanced to attract scholars for Ph.D.

Item No.19.2.2:To consider the payment of Assistantship/Scholarship to Ph.D. Scholars of the Institute after completion of four years as recommended by the Senate.

The Finance Committee had considered the issue vide item No.17.8. The recommendations of the Finance Committee were placed before the Board of

Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/26/2007: RESOLVED THAT the issue be referred to the MHRD for approval.

Item No.19.2.3: To consider the revision of Assistantship/ Scholarship to Ph.D. Scholars of the Institute.

The Finance Committee had considered the issue vide item No.17.9. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/27/2007: RESOLVED THAT the issue be referred to the MHRD for approval.

Item No. 19.2.4: To consider the request of IDD 5th year students for fees structure of the 5th year of the IDD Courses as recommended by the Senate.

RESOLUTION No.BG/28/2007: RESOLVED THAT the same Institute fee be charged from the 5th year Integrated Dual Programmes and Integrated Postgraduate Programmes as is being charged from the final year Post Graduate students of the respective departments with effect from Academic Session 2007-2008.

Item No.19.2.5: To consider the Master Plan of the Saharanpur Campus of the Institute.

RESOLUTION No.BG/29/2007: RESOLVED THAT the Master Plan of the Saharanpur Campus of the Institute as given at **Appendix 'A'** be approved.

Item No.19.2.6: To consider the Preliminary estimates for the under-mentioned works:

- (a) Extension of Malviya Bhawan Mess at DPT Saharanpur Campus.**
- (b) Renovation of Auditorium at DPT Saharanpur Campus (Providing powder coated Galvalume sheets on roof and perforated Galvanised Steel False Ceiling).**

The Finance Committee had considered the issue vide item No.17.11. The recommendations of the

Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/29/2007: RESOLVED THAT the under-mentioned works be awarded to the U.P. Rajkiya Nirman Nigam and M/S Lloyd Insulations (India) Limited at a cost of Rs.46.00 lacs and Rs. 17.11 lacs, respectively, as per the details given below, on the basis of the estimates submitted by them:

Sl. No.	Works	Name of the agency	Estimated Cost (Rs. in Lacs)
1.	Extension of Malviya Bhawan Mess at DPT Saharanpur Campus	U.P. Rajkiya Nirman Nigam	46.00
2.	Renovation of Auditorium at DPT Saharanpur Campus (Providing powder coated Galvalume sheets on roof and perforated Galvanised Steel False Ceiling, as per the rates quoted by M/S Lloyd Insulations (India) Limited, for the renovation of the SWP Hangar at the Roorkee Campus.	M/s Lloyd Insulations (India) Limited	17.11

Item No.19.2.7: To consider the Preliminary estimates for the under-mentioned works:

- (a) Extension of M.R. Chopra Bhawan, IIT Roorkee**
- (b) Extension of Building of Institute Instrumentation Centre (IIC).**

The Finance Committee had considered the issue vide item No.17.12. The recommendations of the Finance Committee were placed before the Board of

Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/30/2007: RESOLVED THAT the under-mentioned works be awarded to the U.P. Rajkiya Nirman Nigam at a cost of Rs.10.14 lacs and Rs.29.89 lacs respectively, as per the details given below on the basis of the estimates submitted by them:

Sl. No.	Works	Name of the agency	Estimated Cost (Rs. in Lacs)
1.	Extension of M.R. Chopra Bhawan, IIT Roorkee	U.P. Rajkiya Nirman Nigam	10.14
2.	Extension of Building of the Institute Instrumentation Centre (IIC)	U.P. Rajkiya Nirman Nigam	29.89

Item No.19.2.8: To consider the Estimates for the proposed construction works to be carried out in the Institute Campus due to expected increase in intake of the students and normal plan activities.

The Finance Committee had considered the issue vide item No.17.13. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/31/2007: RESOLVED THAT the under-mentioned works be awarded by the Institute only after grants are received for this purpose from the MHRD, to the National Building Construction Corporation Ltd. (NBCC) and the U.P. Rajkiya Nirman Nigam at the cost noted against the respective works, on the basis of the estimates submitted by the two agencies:

Sl. No.	Works	Name of the agencies	Estimated Cost (Rs. in Lacs)
1.	New Multistoried Boys Hostel (Seats 650) near AHEC	National Building Construction Corporation Ltd.	2,576.00
2.	Multistoried 'A' category residences in Civil Lines (56 Nos.).	National Building Construction Corporation Ltd.	1,466.00
3.	Multistoried Building for Biotechnology Department, Other Centres, etc.	National Building Construction Corporation Ltd.	1,872.00
4.	Lecture Hall Complex behind Department of Management Studies & the New Library Building	National Building Construction Corporation Ltd.	1,341.00
5.	Extension of the Cautley Bhawan Hostel (Double Seated 72 Rooms).	U.P. Rajkiya Nirman Nigam	217.05
6.	Extension of the Jawahar Bhawan Hostel (Single Seated 94 Rooms)	U.P. Rajkiya Nirman Nigam	182.33
7.	Extension of the M.R.Chopra Bhawan and Azad Wing (Suites 48).	U.P. Rajkiya Nirman Nigam	232.88
8.	Extension of the Ghananand Pandey Hostel (Suites 80).	U.P. Rajkiya Nirman Nigam	397.87
9.	'C' Category Residences (64 Nos.)	U.P. Rajkiya Nirman Nigam	498.60
10.	'D' Category Residences (80 Nos.)	U.P. Rajkiya Nirman Nigam	297.08
11.	Extension of the Continuing Education Guest House	U.P. Rajkiya Nirman Nigam	147.75
12.	Extension of the Continuing Education Office.	U.P. Rajkiya Nirman Nigam	28.87
13.	Covering of open drains.	U.P. Rajkiya Nirman Nigam	95.39
14.	Extension of the AHEC Building	U.P. Rajkiya Nirman Nigam	56.18

The phasing of the above works may be done appropriately by the Institute.

Item No. 19.3.1: To consider the guidelines & procedure for awarding the Professorial Chairs.

RESOLUTION No.BG/32/2007: RESOLVED THAT the guidelines & procedure for awarding the Professorial Chairs as given at **Appendix 'B'** be approved.

Item No. 19.3.2 To consider amendment to the existing statutes in regard to re-employment of teachers after their superannuation.

RESOLUTION No.BG/33/2007: RESOLVED THAT the amendments in Statute 14(2) as under and rules to implement the G.O. No. F.No. 23-8/98-TS-I dated 14th May, 2007 as given at **Appendix 'C'** be referred to the MHRD for approval:

Recommended Statute 14(2)
(Amendments/ additions in italics)

Subject to the provisions of the Act and the Statutes, all appointments to such posts under the Institute shall ordinarily be made on probation for a period of one year after which period the appointee, if confirmed, shall continue to hold his office subject to the provisions of the Act and the Statutes, till the end of the month in which he attains the age of superannuation as decided by the Council and/or the Central Government from time to time.

Provided that where the Board considers that in the interest of the students and for the purpose of teaching and/or guiding the students registered for the Ph.D. programme, any member of the academic staff should be re-employed, it may reemploy such a member till the end of the semester or the academic session as may be considered appropriate in the circumstances of each case.

Provided further that where it becomes necessary to reemploy any such member, (*other than teachers*) beyond the end of the semester or academic session as the case may be, the Board may, with the previous approval of the Visitor, reemploy any such member for such period as may be deemed necessary

and in no case exceeding the end of the academic session in which he attains the age of 65 years. Provided also that in no circumstances such member shall be re-employed for any purposes other than those of teaching and guiding the students registered for the Ph.D. programme

Notwithstanding anything provided above, the reemployment of a teacher (viz. Assistant professor, Associate Professor and Professor) who was holding a regular teaching position, or who is currently holding a regular teaching position in the Institute, shall be regulated by the rules framed by the Board from time to time, in accordance with the decision of the Council and/or the order of the Central Government, as the case may be.

Item No.19.3.3 To consider the issue of the requests from retiring or retired faculty members for permanent issue of the T&P items procured from their Professional Development Fund (PDF), during service.

RESOLUTION No.BG/33/2007: RESOLVED THAT the issue be re-examined as to what items of T&P may or may not be permanently given to the retired or retiring faculty members, out of the items procured from their Professional Development Fund, during service.

Item No. 19.3.4 To consider the difficulties arising out of change of Principal Investigator very early during the conduct of project.

RESOLUTION No.BG/34/2007: RESOLVED THAT no retiring faculty member be allowed to submit a project as Principal Investigator (PI), if its duration extends to one year or more beyond his/her date of retirement, or if more than half of the proposed duration of the project falls beyond the date of retirement of the PI. However, the PI will relinquish the position of PI, following Section 4.11 of guidelines for sponsored research projects as approved by BOG vide resolution No. BG/01/2003 dated 1st March 2003.

The Board **FURTHER DECIDED THAT** in exceptional circumstances, the Director may allow a retiring faculty member to continue work as PI if he is continuing to serve the Institute in some other capacity.

Item No. 19.3.5: To consider the Conduct Rules for the employees of the Indian Institute of Technology Roorkee.

RESOLUTION No.BG/35/2007: RESOLVED THAT the Conduct Rules for the employees of the Indian Institute of Technology Roorkee as given at **Appendix 'D'** be approved.

Item No. 19.3.6: To consider the Vacation and Leave Rules for the employees of the Indian Institute of Technology Roorkee.

RESOLUTION No.BG/36/2007: RESOLVED THAT the Vacation and Leave Rules for the employees of the Indian Institute of Technology Roorkee as given **Appendix 'E'** be approved.

Item No. 19.3.7: To consider the Medical Attendance & Treatment Rules for the employees of the Indian Institute of Technology Roorkee.

RESOLUTION No.BG/37/2007: RESOLVED THAT the Medical Attendance & Treatment Rules for the employees of the Indian Institute of Technology Roorkee as given at **Appendix 'F'** be approved.

Item No. 19.3.8: To consider the guidelines for (a) appointment of Emeritus Fellow, and (b) appointment of Faculty on Contract/ Visiting Faculty in the Indian Institute of Technology Roorkee.

RESOLUTION No.BG/38/2007: RESOLVED THAT the guidelines for (a) appointment of Emeritus Fellow, and (b) appointment of Faculty on Contract/ Visiting Faculty in the Indian Institute of Technology Roorkee as given at **Appendices 'G' and 'H'** respectively be approved.

Item No. 19.4.1 To consider and approve the contribution of the Institute regarding reimbursement of railway fare to the candidates called for interview/ discussion/ presentation and such other purposes for the various faculty positions in the Institute.

The Finance Committee had considered the issue vide item No.17.4. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/39/2007: RESOLVED THAT the contributions of the Institute towards reimbursement of fare to the candidate called for interview, discussion/ presentation and such other purposes for the various faculty positions and equivalent posts at IIT Roorkee be regulated as per his/ her entitlement in the parent office, the minimum admissible being second class (AC) rail fare.

मद सं०: 19.4.2:

श्री किशन सिंह, सेवानिवृत्त दफ्तरी के संस्थान आवास सं० 147/185 विकास नगर मे अनुमन्य अवधि से अधिक समय तक रहने के लिये बढ़ा लाईसेंस शुल्क वसूल न किये जाने हेतु प्रस्तुत दया याचिका पर विचार करने के सम्बन्ध मे।

संकल्प सं० बी०जी०/40/2007: पारित किया कि श्री किशन सिंह से वसूल किया गया बढ़ा 50 गुणा लाईसेंस माफ कर 2 गुणा लाईसेंस शुल्क पर दिनांक 1.12.2006 से 28.2.2007 तक रहने की अनुमति कार्योत्तर (ex-post facto) प्रदान की जाती है।

Item No. 19.4.3 To consider conversion of Extra Ordinary Leave (EOL) without pay in to deputation in respect of Dr. M.L. Dewal, Assistant Professor, Electrical Engg. Department.

RESOLUTION No.BG/41/2007: RESOLVED THAT the request of Dr. M.L. Dewal for conversion of his EOL into deputation be not accepted. The Board **FURTHER DECIDED** that Dr. M.L. Dewal should come back to the Institute and re-join his duties on the expiry of his present EOL period.

Item No. 19.4.4: To consider the issue of excluding the post of Deputy Registrar (Audit and Accounts) from the grouping with other Administrative posts for the purpose of reservation.

RESOLUTION No.BG/42/2007: RESOLVED THAT the post of Dy. Registrar (Audit and Accounts) be excluded from the grouping with the other Administrative posts for the purpose of reservation, as it is a single cadre post and be filled on deputation basis or by regular selection.

Item No. 19.4.5: Creation of eight positions of Scientific Officers Grade-II/I in the Institute Instrumentation Centre, IIT Roorkee.

The Finance Committee had considered the issue vide item No.17.10. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/43/2007: RESOLVED THAT instead of Scientific Officers, eight Technical Officers Grade-II/I be recruited against the vacant positions in Technical Cadre in the Institute to meet the needs of Institute Instrumentation Centre and other Departments/ Centres. It was further decided that these positions may be filled through open selection/ internal promotion. The qualifications will be as under:

BE/M.Sc. or equivalent degree in the relevant subject.

Item No.19.4.6 To consider the report of Re-pooling Committee for revision of License fee of the Institute residences at Saharanpur Campus.

The Finance Committee had considered the issue vide item No.17.7. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION No.BG/44/2007: RESOLVED THAT the report of the Re-pooling Committee for revision of License fee of the Institute residences at Saharanpur

Campus as given at **Appendix 'I'** be approved w.e.f. 1st August 2007.

Item No. 19.4.7: To consider the recommendations of Deans' Committee for Constitution of Medifare Committee.

RESOLUTION No.BG/45/2007: RESOLVED THAT the under-mentioned composition of the MEDIFARE Committee be approved:

- | | |
|--|--------------------|
| (a) Dy. Director | - Chairman |
| (b) Dean (Administration) | - Member |
| (c) Dean of Faculty Affairs | - Member |
| (d) Dean (Finance & Planning) | - Member |
| (e) President, Faculty Forum | - Member |
| (f) President, Officers Forum | - Member |
| (g) President, Employees Union | - Member |
| (h) Chairman, Hospital
Advisory Committee | - Member |
| (i) Chief Medical Officer | - Member |
| (j) Registrar | - Member Secretary |

Item No. 19.4.8: To consider the recommendations of the Dean's Committee for modifications in the constitution of the Faculty Forum of IIT Roorkee.

The issue was deferred for the next meeting of the Board of Governors.

Item No.19.4.9: To consider the revised House Allotment Rules.

RESOLUTION No.BG/46/2007: RESOLVED THAT the revised House Allotment Rules as submitted by the House Allotment Committee as given at **Appendix 'J'** be approved.

Item No.19.4.11: To consider and approve the amendments to the Ordinances framed for the Undergraduate and the Integrated Dual Degree Programmes.

RESOLUTION No.BG/48/2007: RESOLVED THAT the revised Ordinances for the Undergraduate Degree, the Integrated Master's Degree in Science and the Integrated Dual-Degree Programmes, as given at **Appendix 'K'** be approved.

Item No.19.4.12: To consider the revised semester charges to be realized from all students living in hostels.

RESOLUTION No.BG/49/2007: RESOLVED THAT the revised semester charges to be realized from all students living in hostels as given at **Appendix 'L'** be approved w.e.f. the Academic Session 2008-2009.

Item No.19.5.1: To report the Decisions/Actions taken by the Chairman, Board of Governors on behalf of the Board of Governors.

The Board ratified the approvals accorded by the Chairman, Board of Governors on behalf of the Board.

RESOLUTION NO.BG/50/2007: RESOLVED THAT the approvals accorded by the Chairman, Board of Governors on behalf of the Board, in the matters listed below, are ratified:

- (a) Proposal for signing the MoUs with the following Organizations/Institutions for cooperation to

establish an academic link between the two Institutions:

- (i) IBM CAS Bangalore
- (ii) Central Power Research Institute (CPRI) Bangalore
- (iii) Wayne State University (Detroit, Michigan, Unites States)
- (iv) Educational Multimedia Research Centre (EMMRC).

(b) Extension of contractual appointment of Sri Arun Kumar as Chief Scientific Officer (CSO) and Head, Alternate Hydro Energy Centre (AHEC) in the pay scale of Rs.18,400-22,400 for a further period of one year with effect from 1.6.2007 to 31.5.2008.

(c) Annual Account/Balance Sheet for the Financial Year 2006-07.

Noted that the Chairman, Board of Governors on behalf of the Board of Governors has approved the Balance Sheet/Statement of account for the year 2006-07 for subsequent audit by the CAG Auditors. **(refer Appendix 'M').**

(d) Extension of contractual appointment of Dr. (Ms.) Babita Sinha, Lecturer (on contract) & Dr. (Ms.) Rajshri Jobanputra, Lecturer (on contract) in the Department of Humanities & Social Sciences upto 31.12.2007.

(e) Relieving of Mr. Rakesh Mishra from the post of Deputy Registrar (Audit & Accounts) w.e.f. 19.3.2007.

(f) Recommendations of the Selection Committee held on 22.2.2007 for the posts of Associate Professor, Assistant Professor & Lecturer (on contract) in the Department of Earth Sciences.

(g) Recommendations of the Selection Committee held on 27.2.2007 for the posts of Assistant Professor & Lecturer (on contract) in the

Department of Water Resources Development & Management.

- (h)** Recommendations of the Selection Committee held on 27.2.2007 for the posts of Associate Professor & Lecturer (on contract) in the Department of Earthquake Engineering.
- (i)** Voluntary retirement of Shri Vidya Sagar, Assistant Professor, in the Department of Electronics & Computer Engineering w.e.f. 1.3.2007.
- (j)** Recommendations of the Selection Committee held on 2.3.2007 for the post of Associate Professor, Assistant Professor & Lecturer (on contract) in the Department of Electrical Engineering.
- (k)** Resignation of Dr. Sushanta Chakraborty from the post of Assistant Professor in the Department of Civil Engineering w.e.f. 29.5.2007 (A.N.)
- (l)** Implementation of the provisions of the MHRD letter No. F. No. 1-19/2006-U.II dated 23.3.2007 regarding enhanced the age of superannuation of all persons who were holding teaching position on regular employment against sanctioned posts as on 15.3.2007 from present 62 years to 65 years as per their applicability in IIT Roorkee.
- (m)** Correction in the name of Board Nominee as Dr. K.K. Saxena instead of Dr. A.K. Saxena of Humanities & Social Sciences Department, IIT Kanpur.
- (n)** Recommendations of the Institute Committee held on 16.4.2007 for appointment of Emeritus Fellow in the Department of Physics for a period of two years.
- (o)** Recommendations of the Institute Committee held on 16.4.2007 for appointment of Emeritus Fellow in the Department of Chemistry for a period of two years.

- (p)** Recommendations of the Selection Committee held on 24.4.2007 for appointment to the post of Assistant Executive Engineer (Civil) on deputation in the Construction Division, for a period of three years.
- (q)** Recommendations of the Selection Committee held on 24.4.2007 for appointment to the post of Assistant Executive Engineer (Electrical) on deputation in the Construction Division, for a period of three years.
- (r)** Extension of three years to Mr. Salek Chand, Asstt. Engineer, P.W.D., Dehradun on the post of Institute Engineer on deputation w.e.f. 28.4.2007 to 27.4.2010.
- (s)** Recommendations of the institute Committee held on 11.5.2007 for appointment as Emeritus Fellow in the Department of Earth Sciences for a period of two years.
- (t)** Recommendations of the Institute Committee held on 23.5.2007 for the appointment as Emeritus Fellow in the Department of Humanities & Social Sciences.
- (u)** Recommendations of the Institute Committee held on 23.5.2007 for the appointment as Emeritus Fellow in the Department of Hydrology.
- (v)** Recommendations of the Institute Committee held on 23.5.2007 for extension as Emeritus Fellow in the Department of Mechanical and industrial Engineering for a period of two years or upto the age of 67 years, whichever is earlier.
- (w)** Recommendations of the Institute Committee held on 23.5.2007 for the appointment as Emeritus Fellow in the Department of Water Resources Development & Management.
- (x)** Recommendations of the Institute Committee meeting held on 23.5.2007 for extension of Dr. G.C. Mishra as Emeritus Fellow in the Department of Water Resources Development &

Management for a period of two years or upto the age of 67 years, whichever is earlier.

- (y)** Recommendations of the Institute Committee held on 23.5.2007 for the appointment as Emeritus Fellow in the Department of Civil Engineering.
- (z)** Recommendations of the Institute Committee held on 23.5.2007 for the appointment as Emeritus Fellow in the Department of Mechanical & Industrial Engineering.
- (aa)** Recommendations of the Institute Committee held on 23.5.2007 for extension of Dr. N.K. Agarwal as Emeritus Fellow in the Department of Electronics & Computer Engineering for a period of two years or upto the age of 67 years, whichever is earlier.
- (bb)** Recommendations of the Institute Committee held on 24.5.2007 for appointment as Emeritus Fellow in the Department of Civil Engineering for a period of two years.
- (cc)** Resignation of Dr. (Ms.) Rajshree Jobanputra from the post of Lecturer (on contract) in the Department of Humanities & Social Sciences w.e.f 5.6.2007.
- (dd)** Extension of contractual appointment of Sri Mukesh Kumar, Scientific Officer Grade-II (on contract) in Information Superhighway Centre, for a period of one year w.e.f. 28.6.2007.
- (ee)** Extension of contractual appointment of (Mrs.) Nisha, Scientific Officer Grade-II (on contract) in Central Library, for a period of one year w.e.f. 29.6.2007.
- (ff)** Recommendations of the Selection Committee held on 28.5.2007 for the post of Professor in the Department of Electrical Engineering.

- (gg)** Recommendations of the Selection Committee held on 21.4.2007 for the post of Associate Professor in the Alternate Hydro Energy Centre.
- (hh)** Recommendations of the Selection Committee held on 11.5.2007 for the post of Professor in the Department of Metallurgical & Materials Engineering.
- (ii)** Recommendations of the Selection Committee held on 17.4.2007 for the post of Professor in the Department of Humanities & Social Sciences.
- (jj)** Recommendations of the Selection Committee held on 16.4.2007 for the post of Professor in the Department of Physics.
- (kk)** Recommendations of the Selection Committee held on 2.6.2007 for the post of Professor in the Department of Electronics & Computer Engineering.
- (ll)** Recommendations of the Selection Committee held on 16.4.2007 and 11.5.2007 for the post of Associate Professor & Assistant Professor in the Institute Instrumentation Centre.
- (mm)** Recommendations of the Selection Committee held on 17.6.2007 for the post of Professor in the Department of Mechanical & Industrial Electrical Engineering.
- (nn)** Recommendations of the Selection Committee held on 12.5.2007 for the post of Professor in the Department of Earthquake Engineering.
- (oo)** Acceptance of resignation from the post of Security Officer (On contract) of Maj. (Retd) R. K. Verma w.e.f. 15.7.2007.
- (pp)** Recommendations of the Selection Committee held on 16.4.2007 for the post of Professor in the Department of Chemistry.

- (qq)** Recommendations of the Selection Committee held on 29.5.2007 for the post of Professor in the Department of Mathematics.
- (rr)** Recommendations of the Selection Committee held on 31.5.2007 for the post of Professor in the Department of Architecture & Planning.
- (ss)** Recommendations of the Selection Committee held on 11.5.2007 for the post of Professor in the Department of Earth Sciences.
- (tt)** Approval of a panel of experts as Board's Nominees on the Selection Committees of the Non-teaching Group 'A' posts.
- (uu)** Report of the Committee for revision of remuneration/ honorarium and norms for conducting courses.
- (vv)** Appointment of Prof. H. Sinvhal as Dean (Alumni Affairs) initially for a period from 1st July 2007 to 31st December 2008.
- (ww)** Recommendations of the Selection Committee for the post of Professor in the Department of Chemical Engineering held on 16.4.2007.

Item No. 19.5.2: To report certain matters for the Information of the Board of Governors.

RESOLUTION NO.BG/51/2007: RESOLVED THAT the matters, as listed below, were noted and recorded:

- (a) Minutes of the 16th Meeting of the Finance Committee of the Institute held on 7th March 2007.
- (b) Minutes of the 18th Meeting of the Senate of the Institute held on 10th April 2007.
- (c) Enhancement in the age of Superannuation from 62 to 65 years for faculty positions in Central Technical Institutes **(refer Appendix 'N')**.

(d) Admissions for the Academic Session 2007 in Central Educational Institutions.

(e) The following faculty members were appointed as per the details given below:-

Sl. No.	Name	Designation	Department	Date
1.	Dr. Mohd. Ashraf Iqbal	Lecturer (on contract)	Civil Engg.	1.3.2007
2.	Dr. Amlendu Pathak	Assistant Professor	Electronics & Computer Engineering	2.3.2007
3.	Dr. (Ms.) Indra Gupta	Associate Professor	Electrical Engineering	6.3.2007
4.	Dr. Yogender Singh	Associate Professor	Earthquake Engineering	6.3.2007
5.	Dr. R. Krishnamurthi	Associate Professor	Earth Sciences	6.3.2007
6.	Dr. P.K. Jha	Assistant Professor	Mechanical & Industrial Engineering	22.3.2007
7.	Dr. Ashish Pandey	Assistant Professor	Water Resources Development & Management	28.3.2007
8.	Dr. Indra Vir Singh	Assistant Professor (on contract)	Mechanical & Industrial Engineering	3.4.2007
9.	Dr. Vimal Chandra Srivastava	Lecturer (on contract)	Chemical Engineering	3.4.2007
10.	Dr. Anand Joshi	Assistant Professor	Earth Sciences	4.4.2007
11.	Dr. Amit Kumar Dhiman	Lecturer (on contract)	Chemical Engineering	5.4.2007
12.	Dr. Suraj Prakash Harsha	Assistant Professor (on contract)	Mechanical & Industrial Engineering	3.5.2007
13.	Dr. Barjeev Tyagi	Assistant Professor	Electrical Engineering	4.5.2007
14.	Dr. V.A. Sawant	Assistant Professor	Civil Engineering	4.5.2007
15.	Dr. R.D. Garg	Assistant Professor	Civil Engineering	8.5.2007
16.	Dr. Rajdeep Niyogi	Assistant Professor	Electronics & Computer	18.5.2007

			Engineering	
17.	Dr. Binod Mishra	Assistant Professor	Humanities & Social Sciences	18.5.2007
18.	Dr. Kaushik Deb	Lecturer (on contract)	Civil Engineering	21.5.2007
19.	Dr. Satya Prakash Dubey	Assistant Professor	Electrical Engineering	24.5.2007
20.	Dr. Smita Jha	Assistant Professor	Humanities & Social Sciences	8.6.2007
21.	Dr. Vijay Kumar Agarwal	Professor	Chemical Engineering	25.6.2007 (AN)
22.	Dr. Sukhpal Singh	Professor	Humanities & Social Sciences	8.6.2007
23.	Dr. Rajeshwar Prasad Saini	Associate Professor	Alternate Hydro Energy Centre	25.6.2007 (AN)
24.	Dr. Mahendra Pal Sharma	Associate Professor	Alternate Hydro Energy Centre	25.6.2007 (AN)
25.	Dr. Ramesh Chandra	Associate Professor	Institute Instrumentation Centre	28.6.2007

(f) The following Faculty Members and other staff have superannuated/resigned:

Sl. No.	Name	Designation	Department	Date of superannuation/ Resignation/ Expired
1.	Shri Vidya Sagar	Assistant Professor	Electronics & Computer Engineering	1.3.2007 (Vol. Retd.)
2.	Dr. S.K. Barthwal	Associate Professor	Physics	8.5.2007 (Expired)
3.	Dr. Sushanta Chakraborti	Assistant Professor	Civil Engineering	29.5.2007 (Resigned)
4.	Dr.(Ms.)Rajshree Jobanputra	Lecturer (on contract)	Humanities & Social Sciences	5.6.2007 (Resigned)
5.	Maj.(Retd.) R.K. Verma	Security Officer on Contract	Administration	Resigned w.e.f. 15.7.2007 (AN)
6.	Sri Vinay Kumar	Asstt. Engineer	Construction Division	To be relieved w.e.f. 16.7.2007

		(Horticulture & Sanitation) on deputation		(AN) – on own request.
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(g) The following Faculty members and other staff have been brought on the regular cadre:

Sl. No.	Name	Designation	Department	Date on which brought on the Regular Cadre
1.	Dr. A.K. Saraf	Professor	Earth Sciences	27.1.2007
2.	Dr. R.G.S. Sastry	Professor	Earth Sciences	27.1.2007
3.	Dr. A.K. Sen	Assoc. Professor	Earth Sciences	27.1.2007
4.	Dr. Sandeep Singh	Assoc. Prof.	Earth Sciences	27.1.2007
5.	Dr. Mohd. Israil	Assoc. Professor	Earth Sciences	27.1.2007
6.	Dr. R. Anbalagan	Professor	Earth Sciences	30.1.2007
7.	Dr. C.P. Gupta	Asstt. Professor	Elect. Engg.	1.2.2007
8.	Dr. Y.K. Gupta	Professor	Mathematics	14.2.2007
9.	Dr. (Mrs.) Sunita Gakkhar	Professor	Mathematics	14.2.2007
10.	Dr. Shiv Prasad	Assoc.Prof.	Mathematics	14.2.2007
11.	Dr. R. Balsubrmanian	Asstt. Prof.	Mathematics	14.2.2007
12.	Dr. (Mrs.) Aditi Gangopadhyay	Asstt. Profesor	Mathematics	14.2.2007
13.	Dr. Bijan Chaudhary	Asstt. Prof.	Biotechnology	15.2.2007
14.	Dr. P.M. Pathak	Asstt. Professor	M.I.E.D.	23.2.2007
15.	Dr. I.D. Mall	Professor	Chemical Engg.	17.3.2007
16.	Dr. Basheshwar Prasad	Assoc. Professor	Chemical Engg.	17.3.2007
17.	Dr. R.P. Singh	Professor	Biotechnology	18.3.2007
18.	Dr. Kamal	Asstt. Professor	Earth Sciences	28.3.2007
19.	Dr. Rajyshree Khushu Lahiri	Asstt. Professor	Hum. & Social Sciences	20.4.2007
20.	Dr. Sanjoy Ghosh	Asstt. Professor	Biotechnology	1.5.2007
21.	Dr. A. Swaminathan	Asstt. Professor	Mathematics	3.5.2007
22.	Dr. Kailas L. Wasewer	Asstt. Professor	Chemical Engg.	18.5.2007
23.	Dr. Pramod Kumar Gupta	Asstt. Professor	Civil Engg.	25.5.2007

24.	Dr. Sanjay Palsule,	Associate Professor	Paper Technology	1.6.2007
25.	Dr. Satish Chandra	Professor	Civil Engineering	11.5.2007
26.	Dr. Pradeep Bhargava	Professor	Civil Engineering	11.5.2007

(h) The following Faculty Members have been granted Extra Ordinary Leave:-

Sl. No.	Name, Designation & Department	Period		Nature	Purpose
		From	To		
1.	Dr. G.K. Singh, Professor, Electrical Engg. Deptt.	26.12.2006	25.12.2007	Extra Ordinary Leave (E.O.L.) Without pay.	To join Middle East Tech. University , Ankara on assignment of Professor
2.	Dr. P.K. Sahoo, Assistant Professor, Mech. & Indl. Engg. Deptt.	01.08.2006	08.03.2008	Extra Ordinary Leave (E.O.L.) Without pay.	Teaching Assignment in the University of Botswana

(i) Payment of Dearness Allowance at the revised rate w.e.f. 1.1.2007.

Noted that the payment of Dearness Allowance at the increased rate to all categories of Institute's employees, as enhanced by the Government of India to all categories of Staff of Central Government from the existing rate of 29% to 35% w.e.f. 1.1.2007 vide Ministry of Finance O.M. F.No. 1 (2)/2007-E-II(B)/64 dated 22nd March 2007 had been approved by the Director and made accordingly from 1.1.2007.

(j) Action taken by the Standing Roster Committee in its meeting on 9th April 2007.

Noted that the Standing Roster Committee in its meeting held on 9th April 2007, re-cast all the

reservation rosters by applying the All India percentages and the All India lists of castes for providing reservation to the SC, ST & OBC categories, for the Group 'B' 'C' & 'D' posts, in order to attract candidates from all over India, with the proviso that for Group 'C' & 'D' posts, the candidates belonging to the region around Roorkee would be given preference, all other things being equal.

(k) Admission for the Academic Session 2007-08 in Central Educational Institutions.

Noted the contents of the Ministry of Human Resource Development, Government of India, New Delhi letter No. 14-40/2007-TS.II dated 27th April 2007 that the offer of admissions for the ensuing academic session in Central Educational Institutions shall, until further communication, be limited to the approved intake that existed during the academic session 2006-07 as per the policy of reservation prevailing for that session.

(l) Minutes of the 18th Meeting of the Senate of the Institute held on 10.4.2007.

The Board noted the Minutes of the 18th Meeting of the Senate of the Institute held on 10.4.2007.

UNDER ANY OTHER ITEMS:

Prof. S.K. Khanna, member of the Finance Committee proposed that Dean Alumni Affairs should make a presentation regarding his work plan for the next year in the next meeting of the Board of Governors.

The meeting ended with a vote of thanks to the Chair.

Items under limited circulation are excluded.

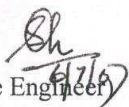
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

ROORKEE – 247 667

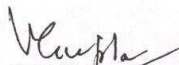
A Committee for preparing the Master Plan of Saharanpur Campus was constituted vide Notification No. 179/SC/IITR/Dean/ dated 13.10.2006. The Committee consisted of the following:


- | | |
|------------------------|----------|
| 1. Prof. J.S.Saini | Chairman |
| 2. Prof. I.M.Mishra | Convener |
| 3. Prof. S.Y.Kuklarni | Member |
| 4. Institute Architech | Member |
| 5. Prof. V.K.Gupta, | Member |
| 6. Institute Engineer | Member |

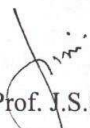
The Committee met several times, visited the Saharanpur Campus, discussed the matter with faculty members and prepared the Maser Plan. Thereafter, the Master Plan was discussed with the Director who made some suggestions for consideration of the Committee. The Committee considered these suggestions and incorporated in the Master Plan. The Master Plan has been prepared by incorporating the requirements of the Campus for the next 10 years and yet keeping enough green space in the Campus. The Committee thanks the staff of Saharanpur Campus for their cooperation and useful suggestions. The Committee notes that Prof. S.Y.Kulkarni and Dr. P.S.Chani, the Institute Architect made special efforts in visiting the Campus several times and worked very hard in finalizing the plan


(Institute Engineer)


(Prof. J.S. Upadhyaya)


(Prof. V.K. Gupta)


(Prof. I.M. Mishra)


(Prof. J.S. Saini)
Chairman.

SAHARANPUR CAMPUS IIT ROORKEE

OVERVIEW OF UPGRADED FACILITIES ACCORDING TO THE REVISED MASTER PLAN

- Teaching and Administration expanded with the proposed addition of another Block (G+5)
- An additional Technology Block provided (G+5)
- Existing library be converted in to an Academic Block - for Workshops, seminars and exams, etc.
- New library is proposed
- New Girls' Hostel for about 250 students is proposed (G+7)
- New Boys' Hostel for about 750 students is proposed (G+7)
- Sports Complex including swimming pool is proposed
- Open Air Theatre provided
- Development of a Faculty Home Complex (Guest House Facilities)
- Provision of an Engineering Complex (for infrastructural maintenance, etc.,)
- Existing students' hostel to be used for 'Married Students' Accommodation
- Provision of a Faculty Club
- Expansion of existing Academic block (Labs + Work shop) [G+1 to be expanded to G+2 subject to suitability of foundation]
- Expansion of Faculty Apartments & Staff quarters [G+1 to be expanded to G+2 subject to suitability of foundation]
- New Multistoried Faculty Apartments Complex (G+7)
- Provision of a Shopping Complex
- Expansion of the existing Dispensary (G+2)

Appendix 'B'

Minutes of the meetings of the Committee constituted by the Deans Committee for Professorial Chair in the Institute held on 24.04.2007 at 5.00 P.M. in the office of Deputy Director, IIT Roorkee.

Following were present:

- | | | | |
|----|--|---|----------|
| 1. | Prof. H.K. Verma, Deputy Director | : | Chairman |
| 2. | Prof. S. Ray, Dean, SRIC | : | Member |
| 3. | Prof. Surendra Kumar, Dean, Finance & Planning | : | Member |

The committee considered the views expressed in D.C. meeting held on April 11, 2007 at 3.00 P.M. and recommends the revised proposal as follows :

1. Award of Professorial Chair is made to honour the individuals on the basis of their academic/professional achievements and experience. Therefore, the Chair Professor/ Associate Professor shall be considered as an award and not a selection.
2. Award of Professorial Chair may be made at two levels, i.e. Professor/ Associate Professor, i.e. (name) Chair Professor / (name) Chair Associate Professor. For example, Jaypee Chair Professor, and Jaypee Chair Associate Professor.
3. Professorial Chair can be established in the Institute by Organization/Individuals of repute/Alumni/in following three ways:
 - (a) By giving one time endowment of Rs. 1.00 Crore (Endowment Category I)
 - (b) By giving one time endowment of Rs. 0.60 Crore (Endowment Category II)Expenditure on above Chairs (a & b) shall be made from the interest accrued on the endowment.
 - (c) By giving one time endowment of Rs. 0.30 Crore (Endowment Category III)
(Chair shall only be for three years) Expenditure shall be met from the endowment & so after expiry of 3 years period Chair will not exist, unless renewed by a fresh endowment.

Note: These Professorial Chairs may be awarded to any category of eligible applicants, mentioned in the Table depending upon the availability of funds.

4. Professorial Chair may be offered to individuals as mentioned below:
 - (i) Professor/Associate Professor on regular cadre working in the Institute who have been selected through normal selection process.
 - (ii) Outside Professionals on deputation serving in their Organization on pay scales equivalent to Professor/Associate Professor.
 - (iii) Retired Professionals/ Professors who served their employer prior to retirement in a scale equivalent to Professor.
5. Details of payments (Honorarium + Contingency) shall be made as given in Table. In addition, Chair professor shall be entitled to Perks as applicable to the faculty members of the Institute, to be paid for category 4(i) out of MHRD funds, and for remaining categories from the endowment received for the Chair.

6. Contingency may be used for hiring Research Fellows, secretarial services, consumables, travel (other than Conferences) etc.

7. From endowment of the Chair,

(a) Chair Professor/ Associate Professor may attend one national conference per year.

(b) Chair Professor/ Associate Professor may attend one international conference in three years.

This is in addition to MHRD Financial Assistance for Conferences, available to Category 4(i).

8. Award of Chair Professor shall be made normally for 3 years or upto 65 years of age whichever is earlier. However, he/she may also be considered for another tenure of 3 years.

9. Applicants should be less than 65 years of age and should possess clear 2 years to serve on the Chair. In the case of outstanding individuals who are physically fit, age limit may be relaxed upto 70 years of age in exceptionally meritorious cases.

10. Award Committee may consist of the following:

- | | | |
|-------|---|----------|
| (i) | Director | Chairman |
| (ii) | Two Experts from the Panel of Experts approved by BOG/ Senate of the Institute for positions in related discipline. | Members |
| (iii) | A nominee of the Donor having a status equivalent to that of Professor, if required as per MOU. | Member |

Dean, Faculty Affairs shall provide the summary of bio-data of nominees for the consideration of Award Committee

Note: Nominees may or may not be invited for discussions by the Award Committee.

Award Committee may also consider offering the award to an individual, whose nomination has not been received.

11. Nominations may be invited through advertisement in a National Daily and Institute Web-site etc. Nomination shall be accepted from self, donor of the endowment, or Head of an institution/ organization.

12. Chair Professor/ Associate Professor may be assigned by the Director to a relevant department/ center as per objectives of the Chair.

Table

Award Category	Eligible Persons	Source of pay	Honorarium in addition to Pay	Contingency	Annual Expenditure on		Remarks
					Perks, and for attending National/ International Conferences (Rs. in lacs)	Total Chair Endowments (Rs. in lacs) (approximate)	
4(i)	(a) Professor in the Institute	MHRD	Rs.20000/-pm	Rs. 20000/- pm	0.8	6.0	
	(b) Associate Professor in the Institute	MHRD	Rs.15000/-pm	Rs. 15000/- pm	0.8	5.0	
4(ii)	Outside Professionals serving in the pay scales equivalent to (a) Professor	Chair Endowment	Nil	Rs. 20000/- pm	1.0	10.0	
	(b) Associate Professor	-do-	Nil	Rs. 15000/- pm	1.0	7.0	
4(iii)	Retired Professors/Professionals who served in the pay scales equivalent to Professor	Chair Endowment	Rs.20000 p.m.	Rs. 20000/- pm	1.0	10.0	

NOTES:

- Salary shall be paid as per institute rules.
- Liability on Retirement benefits shall be paid from the endowment fund for award Category 4 (ii).
- In certain existing Chairs where the funds are insufficient, persons under Category 4(i) will be considered for the award, however Contingency and Perks will not be given.
- Chair Professor is allowed to undertake consultancy work, and sponsored research. However, in this regard, IIT Roorkee rules for regular faculty/faculty on deputation to IITR/re-employed faculty, as the case may be, shall be applicable.
- Chair Professor is entitled to leave as applicable to regular faculty/faculty on deputation to IITR/re-employed faculty, as the case may be.



17 AUG 2007

Appendix 'C'

Rules for the Re-employment of persons holding regular teaching positions in the Institute.

1. (1) These Rules shall be called the Rules for the Re-employment of Teachers, and are framed in accordance with the Statute 14(2) of the Institute incorporating the provisions of the G.O. No. F.No. 23-8/98-TS.I dated 14th May, 2007
- (2) These rules shall come into force immediately.

General

2. (1) A person who was holding a regular teaching position (viz. that of Assistant Professor, Associate Professor, Professor) may be re-employed in the interest of the students and for the purpose of teaching under-graduate/ post-graduate students and, if necessary, guiding the students registered for the Ph.D. programme.
- (2) Persons holding regular teaching positions, who have superannuated prior to fifteenth day of March, 2007 on attaining the age of 62 years but have not attained the age of 65 years, may be re-employed against vacant sanctioned posts upto the end of the academic semester in which they attain the age of 65 years.
- (3) A person holding a regular teaching position against a sanctioned post may be re-employed upto the end of the academic semester in which he/she attains the age of 70 years, against vacant sanctioned posts.
- (4) The re-employment of a teacher as envisaged in paragraphs (2) and (3) above, shall be governed by the following provisions, namely:-
 - (a) Such a person has at least one year before attaining the age of 65 years or 70 years as the case may be, for being considered for re-employment.
 - (b) Such a person is physically fit to engage in teaching and research as evidenced by the report of the Medical Committee to be constituted by the Director. The Medical Committee will consist of the Chief Medical Officer of the

Institute and two other Medical Officers to be appointed by the Director. The Chief Medical Officer shall be the Chairman of the Medical Committee.

- (c) Such a person has had a good academic performance as evidenced from his Performance Appraisals of the preceeding three years.
 - (d) No disciplinary action has been taken or is pending or is contemplated against the person.
- (5) For the purpose of reemployment, a person covered under the paras 2, 3, and 4 above, may fill-up a Proforma for Re-employment as provided by the Institute and send it to the Dean of Faculty Affairs. The Dean of Faculty Affairs shall seek the opinion of the individual members of the Professorial Committee of the concerned Department/ Centre.
- (6) The cases for re-employment shall be put-up by the Dean of Faculty Affairs to a Standing Committee for the re-employment. The Standing Committee shall consist of the following, namely:-
- (i) The Director or his nominee, who shall be the Chairman.
 - (ii) The Deputy Director,
 - (iii) Two Professors to be nominated by the Director.
- (7) The recommendations of the Standing Committee shall be considered and approved by the Chairman of the Board of Governors. The decision of the Chairman shall be reported to the next meeting of the Board of Governors.
- (8) Re-employment shall be made for a term of not more than two years in the first instance, which may be extended for further periods but upto the end of the academic semester of the year in which the person attains the age of 65 years or 70 years, as the case may be. For such an extension, the Standing Committee shall consider (i) the output of the person in teaching and/or research in the preceding 3 years and (ii) the report of fitness from the Medical Committee(as mentioned in 4(b)) above). The recommendations of the Standing Committee shall be sent to the Chairman of the Board of Governors, for his consideration and approval thereof. The decision of the Chairman shall be reported to the next meeting of the Board of Governors.

- (9) Apart from teaching and if necessary, for guiding research, a teacher on re-employment may participate in sponsored research and consultancy activities of the Institute, as per procedures and guidelines in force in the Institute.
- (10) A teacher on re-employment shall be under the administrative control of the Head of the Department/ Center concerned.

Emoluments, Perks and Facilities

- 3. (1) A teacher on re-employment shall be entitled to such emoluments as may be decided by the Board of Governors from time to time.
- (2) Such teachers shall be entitled to such perks like reimbursement towards expenses for books, telephone, etc. as may be decided by the Board of Governors from time to time.
- (3) Such teachers shall be provided accommodation in the Institute as per provisions of the House Allotment Rules, or may be allowed to stay outside the Institute. Such teachers as are not staying in the Institute may be given house rent allowance as per entitlement for the last pay drawn or its equivalent in the revised pay scale.
- (4) A re-employed teacher shall be provided all such facilities in the Department/ Centre as were available to him/her at the time of superannuation.

Termination of Re-employment

- 4. (1) The services of a teacher on re-employment can be terminated any time at one month's notice or on payment of one month's remuneration in lieu thereof, without assigning any reasons whatsoever. A teacher on reemployment may terminate his services from the Institute on his own by giving a notice of one month to the Institute or on payment of remuneration in lieu thereof. However, while terminating his services on his own, the teacher on reemployment shall fulfill his academic responsibilities of teaching and/or guiding research in that semester.
- (2) A teacher on re-employment shall be entitled to casual leave and earned leave at the rate of two and a half days per completed month of reemployment. He may be permitted such other leave of absence from the Institute as may be deemed

appropriate and necessary by the Director in the interest of the Institute.

General Service Conditions

5. (1) A teacher on re-employment shall be bound by such Rules, regulations and guidelines and Rules of the Discipline and Conduct and or any other rules, regulations framed for such purposes as may be applicable to the employees of the Institute.

CONDUCT RULES

In accordance with the Statute 27(1) read together with Statute 14(13), the Board of Governors, hereinafter referred to as Board, enacts the following Conduct Rules for the employees of the Indian Institute of Technology, Roorkee; hereinafter referred to as the Institute:

**Commencement
& Application**

- 1.(1) These rules shall come into force from such date as the Board may appoint therefor;
- (2) These rules shall apply to all employees of the Institute.

Definitions

2. In the Rules, unless the context otherwise requires:
 - (1) "Competent Authority" means
 - (i) "The Board of Governors", hereinafter referred to as Board, in the case of the Director.
 - (ii) "The Director" in the case of all other employees.
 - (2) "Members of the family" in relation to an employee includes,
 - (1) the spouse, child or step-child of such employee residing with and dependant on him/her.
 - (2) any other persons related, whether by blood or by marriage, to the employee or to such employee spouse and wholly dependant on such employee, but does not include spouse legally separated from the employee or child or step-child who is no longer in any way dependant upon him/her, or whose custody the employee has been deprived of by law.
 - (3) "Service" means service under the Institute.

General

- 3.(1) Every employee shall, at all times, maintain absolute integrity and devotion to duty and also be strictly honest and impartial in his official and administrative dealings.
- (2) An employee should at all times be courteous in his/her dealing with other employees, students and members of the public.

- (3) No employee shall indulge in verbal quarrel and/or physical fisticuffs or violent activities with any other employee or a student or a group of students/ employees or any other person. No employee shall use abusive /offensive language in letters/e-mails or in documents which may hurt the religious sentiments or otherwise of individuals. Similarly no employee shall indulge in creating or inflaming passion in individuals on the lines of gender, caste, ethnicity, creed, language, religion and culture. Indulgence in any such activity will invite disciplinary action against such employee irrespective of civil/criminal proceedings under Indian Civil/Penal Code.
- (4) An employee shall be required to observe the scheduled hours of work, during which he/she must be present at the place of his/her duty.
- (5) Unless otherwise stated specifically in the terms of appointment, every employee is a whole-time employee of the Institute and may be called upon to perform such duties, as may be assigned to him by competent authority, beyond scheduled working hours and on holidays, Saturdays and Sundays. These duties shall inter alia include attendance at meetings of committees to which he/she may be appointed by the Institute, or of which he/she is a member by virtue of his/her position.
- (6) Except for valid reasons and/or unforeseen contingencies /circumstances, no employee shall be absent from duty without prior permission of the competent authority.
- (7) No employee shall leave station, except with the previous permission of the competent authority, even during holidays, Saturdays, Sundays, leave or vacation.
- (8) Whenever leaving the station, an employee shall inform the competent authority, i.e. the Head of the Department, Director or any other officer/authority under direct control of whom the employee is working, the contact address including where he would be available during the period of his absence from station, and his/her telephone number, etc., as may be specified by the Institute from time to time.

**Unfair means &
Plagiarism**

4. (i) Every employee shall conduct himself/herself with honesty and integrity and shall not indulge in any activity, and shall not adopt any unfair means in his/her academic / research activities, publication of research papers in journals, reports/ monographs, project reports, etc., and shall not indulge in any activity which may be considered to be even remotely connected with unfair means or plagiarism. Every employee is expected to uphold the sanctity and integrity of academic/research/administrative system and the credibility of the Institute. Any report/information in regard to unfair means and plagiarism shall be considered as a violation of Code of Conduct and disciplinary action shall be initiated against the employee concerned as per rules.
- (ii) Any such report/ information on unfair means and/or plagiarism shall be promptly taken cognizance of by the Institute and such matters shall be dealt with appropriately in such manner as to uphold the highest traditions of the academic and research integrity and the credibility of the Institute.

**Taking Part in Politics
And Election**

5. (i) No employee shall take part in politics or be associated with any party or organization, which takes part in political activity, nor shall subscribe in aid or assist in any manner any political party or movement or activity.
- (ii) No employee shall canvass or otherwise interfere or use his/her influence in connection with or take part in election to any legislative body or local authority.

Provided that an employee of the Institute qualified to vote in any election of such bodies/authorities as given in (ii) above may exercise his/her right to vote, but where he/she does so, he/she shall give no indication of the manner in which he/she proposes to vote or has voted.

**Connection with Press
or Radio or Television**

- 6.(i) No employee shall, except with the previous sanction of the competent authority, own wholly or in part; and conduct or participate in the editing or managing any newspaper or other periodicals/publications/ magazines/ *websites* of general/commercial interest.

- (ii) No employee shall, except with the previous sanction of the competent authority or any other authority empowered by it in this behalf, or in the bonafide discharge of his/her duties, participate in a radio broadcast/telecast or contribute any article or write any letter either anonymously or in his own name or in the name of any other person to any newspaper or periodical.

Provided that no such sanction shall be required if such broadcast/telecast or such contribution is of a purely literary, artistic or scientific character or which is aimed at eliciting responses in the formulation of a policy which may impact on the science and technological education , research and development.

Note: Subject to the restrictions noted below, the employees are at liberty, without any sanction as contemplated in paragraph (ii) above, to publish their original scientific/ literary works and policy documents in journals / news papers/ magazines in India and abroad, or in a monograph, book, proceedings of symposia, seminars, conferences, etc.

Such articles must be confined to purely scientific or literary or policy issues and should not touch upon such matters as may affect adversely the functioning of the Institute; and they shall be free from all political tinge. Publications of articles relating to India's boundary areas and the population based on castes, tribes, religions, etc. in such areas is prohibited.

**Criticism of the
Institute**

7. No employee shall, in any radio broadcast/telecast or in any document published anonymously or in his own name or in the name of any other person or in any communication to the print or electronic media or in any public utterance, make any statement of fact or opinion,
- (i) which has the effect of an adverse criticism of any current or recent policy or action of the Institute, or
 - (ii) which is capable of embarrassing the relations between the Institute and the Central Government or any State Government or any other Institution or Organization or members of the public.

Provided that nothing in this paragraph shall apply to any statements made or views expressed by an employee in his/her official capacity or in the due

performance of the duties assigned to him or in a symposium/seminar/ conference/workshop, etc.

**Evidence before
Committee or any
other authority**

8. (1) Save as provided in sub-paragraph (3) below no employee shall, except with the previous sanction of the competent authority, give evidence in connection with any inquiry conducted by any person, committee or authority.
- (2) Where any sanction has been accorded under sub-paragraph (1) no employee giving such evidence shall criticize the policy or any action of the Institute or the Central Government or any State Government.
- (3) Nothing in the above paragraphs shall apply to Evidence given at any
- (a) inquiry before any authority appointed by the Institute, by Parliament or by a State Legislature; or
- (b) judicial or quasi-judicial inquiry; or
- (c) departmental inquiry ordered by the Institute authorities; and
- (d) Court of law

**Unauthorized
Communication
of information**

9. No employee shall, except in accordance with any general or special order of the competent authority or in the performance in good faith of the duties assigned to him/her, communicate, directly or indirectly, any official document or information to any person to whom he/she is not authorized to communicate such document or information.

Gifts

10. No employee shall, except with the previous sanction of the competent authority, accept or permit his/her spouse or any other member of his/her family to accept from any person other than relations any gift of more than a 'trifling value'. Interpretation of the term 'trifling value' shall be the same as laid down in Government Servants Conduct Rules.

**Private Trade
or Employment**

11. No employee shall, except with the previous permission of the competent authority, engage directly or indirectly in any trade or business or any private tuition or undertake

any employment / assignment with profit making non-governmental organization outside his/her official assignments.

Provided that the above restrictions shall not apply to academic and research work and consultative practice undertaken with the prior permission of the competent authority which may be given subject to such conditions as regards acceptance of remuneration, etc. as may be laid down by the Board.

**Investments, lending
and borrowing**

- 12.(1) No employee shall speculate in any business nor shall he make or permit his/her spouse or any member of his/her family to make, any investment likely to embarrass or influence him/her in the discharge of his/her official duties.
- (2) No employee shall lend money at interest to any person nor shall he/she borrow money from any person with whom he/she is likely to have official dealings.

**Insolvency, habitual
indebtedness and
criminal Proceedings**

- 13.(1) An employee shall so manage his private affairs as to avoid habitual indebtedness or insolvency. When an employee is found liable to arrest for debt or has recourse to insolvency or when it is found that a moiety of his/her salary is continuously being attached, he/she may be liable to dismissal. An employee, who becomes the subject of legal proceeding for insolvency, shall forthwith report full facts in writing to the Registrar.
- (2) An employee who gets involved in some criminal proceedings shall immediately inform the Registrar through the Head of the Department to whom he/she is attached, irrespective of the fact whether he/she has been released on bail or not.

An employee, who is detained in police custody, whether on criminal charge or otherwise, for a period longer than 48 hours, shall be deemed to have been placed under suspension with effect from the date of his/her detention by an order of the Director, Such employee shall not join his/her duties in the Institute after his discharge from police custody unless he/she has obtained written permission to that effect from the Director. Any joining

contrary to the above shall be deemed to be infructuous and to have no legal validity.

**Moveable, Immoveable
and Valuable Property**

14. Every member of the staff shall, on first appointment in the Institute service and thereafter at such intervals as may be prescribed by general or special orders of the competent authority, submit a return in such form as the Institute may decide in this behalf of all immoveable property owned, laired or inherited by him/her or held by him/her on lease or either in his/ her own name or in the name of any member of his/ her family or in the name of any other person.

**Vindication of acts
and character of
employee:**

15. No employee shall, except with the previous sanction of the competent authority, have recourse to any Court of Law or to the press for the vindication of any official act, which has been the subject matter of adverse criticism or an attack of defamatory character.

If an employee of the Institute lodges any First Information Report (F.I.R.) with the Police, he/ she should bring it to the notice of the Registrar in writing at the earliest opportunity.

Provided that nothing in this rule shall be deemed to prohibit an employee from vindicating his/ her private character or any act done by him in his/ her private capacity.

Marriage etc.

16. (1) An employee intending to marry a person who holds citizenship of another foreign country shall seek prior permission of the competent authority.
- (2) No employee who has a spouse living, shall contract another marriage without first obtaining the permission of the Board notwithstanding that a subsequent marriage is permissible under the personal and religious law for the time being applicable to him/her and violation of this rule will lead to immediate dismissal of the employee from the Institute service.

Representations

17. (a) Whenever an employee wishes to put forth any claim, or seeks redress of any grievance, he/ she must forward his/her case through proper channel to the concerned

authority only, and shall not forward his / her case or a copy of his/ her application to any higher authority, unless the lower authority has rejected the claim, or refused relief, or the disposal of the matter is delayed by more than three months. A member of the staff aggrieved by an order imposing penalty passed by the Director against him shall be entitled to prefer an appeal to the Board against the order and there shall be no further appeal from the decision of the Board, and a member of the staff aggrieved by any order passed by the Board against him inflicting a penalty on him shall be entitled to prefer an appeal to the Visitor against the order. However, such an employee is barred from taking up the same case before the Institute which has been disposed of earlier by the Board. Contravention of this provision may invite disciplinary action against the employee concerned.

- (b) No employee shall be a signatory to any joint representation addressed to the Institute authorities for redress of any grievance or for any other matter.

Duties of the Employees

18. (1)

It shall be the duty of all the employees of the Institute to faithfully perform the “Fundamental Duties” as enshrined in Article 51 A of the Constitution of India (See Appendix A).

(2)

It shall be the duty of every employee of the Institute to be gender-neutral in his/her behaviour and action, and prevent or deter the commission of acts of sexual harassment in the Institute. Unwelcome sexual advances, requests for sexual favours and other inappropriate verbal or physical conduct of a sexual nature whether between members of the same or opposite sex constitutes sexual harassment. Each employee of the Institute shall faithfully follow the policy and guidelines for prevention of sexual harassment of women and women employees at their work place as issued by the Institute from time to time as per directive of the Honorable Supreme Court of India. Any violation in respect of the above shall invite disciplinary action from the Institute and/or any other action as given in the policy and guidelines issued by the Institute.

**Punishment,
Appeals, etc.**

19. Subject to the provisions of the Institutes of Technology Act, 1961, an employee shall be governed by the service conditions as given in the Institute Statutes and other relevant rules, regarding imposition of penalties for breach of any of the above rules and preference of appeals against any such action taken against him/ her. The rules for disciplinary proceedings and imposition of penalties shall be in consonance with the CCS (CCA) rules, 1965 of the Central Government.

Interpretation

The decision of the Board on all questions relating to the interpretation of the above rules shall be final.

Appendix A

FUNDAMENTAL DUTIES AS ENSHRINED IN THE CONSTITUTION OF INDIA

51A. Fundamental Duties.-

It shall be the duty of every citizens of India-

(a) to abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;

(b) to cherish and follow the noble ideals which inspired our national struggle for freedom;

(c) to uphold and protect the sovereignty, unity and integrity of India;

(d) to defend the country and render national service when called upon to do so;

(e) to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;

(f) to value and preserve the rich heritage of our composite culture;

(g) to protect and improve the natural environment including forests, lakes, rivers and wild life, and to have compassion for living creatures;

(h) to develop the scientific temper, humanism and the spirit of inquiry and reform;

(i) to safeguard public property and to abjure violence;

(j) to strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement.

Appendix 'E'

INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE

VACATION AND LEAVE RULES

In accordance with the Statute 27(1) read together with the Statute 18, the Board enacts the following Vacation and Leave Rules for the employees of the Indian Institute of Technology , Roorkee:-

- 1** (1) These rules shall come into force from such date as the Board may appoint therefore.
- (2) The leave rules shall be applicable to all employees of the Institute, whether regular or temporary, on contract in a pay scale unless otherwise stated differently in their appointment letters/ contract, or they are governed by any other terms and conditions of service.

2. Definitions

In these rules, unless the context otherwise requires:-

- (a) "Commutated Leave" means leave as provided under paragraph 17.
- (b) "Vacation" means vacation declared during the intervening periods of two academic Semesters for the vacation employees of the Institute.
- (c) "Completed years of service" means continuous service of the specified duration under the Institute and includes periods spent on duty as well as on deputation and extraordinary leave.
- (d) "Earned Leave" means leave earned in respect of periods spent on duty.
- (e) "Half Pay Leave" means leave earned in respect of completed years of service calculated according to the provisions hereinafter contained.
- (f) "Holidays" means a holiday notified as such by the Institute.
- (g) "Leave" includes earned leave, half-pay leave, commuted leave, leave not due, and extraordinary leave.
- (h) "Leave salary" means the monthly amount paid to an Institute employee on leave.

- (i) "Sabbatical Leave" means leave granted to any member of the academic staff referred to in clause (a) of Statute 12(1) for any of the objects mentioned in the following paragraph 24.
- (j) "Leave Year" means the calendar year, i.e. the period commencing from January 1 to December 31 of the year.
- (k) "Pay" means the monthly amount drawn by an Institute employee and will include:
 - (i) Basic Pay
 - (ii) Dearness Allowance Pay
 - (iii) Dearness Allowance
 - (iv) Special Pay
 - (v) Personal Pay
 - (vi) Any other payment which may be specifically treated as pay by the Board.
- (l) "Average pay" means the average of salary of 10 calendar months prior to the month in which the leave commences. Half average pay means half of the average pay as defined above.
- (m) "Vacation employee" means that employee who is entitled to the summer and winter vacations.

3. Vacation

1. The Institute shall declare summer and winter vacations during the intervening periods of two semesters in each calendar year. The Institute may also declare a mid -semester break in each semester for the students of Bachelor's and Master's Programmes, which may be availed by the employees involved in teaching.
2. The Institute shall notify the Departments/Academic Centers in which the teachers and such other academic staff as the Institute may declare therefor, from time to time, shall be eligible to avail vacation. Such employees shall be called the Vacation Staff. The employees, other than teachers of the designated Departments/Academic Centers and such other academic staff as have been declared Vacation Staff, shall be treated as Non-Vacation staff.
3. The Institute will notify the period of the summer and winter vacations each year. The total period of the vacations so declared shall not be less than 65 days in any given calendar year. However, a member of the vacation staff cannot avail more than 65 days of vacation in a calendar year.

Provided that a member of the Vacation Staff entitled to vacation shall not be allowed to proceed on vacation and/ or leave station until he certified that he has completed all the examination and other related works assigned to him/her.

- Note :
- (i) Vacation employees can be assigned academic or administrative duties by the Controlling Officer/ Institute during the vacations.
 - (ii) Those not availing vacation shall have earned leave accrued as per rules provided hereafter.
 - (iii) Vacation may be combined with any other kind of leave.
 - (iv) During the first year of service (including the period of probation) a member of vacation staff shall not be entitled to vacation. However, such staff shall accrue earned leave on pro-rata basis as per rules given under Section 20 of the rules.

4. Right of Leave

Leave cannot be claimed as a matter of right and, when the exigencies so demand, leave of any description may be refused or revoked by the authority empowered to sanction the leave.

5. Authority empowered to sanction Leave

- (1) Applications for leave shall be addressed to the Board by the Director and to the Director by the other members of the staff.
- (2) Leave may be sanctioned by the Director or by a member of the staff to whom the power has been delegated by the Director.
- (3) The Board may sanction leave to the Director, but the Director can avail himself of casual leave on his own authority.

6. Commencement and Termination of Leave

- (1) Leave ordinarily begins from the date on which leave as such is actually availed of and ends on the day preceding the one on which duty is resumed.
- (2) Saturdays, Sundays and other holidays or the vacation may be prefixed as well as suffixed to leave, as applicable, subject to any limit of absence on leave prescribed under each category of leave.

7. Combination of Leave

Except as otherwise provided in these rules, any kind of leave under these rules may be granted in combination with or in continuation of any other kind of leave, subject to any limit on the aggregate period of absence as may be prescribed in such cases.

8. Grant of Leave beyond the Date of Retirement and in the Event of Resignation

- (1) No leave shall be granted beyond the date on which a member of the staff must compulsorily retire.

Provided that the authority empowered to grant leave may allow any member of the staff, who had been denied earned leave in whole or in part on account of exigencies of service, the whole or any portion of the earned leave so denied even though it extends to a date beyond the date on which such member of the staff must compulsorily retire.

Provided further that a member of the staff whose service has been extended in the interest of public service beyond the date of his compulsory retirement, or who has been reemployed after his superannuation may be granted earned leave as under:

- (i) During the period of extension, any earned leave due in respect of the period of such extension and to the extent necessary, the earned leave which would have been granted to him under the preceding proviso had he retired on the date of compulsory retirement;
- (ii) After the expiry of the period of extension
 - (a) the earned leave which could have been granted to him under the preceding proviso, had he retired on the date of compulsory retirement, diminished by the amount of such leave as availed of during the period of extension and
 - (b) any leave earned during the period of extension as has been formally applied for as preparatory to final cessation of his duties in sufficient time during the period of extension and refused to him on account of exigencies of public service and/ or the interest of the Institute;

- (v) In determining the amount of earned leave due during the period of extension the earned leave, if any, admissible under the preceding proviso shall be taken into account.

Note: For the purpose of this paragraph, a member of the staff may be deemed to have been denied leave only if a sufficient time before the date on which he must compulsorily retire or the date on which his duties finally cease he has either formally applied for leave and been refused it on the ground of exigencies of service or has ascertained in writing from the sanctioning authority that leave, if applied for, would not be granted on the aforesaid ground.

- (2) If any employee of the Institute resigns, he shall not be granted either prior or subsequent to his/her resignation, any leave due to his/her credit provided that the Director, may, in any case, grant leave to an employee prior to his/ her resignation if, in the opinion of the Director, the circumstances of the case justify such grant of leave.

Provided also that the Director may set-off any leave due to an employee against his/her prescribed notice period for resignation.

9. Conversion of one kind of leave into another kind

- 1. At the request of a member of the staff the sanctioning authority may convert any kind of leave including extraordinary leave, retrospectively into leave of a different kind which may be admissible as on the day on which the member of staff proceeded on leave; but the member of the staff cannot claim such conversion as a matter of right.
- 2. If one kind of leave is converted into another, the amount of leave salary and allowances admissible shall be recalculated and either the arrears of leave salary and allowances shall be paid or amount overdrawn shall be recovered, as the case may be.

10. Rejoining of Duty on Return from Leave on Medical Grounds

A member of the staff, who has been granted leave on medical grounds, shall be required to produce a medical certificate of fitness before resuming duty.

11. Rejoining of Duty before the Expiry of Leave

Except with the permission of the authority which granted the leave, no member of the staff on leave may return to duty before the expiry of the period of leave granted to him.

12. General

- (1) Leave should always be applied for and sanctioned before it is taken, except in cases of emergency and for satisfactory reasons. They shall, however, inform the Controlling Authority at the earliest of the reasons for leave of absence.
- (2) Continuous temporary service followed by permanent service without any break shall be included in permanent service for the purpose of computation of leave.

13. Kinds of Leave

- (1) The following kinds of leave shall be admissible to members of the staff:-
 - (a) Casual Leave,
 - (b) Special Casual Leave,
 - (c) Project Leave,
 - (d) Special Leave,
 - (e) Half-Pay Leave,
 - (f) Commuted Leave,
 - (g) Earned Leave,
 - (h) Extraordinary Leave,
 - (i) Maternity/Paternity Leave,
 - (j) Hospital Leave,
 - (k) Quarantine Leave,
 - (l) Leave not Due,
 - (m) Sabbatical Leave.
- (2) Casual leave, quarantine leave and holidays shall be treated as being on-duty.

14. Casual Leave

- (1) Casual leave is not earned by duty. A member of the staff on casual leave is not treated as absent from duty and his pay is not intermitted. Casual leave cannot be claimed as a matter of right and its grant is always subject to the exigencies of service and subject to a maximum of such number of days in the aggregate in a calendar year, as the Board may fix from time to time.
- (2) Casual leave may be granted at the discretion of the sanctioning authority as and when occasion arises, provided that the total period of absence including Saturdays, Sundays and other holidays intervening, prefixed or suffixed shall not ordinarily

exceed nine days at a time. Saturdays, Sundays and holidays, whether intervening, prefixed or suffixed, shall not be counted as casual leave.

- (3) Casual leave cannot be combined with any other kind of leave. However, casual leave can either be prefixed or suffixed with vacation, but not the both.
- (4) Half-day casual leave can be granted to an employee.

15. Special Casual Leave

- (1) Special casual leave, not counting towards ordinary casual leave, may be granted to a member of the staff when he is—
 - (i) summoned to serve as a Juror or Assessor or to give evidence before a court of law as a witness in a civil or a criminal case in which his private interests are not at issue;
 - (ii) deputed to attend a reference library of other institutes or conferences and scientific gatherings of learned and professional societies or a training programme in the interest of the Institute;
 - (iii) requested/ invited to act as an examiner or an expert in Selection Committees/ Assessment Committees or any other academic/ administrative committees at any other Organization/ Institution;
 - (iv) required to be absent for any research, sponsored research or consultancy;
 - (v) deputed to participate in sports events and related activities;
 - (vi) required to be absent for vasectomy or tubectomy/ laproscopy operation to the extent of 6 working days to male employees and 14 days to female employees;
 - (vii) an office bearer of a recognized union/forum and is required to participate in a meeting/ activity of the union/forum;
 - (viii) required to be absent for any other purposes approved by the Director/ Board of Governors.
- (2) The periods of such leave, as given in sub-section (1) (i) to (1) (viii) admissible in a calendar year, shall ordinarily not exceed fifteen days but should, however, be sufficient to cover the period of absence necessary. The conditions under which such leave will be granted, will, if necessary, be laid down by the Board.

16. Project Leave

A member of the staff may also be granted Project leave for an additional period not exceeding fifteen days in a calendar year for execution of consultancy work or a sponsored research project.

17. Special Leave

- (1) Members of the staff deputed for practical training out of India shall be entitled to special leave as may be determined by the Board in each case.
- (2) Members of the staff shall be entitled to special leave for attending Conferences/Seminars/Symposia, etc. abroad, provided that such member is going in his/her individual capacity and not as a representative or a delegate of the Institute.

18. Half Pay Leave

- (1) The half pay leave admissible to a member of the staff in respect of each completed year of service shall be 20 days or such number of days as the Board/Council may fix from time to time.
- (2) Half pay leave may be granted to a member of the staff on medical certificate or on private affairs. No half pay leave may be granted to a member of the staff in temporary appointment except on medical certificate.

Provided that, in case of a temporary member of staff, no half pay leave will be granted unless the authority competent to sanction leave has reason to believe that the employee will return to duty on the expiry of the leave, except in the case of an employee who has been declared completely and permanently incapacitated for further service by a Medical Board appointed by the Director.

19. Commuted Leave

- (1) Commuted leave not exceeding half the amount of half pay leave may be granted on medical ground to a member of the staff subject to the following conditions:
 - (a) When commuted leave is granted, twice the amount of such leave shall be debited against half pay leave due.
 - (b) The total duration of earned leave and commuted leave taken in conjunction shall not exceed 240 days or such number of days as the Board/Council may decide from time to time, provided that no commuted leave may be granted under this provision unless the authority competent to sanction leave has reason to believe that the member of the staff will return to duty on its expiry.
- (2) Half pay leave, up to a maximum of 90 days or such number of days as the Board/Council may decide from time to time, may be

allowed to be commuted during the entire service where such leave is utilized for an approved course of study/ training which is certified to be in the interest of the Institute by the authority competent to sanction leave.

20. Earned Leave

Earned Leave is admissible to a member of the vacation/ non-vacation staff.

A. Vacation Staff:

- (1) During the period of calendar year, the period of vacation for an employee entitled to it will be sixty five days or such number of days as the Board/Council may fix from time to time.
- (2) In case such a member of the staff is required to return on duty during the whole or any part of the vacation, he shall be eligible to the following amount of earned leave on full pay:

<i>Duration of duty during vacation</i>	<i>Eligibility to earned leave on full pay</i>
<i>Entire vacation</i>	<i>Thirty days</i>
<i>Part of vacation</i>	No. of days of vacation availed 30 (1- -----) 65

- (3) If vacation is combined with earned leave, the whole spell will be reckoned as earned leave for the purpose of applying the limit up to which earned leave can be taken at a time.
- (4) The accrued leave of every member of the vacation staff shall be credited with earned leave in the month of January every year and the total leave as the credit of the employee shall be carried forward to the next year, subject to the condition that the leave so carried forward plus the credit of the last year do not exceed the maximum limit as may be fixed by the Board/Central Government/Council from time to time.

B. Non-vacation Staff:

- (1) The earned leave admissible to a member of the staff other than vacation staff, shall be thirty days in a calendar year.

- (2) The leave account of every employee shall be credited with earned leave in advance in two instalments of fifteen days each on the first January and first July every year.
- (3) The leave at the credit of an employee at the close of the previous half year shall be carried forward to the next half year, subject to the condition that the leave so carried forward plus the credit for the half year do not exceed the maximum limit fixed by the Board/ Council from time to time.

C. Limits of Accumulation and Grant of leave period (applicable to all members of the staff):

- (1) A member of the staff shall cease to earn such leave when the earned leave amounts to three hundred days or such number of days as the Board/ Council may fix from time to time.
- (2) The maximum amount of earned leave that can be granted to a member of the staff at a time shall not exceed 50% of the maximum limit on the accrual of the earned leave. Earned leave may be granted for a period exceeding 50% of the maximum limit if the entire leave so granted or any portion thereof is spent outside SAARC countries, provided that when earned leave exceeding 50% of the maximum limit is so granted, the period of such leave spent within SAARC countries, shall not in the aggregate exceed 50% of the maximum limit.

21. Extraordinary Leave

- (1) Extraordinary leave shall always be without leave salary and may be granted when no other kind of leave is admissible or when other leave being admissible, the member of the staff concerned specifically applied in writing for the grant of extraordinary leave.
- (2) The period of extraordinary leave shall not count for increment except when such leave is granted due to sickness on medical certificate or for pursuing higher studies including post-doctoral research, provided that in case of any doubt whether the extraordinary leave taken was for pursuing higher studies including post-doctoral research or not, the decision of the Chairman of the Board of Governors shall be final.
- (3) (a) Except in the case of a permanent employee, the duration of extraordinary leave on any one occasion shall not exceed the following limits:

- (i) three months;
 - (ii) six months, in case of an employee who has completed three years continuous service on the date of expiry of the leave admissible to him under the rules and his request for such leave is supported by a Medical Certificate;
 - (iii) eighteen months where the employee is suffering from cancer, mental illness, pulmonary tuberculosis pleurisy of tubercular origin, tuberculosis of any part of the body and leprosy or any other disease which has rendered the employee incapable to perform his duties as certified by the Chief Medical Officer of the Institute, and is undergoing treatment either in a recognized hospital/clinic or under a specialist.
- (b) In the case of a permanent employee, the duration of extraordinary leave on any one occasion shall not exceed two years for assignments in India or abroad.
- (c) Where an employee, fails to resume duty on expiry of the maximum amount of extraordinary leave granted to him or where such an employee who was granted a lesser amount of extraordinary leave than the maximum amount admissible to him, remains absent from duty for any period which, together with the period of extraordinary leave granted to him exceeds the limit up to which he could have been granted extraordinary leave under sub-rule (a), he shall, unless the Board in view of the exceptional circumstances of the case otherwise determine, be deemed to have resigned his appointment and he shall cease to be in the employment of Institute.¹ This shall, however, be not applicable for force-majeure conditions.
- (4) Two spells of extraordinary leave, if intervened by any other kind of leave, shall be treated as one continuous spell of extraordinary leave for the purpose of applying the maximum limit.
- (5) The authority empowered to grant leave may commute, retrospectively, the period of absence without leave into extraordinary leave.

Note: The power of commuting retrospectively periods of absence without leave into extraordinary leave is absolute and not subject to the conditions mentioned in (1) above.

22. Maternity/Paternity Leave

- (1) (a) Maternity leave may be granted to a woman employee with less than two surviving children, on full pay for a period of 135 days from the date of its commencement. The leave salary will be equal to pay drawn immediately before proceeding on leave.

(b) Maternity leave for a period not exceeding 45 days in the entire service can also be granted on full pay in cases of miscarriage including abortion, (irrespective of the number of surviving children) subject to the condition that the application for leave is supported by a medical certificate from Authorized Medical Attendant (AMA) .
- (2) Maternity leave is admissible to temporary employees also.
- (3) The Maternity leave shall not be debited to the leave account.
- (4) Maternity leave may be combined with leave of any other kind except casual leave but any leave applied for in continuation of maternity leave may be granted only if the application is supported by a medical certificate.
- (5) Maternity leave counts as service for increments and for pension
- (6) Paternity leave of fifteen days (in one spell) may be given to a male employee with less than two surviving children during the confinement of his wife, i.e., up to fifteen days before or up to six months from the date of the delivery of the child. It should not normally be refused under any circumstances.
- (7) Paternity leave will not be debited to leave account. Leave salary will be the pay drawn immediately before proceeding on leave.

23. Hospital Leave

- (1) Hospital leave may be granted to a member of the staff under medical treatment for illness or injury if such illness or injury is directly due to risks incurred in the course of his official duty.
- (2) Hospital leave may be granted on leave salary, either average or half average as the authority granting it may consider necessary.
- (3) A member of the staff eligible for Hospital leave will be entitled to such leave without any restriction on the quantum of leave and the leave can be granted for such period as is considered necessary by the authority competent to grant it.

24. Quarantine Leave

- (1) Quarantine leave is granted when a member of the staff is precluded under orders of the competent medical authority from

attending office in consequence of an infectious disease in his family or household. Such leave can be granted only on the certificate of a medical or public health officer. Maximum duration of Quarantine leave is ordinarily twenty one days and may be extended up to thirty days in exceptional circumstances. Any absence beyond these limits has to be treated as regular leave. A member of staff on Quarantine leave is not treated as absent from duty and his pay is not interrupted.

- (2) Quarantine leave is not admissible if the member of staff himself is suffering from an infectious disease.
- (3) Cholera, Small-pox, Plague, Diphtheria, Typhus fever and Cerebrospinal Meningitis can be treated as infectious diseases for the grant of Quarantine leave. In the case of Chicken-pox, however, no Quarantine leave can be granted unless the Chief Medical Officer considers that in view of some doubt about the nature of the disease there is reason for grant of such leave.

25. Leave Not Due

- (1) Save as in the case of leave preparatory to retirement, leave not due may be granted to a permanent member of the staff, both on medical certificate and on private affairs, for a period not exceeding 360 days during his entire service out of which not more than 180 days in all can be on private affairs.
- (2) Leave not due shall be granted to a member of staff only if the sanctioning authority is satisfied that there is reasonable chance of the member of the staff returning to duty on expiry of leave and shall be limited to half pay leave which he is likely to earn thereafter.
- (3) Leave not due is admissible when no other kind of leave is due and admissible.
- (4) A member of the staff, while on leave not due, is entitled to the same leave salary as during half pay leave.

26. Sabbatical Leave

- (1) The Sabbatical Leave shall be admissible to a member of the academic staff—
 - (i) After the completion of six years continuous service, or more, with the Institute.
 - (ii) Where he avails of special leave, after the completion of six years service or more with the Institute after his return from

such special leave; but in any case such leave shall not exceed three times (inclusive of special leave in case such leave has been granted) during the entire service of such a member of the staff.

- (2) The Sabbatical leave may be granted for one or more of the following objects, namely:
 - (a) to conduct research or advanced studies in India or abroad;
 - (b) to write textbooks, standards, works and other literature;
 - (c) to visit or work in Industrial concerns and technical departments of the Government to gain practical experience in their respective fields;
 - (d) to visit or work in a University, Industry or Government department, research laboratories, or any other Institute, in India and abroad; and
 - (e) any other purpose for the academic development of the staff member, as approved by the Board of Governors.
- (3) The grant of sabbatical leave shall be subject to the following conditions, namely:
 - (a) the period of sabbatical leave shall not exceed one year at a time including vacations, if any, but the Board may grant, in addition, any other leave up to a maximum of 120 days which the member might have earned during the service at the Institute.
 - (b) a member of the academic staff shall, during the period of sabbatical leave, be paid full salary and allowances as admissible under the normal rules but he shall not be entitled to any traveling allowance or any extra allowances in India or abroad;
 - (c) no substitute shall be appointed in the vacancy and his work shall be shared by the other members of the faculty;
 - (d) a member of the academic staff shall not undertake, during the period of sabbatical leave, any appointment under any other organization in India or abroad. However, such a member of the staff shall be free to receive a scholarship or fellowship or bursary or any other adhoc honorarium other than his regular employment;

- (e) a member of the academic staff availing sabbatical leave shall furnish a bond in the prescribed form to serve the Institute for a minimum period of three years on return to duty.

Note 1: The requirement of sureties for bonds be waived in respect to those employees whose Institute subscription to the CPF is sufficient to cover the amount of salary payable to them for the duration of the Sabbatical leave.

2. No ceiling in terms of money for fellowship/scholarship be prescribed in grant of sabbatical leave to academic staff, in terms of the above provisions of the Statute.

3. Sabbatical leave cannot be granted for studies leading to higher degrees.

27. Special Disabling Leave

- (1) Subject to the conditions specified in this section the Board of Governors may grant special disability leave to an Institute employee who is disabled by injury unintentionally inflicted or caused in or in consequence of the due performance of his official duties or in consequence of his official position or when the employee was on duty leave or was treated as on-duty.
- (2) Such leave shall not be granted unless the disability manifested itself within 90 days of the occurrence to which it is attributed and the person disabled acted with promptitude in bringing it to the notice of the Institute. However, the Board of Governors, if it is satisfied as to the cause of the disability, may permit leave to be granted even in cases where the disability, manifested itself after more than 90 days of its occurrence. The period of leave granted shall be such as is considered necessary by a Medical Board constituted by the Director.
- (3) Such leave shall not be extended except on the recommendation of a Committee consisting of the following:
 - (i) Head of the Department/Office concerned,
 - (ii) Chief Medical Officer,
 - (iii) One Medical Office nominated by the Director.

Such leave shall in no case exceed 730 days, may be combined with any other kind of leave, and may be granted more than once if the disability is aggravated or reproduced in similar circumstances at a later date. However, not more than 730 days of such leave shall be granted in consequence of any one disability.

- (4) Leave salary during such leave shall be for the first 120 days on full average pay and for the remaining period on half average pay.
- (5) In the case of person to whom the Workmen's Compensation Act, 1923, applies, the amount of leave salary payable under this Rule shall be reduced by the amount of compensation payable under section 4 (1) (d) of the said Act.

28. Vacation and Leave Salary

- (1) An employee of the Institute entitled to vacation shall be eligible for pay and allowances at full rates during the period of vacation.
- (2)
 - (a) Except as provided in sub-para (b) below, a member of the staff on earned leave, is entitled to leave salary equal to average monthly pay drawn during the 10 completed months immediately preceding the month in which the leave commences or the substantive pay to which he is entitled immediately before the commencement of the leave, whichever is greater.
 - (b) A member of the staff who proceeds on earned leave shall be entitled to leave salary equal to the pay drawn immediately before proceeding on leave.
- (3) A member of staff on half pay leave is entitled to leave salary equal to the half amount specified in sub-para (2)(a) or (2)(b), as the case may be.
- (4) A member of the staff on commuted leave is entitled to leave salary equal to twice the amount admissible under sub-rule (3).

29. Increment during Leave

If the annual or any other increment falls due during the leave, other than casual leave, the effect of increase in pay shall be given from the day following the date of expiry (last day) of the leave as such, without prejudice to the normal date of increment.

30. Limit of Total Absence

A member of staff ceases to be in the service of the Institute if he is continuously absent from duty for more than ninety days, whether with or without leave, unless such absence is absence on foreign service in India.

31. Cash equivalent of Leave Salary in Certain Cases

In case an employee dies while he is in service, the cash equivalent of the leave salary that the deceased employee would have got had he gone on earned leave on the date of death shall be given to his family subject to a maximum of leave salary for 300 days or any other period as the Board/Council may fix from time to time.

32. Cash Payment in lieu of Unutilized Earned Leave on the Date of Retirement.

An employee may be paid cash equivalent of leave salary admissible in respect of the period of earned leave at his credit at the time of retirement on superannuation in one lump sum as a one time settlement subject to a maximum of such number of days, and further subject to other conditions as laid down by the Board/Council/Central Government from time to time.

Appendix 'F'

IIT Roorkee (Medical Attendance and Treatment) Rules, 2007

(Framed in accordance with the Statute 27(1) (b) of the Institute)

Short title and Extent of Application	1.	<p>(1) These rules may be called the Indian Institute of Technology, Roorkee (Medical Attendance and Treatment) Rules, 2007 and shall, hereinafter, be referred to as MAT Rules (MATR).</p> <p>(2) These rules shall come into force on such date as the Board may appoint therefor.</p> <p>(3) They shall apply to</p> <ul style="list-style-type: none"> (a) all regular employees of the Institute; (b) those on deputation to the Institute from outside, unless they are governed by any other rules; (c) those on contract service of this Institute against regular positions or contract position approved by BOG in a scale of pay; (d) Any other person to whom MATR has been extended by the BOG. <p>Note (1) Those employees who were admitted in the hospital for treatment before retirement but are discharged from the hospital after a number of days on attaining the age of superannuation, shall be entitled to the settlement of medical reimbursement claims as for the regular employees under the MATR.</p> <p>(2) Those employees who are treated as on duty or are on authorized leave at their place of work or any other place in India shall be governed by the MATR.</p>
Definitions	2.	In these rules, unless there is anything repugnant in the subject or context:-

	<p>(1) “Authorized Medical Attendant (AMA)” means-</p> <ul style="list-style-type: none"> (i) the Chief Medical Officer (CMO) of the Institute; (ii) the Medical Officer (MO) of the Institute; (iii) the Medical Officer appointed at any campus of the Institute; (iv) the Chief Medical Officer or a Medical Officer of any Government Hospital/ Health Centre/ Dispensary in whose jurisdiction/ vicinity the employee falls ill; (v) the Medical Officer of any Hospital/ Medical College/ Institute recognized by the Institute, for such purpose or where the employee is admitted under emergency due to an accident or otherwise. <p>(2) “Medical Attendance” means in relation to an AMA-</p> <ul style="list-style-type: none"> (i) attendance in his/her consulting room or the hospital to which he/she is attached or at the residence of the employee, including such pathological, bacteriological, radiological or other methods of examination for the purpose of diagnosis as are available in the hospital or consulting room or as are considered necessary by the AMA and such consultation with a specialist or other MO as the AMA certifies to be necessary to such extent and in such manner as the specialist or the MO may, in consultation with AMA, determine; and (ii) attendance at a hospital or in the case of illness which compels the patient to be confined to his/her residence or any other place of stay, at the place of stay of the employee, including such methods of examination for the purpose of diagnosis as are available in the nearby recognized hospital and such consultation with a specialist or other MO as the AMA certifies
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	<p>to be necessary to such extent and in such manner as the specialist or MO may, in consultation with the AMA, determine.</p> <p>Note: “Medical Attendance” includes attendance at the hospital/ dispensary (i.e. at the outpatient department (OPD) or at the residence of the employee or at the consulting room of the AMA, whether maintained at the hospital or at his residence, by arrangement with him.</p> <p>(3) “Patient” means an Institute employee to whom these MATR apply and who has fallen ill;</p> <p>(4) “Schedule” means a schedule attached to these Rules;</p> <p>(5) “Treatment” means the use of all medical and surgical facilities available at the hospital in which the employee is treated and includes</p> <ul style="list-style-type: none"> (i) the employment of such pathological, bacteriological, radiological or other methods as are considered necessary by the AMA; (ii) the supply of such medicines, vaccines, sera or other therapeutic substances as are ordinarily available in the Hospital/ Dispensary/ Health Centre; (iii) the supply of such medicines, vaccines, sera or other therapeutic substances as are not ordinarily available in the Hospital/Dispensary/Health Centre but are certified by the AMA in writing to be essential for the recovery or for the prevention of serious deterioration in the condition of the employee, except the items mentioned below, namely- <ul style="list-style-type: none"> a. preparations which are not medicines but primarily foods, tonics, toilet preparations or disinfectants as specified in schedule-I of the Central Services (Medical Attendance) Rules; 1954. Reimbursement or refund of the cost of
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	<p>such preparation is not admissible under the Rules.</p> <p>b. expensive drugs, tonics, laxatives and other elegant and proprietary preparations as specified in Schedule II for which drugs of equal therapeutic value are available. (Prescription of such expensive drugs, etc. when drugs of equal therapeutic value are available in the Hospital/ Dispensary/ Health Centre is prohibited).</p> <p>(iv) such accommodation as is ordinarily provided in the Hospital/Health Center and is suited to his/ her status, provided that if accommodation suited to the status of the employee is not available, a higher class accommodation may be provided;</p> <p>(v) such nursing as is ordinarily provided to in-patients by the Hospital; and</p> <p>(vi) the specialist consultation described in clause (2) above but does not include diet or provision at the request of the employee or accommodation superior to that described in sub-clause (iv) above.</p> <p>(vii) special nursing, if it is not available in the Hospital/ Dispensary/ Nursing Home and if it is certified by the AMA as being essential for the patient. (Charges for such nursing shall be admissible for reimbursement);</p> <p>(viii) dental treatment, if available in the Institute, provided that any dental treatment, may be availed outside, if it is certified by the AMA that such treatment is not available in the Institute Hospital/ Dispensary/Health Center and that such treatment is necessary. (However, the charges for orthodontia are not reimbursable); and</p> <p>(ix) simultaneous treatment for the same ailment</p>
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		<p>in more than one system of medicine is prohibited. However, such treatment is permissible for different ailments, provided that the AMAs are in the full knowledge of such treatment being taken by the patient.</p> <p>Note (1) Under these rules 'massage treatment' is not admissible excepting under the special sanction of the competent authority, and on the advice of the AMA. Each case of this kind will be examined on its merits and a reimbursement of such an amount per visit of the Masseur/ to the physiotherapy centre may be allowed as the competent authority, on the advice of the CMO of the Institute, may determine from time to time. This concession is admissible to families of the employees also. They are, however, not entitled to receive such treatment at their residences.</p> <p>Massage treatment by a private masseur is admissible only when it is certified by the AMA that facilities for such treatment are not available in the Institute Hospital/ Dispensary/ Health Centre.</p> <p>(2) Provision for the treatment of special diseases, e.g. TB, Poliomyelitis (including Cerebral Palsy and Spastics), Cancer, (including Hodgkin's disease and Leukaemias), Mental Diseases, Diabetes, etc. given in Central Services (Medical Attendance) Rules, 1954.</p> <p>(3) The expenses incurred in connection with physiotherapeutic and occupational therapeutic treatment may be treated as reimbursable to the extent these facilities are available in the Hospital/ dispensary/ Health Centre, provided that the treatment is obtained to recoup certain physical weakness/ defect which may have occurred as a result of some disease. No reimbursement will, however, be admissible if such treatment is obtained (a) to improve general physical fitness/ stamina; (b) for cosmetic purposes; (c) to improve figure, etc.</p>
Medical Attendance	3.	<p>(1) An employee of the Institute shall be entitled, free of charge, to medical attendance by the AMA.</p> <p>(2) Where an employee is entitled, under sub-rule 3(1) above, free of charge, to receive medical attendance, any amount paid by him on account of such medical attendance shall, on production of a certificate in writing by the AMA in this behalf,</p>

		<p>be reimbursed to him by the Institute.</p> <p>Provided that the Competent Authority (CMO) may reject any claim, if he is not satisfied with its genuineness on facts and circumstances of each case, after giving an opportunity to the claimant of being heard in the matter. While doing so, the Competent Authority shall communicate to the claimant the reasons, in brief, for rejecting the claim and the claimant may submit an appeal to the Institute within a period of forty-five days of the date of receipt of the order rejecting the claim.</p> <p>(3) In emergent cases, where it becomes necessary for an employee to be admitted in the Institute Hospital as an In-door patient, as certified by the AMA, such patient shall be entitled to get free accommodation in the In-door Patient ward as per his status or a higher status, in case of non-availability of the accommodation of his status, and free of charge any medical attendance, treatment, consultation, tests and the services of the paramedical staff. AMA shall be available to such a patient free of charge. However, any charges for any specialist consultation and testing, shall not be reimbursable, if they have been done without the written prescription of the AMA. Use of any medicine, diet etc. not prescribed by the AMA is strictly prohibited for In-door Patients.</p>
Traveling Allowance for Medical Attendance	4.	<p>(1) When the place at which a patient falls ill is more than eight km by the shortest route from the consulting room of the AMA:-</p> <p>(a) the patient shall be entitled to traveling allowance for the journey to and from such consulting room. However, no such allowance shall be permissible for those who are living in Roorkee/ Saharanpur/ Noida and such other places as are permitted by the Institute for traveling to the Institute Hospital/ Health Centre/ Dispensary in such places. The facilities of the Institute Ambulance Service may be availed in such a case.</p> <p>(b) If the patient is too ill to travel, the AMA shall</p>

		<p>be entitled to traveling allowance for the journey to and from the place where the patient is. However, the AMA should use the Institute Vehicle/ Ambulance, if available, for such journey.</p> <p>(c) Application for Traveling Allowance under sub rule (a) shall be accompanied by a certificate in writing by the AMA stating that Medical attendance was necessary and if the application is under sub-clause (b) of sub rule 4(1), that the patient was too ill to travel.</p> <p>However, conveyance charges paid to a compounder or a Laboratory Assistant who comes to the residence of the patient to administer injections, etc. are not reimbursable.</p>
Consultation with Specialist	5.	<p>(1) If the AMA is of opinion that the case of a patient is of such a serious or special nature as to require medical attendance by some person other than himself, he may,—</p> <p>(a) send the patient to the nearest specialist or other Medical Officer by whom, in his opinion, medical attendance is required for the patient; or</p> <p>(b) if the patient is too ill to travel, summon such specialist or other Medical Officer to attend upon the patient.</p> <p>(2) A patient sent under clause (a) of sub-rule (1) shall, on production of a certificate in writing by the AMA in this behalf, be entitled to Traveling Allowance for the journeys to and from the headquarters of the specialist or other Medical Officer.</p> <p>(3) A specialist or other Medical Officer summoned shall, on production of a certificate in writing by the AMA in this behalf be entitled to Traveling Allowance for the journey to and from the place where the patient is.</p>
Medical	6.	<p>(1) An Institute employee shall be entitled free of</p>

Treatment	<p>charge, to treatment—</p> <p>(a) in the Institute hospital or any other Hospital/Nursing Home at or near the place where he falls ill as can, in the opinion of the AMA, provide the necessary and suitable treatment; or</p> <p>(b) if there is no Institute Hospital at the place of work, in such hospital at or near the place as can, in the opinion of the AMA, provide the necessary and suitable treatment.</p> <p>(2) Where an Institute employee is entitled, free of charge, to treatment in a hospital, any amount paid by him on account of such treatment shall, on production of a certificate in writing by the AMA in this behalf, be reimbursed to him by the Institute:</p> <p>Provided that the CMO of the Institute shall reject any claim if he is not satisfied with its genuineness on facts and circumstances of each case, after giving an opportunity to the claimant of being heard in the matter. While doing so, the C.M.O. of the Institute shall communicate to the claimant the reasons, in brief, for rejecting the claim and the claimant may submit an appeal to the Director within a period of forty-five days of the date of receipt of the order rejecting the claim.</p> <p>(3) An Institute employee is allowed to receive treatment as an in-patient, for himself/herself and members of his/her family, without consulting the AMA, in a hospital where he is ordinarily entitled to receive treatment under the rules, i.e., in a hospital to which he would be admitted had he consulted his AMA. It will, however, be necessary in such cases before reimbursement is made, to obtain a certificate from the Chief Medical Officer of the Institute that the facilities provided were the minimum which were essential for the patient's treatment. This certificate will be required in addition to all other documents necessary.</p>
Treatment at 7.	(1) If the AMA is of opinion that owing to the absence

Residence	<p>or remoteness of a suitable hospital or to the severity of the illness, an Institute employee cannot be given treatment as provided in rule 6(1), the employee may receive treatment at his residence.</p> <p>(2) An Institute employee receiving treatment at his residence under sub-rule (1) shall be entitled to receive towards the cost of such treatment incurred by him a sum equivalent of the cost of such treatment as he would have been entitled, free of charge, to receive under these rules if he had not been treated at his residence.</p> <p>(3) Claims for sums admissible under sub-rule (2) shall be accompanied by a certificate in writing by the AMA stating-</p> <p>(a) his reasons for the opinion referred to in sub-rule (1); and</p> <p>(b) the cost of similar treatment referred to in sub-rule (2).</p> <p>NOTE 1.— If the AMA certifies that the Institute employee required hospital treatment but that no accommodation was available at the recognized hospital, then the fees paid for medical treatment at the patient's residence may be reimbursed to the extent of what would have been paid by the Institute had the treatment been received at the hospital.</p> <p>NOTE 2.— For the purpose of calculating the sum admissible under this rule in any particular case, the charges for accommodation and diet should be excluded and only the charges for medical attendance, nursing, medicines, including injectibles and dressings taken into account.</p>
Other Medical Facilities	<p>8. (1) Charges for services rendered in connection with but not included in medical attendance on, or treatment of, a patient entitled, free of charge, to medical attendance or treatment under these rules, shall be determined by the AMA and paid by the patient.</p> <p>(2) If any question arises as to whether any service is included in medical attendance or treatment, it shall be referred to the Institute and the decision of the Director shall be final.</p> <p>NOTE 1. Ex gratia refund and refund as a special case require the concurrence of the Board of Governors.</p>

		<ol style="list-style-type: none"> 2. Expenses incurred by an Institute employee or a member of his family on treatment for "Venereal Diseases" and "Delirium Tremens" should be regarded as reimbursable. 3. Reimbursement of expenditure incurred on account of treatment of sterility will be admissible. 4. Expenses incurred in connection with an operation for sterilization are reimbursable, irrespective of the fact that this is intended to serve as a measure of family limitation. 5. Expenses incurred by the Institute employee on medical termination of pregnancy is reimbursable, provided the medical termination of pregnancy has been performed at Government or other institutions /hospitals/ institutions approved under the Medical Termination of Pregnancy Act, 1971 6. Expenses incurred by the Institute employee on 'General Debility' or 'Secondary Anemia' is reimbursable.
Medicines and Tests	9.	<ol style="list-style-type: none"> (1) The Institute hospital/Dispensary shall keep in stock medicines of various brand names as decided by a Committee of Medical Officers of the Institute appointed for such purpose from time to time. The Hospital/ Dispensary shall make all the bulk purchases from a list of firms, whose price lists with proprietary Certificates have been recommended by the Hospital Purchase Committee constituted for the purpose. The Medical Officers of the Institute shall normally prescribe medicines, which are in stock of Institute medical store. (2) The employees and their families taking regular OPD treatment at recognised hospitals in and around Roorkee/ or outside as recommended by the AMA, may draw their medicines from the Institute hospital Store. In case some medicines are not available in the Store, the hospital will purchase such medicines from the local market. (3) For the purposes of sub-rule (2) above,, the AMA and the Pharmacist of the Institute hospital pharmacy are duty bound not to accept the request of employees for medicines through phone, e-mail, or a slip of paper, etc. In all such cases, medicines necessary can be drawn only through medical prescription slip obtained from the AMA of the Institute /recognised hospital as recommended by the AMA and, in the case of prolonged treatment, revalidated by the Institute Hospital from time to time.

		<p>(4) No such certificate/ reimbursement of the purchase bill will be approved for medicines for which similar / equivalent medicines are available at the Institute hospital, only for the sake of a particular brand name.</p> <p>(5) The tests (X-ray, E.C.G., Ultrasound, etc included) prescribed by the Medical Officers of the Institute hospital should be carried out at the Institute hospital itself normally. Otherwise these may be carried out from the recognised hospitals / Laboratories as recommended by the AMA.</p> <p>(6) The tests prescribed by the AMA of other hospitals/ Specialist Consultant, for which facilities exist at the Institute hospital, may preferably be carried out at the Institute hospital. However, approval / concurrence of the AMA is necessary for such tests to be conducted outside the Institute hospital.</p>
Recognised Hospital/ Authorised Medical Officer for Referral Cases.	10.	<p>(1) The employees and their families should generally avail of the medical facilities at the Institute hospital as per the rules approved in this regard. For facilities not adequately available or not available in the Institute hospital or cases which need specialised diagnosis or sophisticated treatment, the AMA may refer such eligible patients to Government hospital of Roorkee, Jolly Grant Hospital Dehradun, Medical College Meerut and All India Institute of Medical Sciences, Delhi (AIIMS, Delhi) or any other Hospital or Institute for special consultation / investigations / surgery and in-door treatment.</p> <p>(2) For facilities not available or not adequately available in the Institute hospital or cases which need specialised diagnosis or sophisticated treatment may also be referred by the AMA to outside hospital for specialised consultation / investigation / surgery and in-door treatment; a list of outside recognised hospitals, as approved by the Director of IITR or by a person to whom the authority has been delegated, shall be notified by the Institute from time to time.</p>

	<p>(3) An employee shall have the option to receive treatment at any other hospital, a private clinic / nursing home instead of the hospital recommended by the AMA as per sub-rules (1) and (2) above. However, in such cases the reimbursement of the expenses will be to the extent chargeable in the recommended hospital, the maximum limit being that charged in the AIIMS, Delhi. Also travelling cost in such a case, if approved by the AMA, shall be reimbursable as per the travelling allowance norms of the Institute, the limit being the travelling cost to the recommended hospital location in the recommended mode of transport.</p> <p>(4) For all indoor medical treatment, for which prior approval / referral letter from the AMA exists, medical advances may be granted to the Institute employee to cover surgery, related hospital charges and medicine including diagnostic tests, if any, provided that in all such cases the advances will be made directly in favour of the recommended recognised hospital through a crossed cheque and such advance shall not exceed 90% of the estimate obtained from the said hospital or that of the admissible limit of the reimbursement, whichever is lower.</p> <p>(5) When an employee on duty outside Roorkee (within India) or when a staff member and his / her family members are outside Roorkee (within India) or dependent children studying outside Roorkee (within India), falls ill, the employee shall have the option to consult and receive treatment in any nearby hospital or a private/hospital clinic / nursing home, preferably under the guidance of AMA. In all such cases, the eligible patient or his / her representative shall inform the head of the section where he / she is working as well as the CMO of the Institute hospital within FIVE DAYS through phone, e-mail or fax followed by a detailed letter containing the nature of illness and the treatment being received. The concerned employee shall also contact the CMO of the Institute hospital within FIVE DAYS of arrival at</p>
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		Roorkee, and apply for post-facto approval from the AMA for the medical treatment received outside Roorkee detailing the circumstances under which the treatment was availed along with a certificate from the treating AMA showing the nature of illness and the line of treatment followed. Only then such claims may be reimbursed as per sub-rule (3).
Ambulance & Travel Costs	11.	<p>(1) Ambulance of the Institute hospital shall be stationed at the hospital premises and will be available all the time for use in emergency, free of cost, as a conveyance to eligible patients.</p> <p>(2) Ambulance may be used to convey an eligible patient to the Institute hospital from the residence of the employee or from anywhere within the Municipal area of Roorkee, free of cost, on call basis.</p> <p>(3) Ambulance shall be made available for the conveyance of (a) an employee or a member of his / her family from the Institute to the recommended hospital outside Roorkee, free of cost, only when the AMA certifies in writing that <i>“That the conveyance of patient by any other means would endanger his/her life or grossly aggravate the condition of his/her health”</i>.</p> <p>(4) When the ambulance is provided to a patient as per sub-rules (3), an attendant/ escort of a suitable level may be deputed by the Institute Hospital at the sole discretion of the AMA, if in the opinion of the AMA, the transfer/travel of the eligible patient, without an attendant, to the place of treatment may be risky.</p> <p>(5) One member of the family, acting as an attendant/escort, may be entitled to traveling allowance both ways at the rates admissible as per Institute traveling allowance rules, provided that it is certified in writing by AMA that <i>“This is unsafe for the patient to travel unattended”</i>. Similarly, traveling allowance will also be admissible if it becomes necessary for a member</p>

		<p>of the family to travel again to fetch the patient as an attendant/escort on production of the necessary certificate from AMA as above.</p> <p>(6) When the ambulance of the Institute hospital is not available for use as per sub-rule (3), for whatever reason to be given in writing by the AMA, the employee in question may be allowed to hire an ambulance / taxi on his/her own and any charges paid for the purpose shall be reimbursable as per travel rules of the Institute. Alternatively, the AMA may recommend travel by train/air to the place of treatment in the recognized/ referred hospital and, in all such cases, the traveling cost of the eligible patient shall be reimbursed as per Institute travelling allowance rules.</p>
Medical Reimbursement	12.	<p>(1) Cost of reimbursement of expenses incurred by the members of the staff in connection with medical attendance and treatment of employees and their families will be reimbursed in accordance with the pay-scale, wherever is applicable, prescribed by the BOG from time to time.</p> <p>(2) In the case of OPD treatment, the cost of radiological, pathological investigations, not available in the Institute hospital, medicines purchased from the market as per the recommendation of the AMA in accordance with these rules may be preferred in the form meant for OPD treatment only. The reimbursement claim as well as the cash memos should be necessarily countersigned by the CMO affixing the stamp of the Institute hospital. Proper break up of charges for various investigations, minor procedures, etc. must be provided along with the claim. The claim form duly completed by the staff member and countersigned by the CMO with Institute hospital stamp may be forwarded to Finance & Account Office for payment.</p> <p>(3) (a) For in-door treatment, the hospital bills, stay charges, operation and allied charges, investigation charges, cost of medicines</p>

	<p>supplied by the hospital, etc. may be preferred in the medical claim form meant for in-door treatment. The staff member should enclose all the relevant papers including the referral letter of the AMA along with the form. The form duly filled in by the staff member and countersigned by the CMO with the Institute hospital stamp affixed on it, may be forwarded to Finance & Accounts Office for payment.</p> <p>(b) All the medical claims for the in-door treatment should be preferred as early as possible but not later than 3 months after the date of admission to the outside hospital.</p> <p>(c) The reimbursement of admissible items in respect of in-door treatment will be made only after the charges are certified by the AMA of the concerned hospital and the CMO of the Institute hospital subject to the condition that the rate charged for each admissible item does not exceed the limit set by AIIMS rates/entitlement; the reimbursement will be at AIIMS rate, if the rate exceeds the same.</p> <p>(4) The reimbursement for tests conducted outside the Institute hospital as recommended by the AMA, shall be made on the basis of actual charges paid by the employee provided that the same is certified by the treating hospital / Laboratory affixing its own stamp. However, the reimbursement shall be within the limit of charges approved by the AIIMS.</p> <p>(5) When both husband and wife are employed in the institute, either the husband or the wife can choose to prefer the reimbursement claim of medical facilities on behalf of self and family, by declaring the fact, through a joint declaration.</p> <p>(6) When the spouse of an employee is employed in a State / Central Govt. / another Autonomous Institution / Corporate Body etc. he / she can choose to claim the medical facilities either from</p>
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		<p>the Institute or from the spouse's employer by declaring the same through a joint application.</p> <p>(7) When a spouse is employed in a private organization where medical facility is not available or when it is available to self only, a letter to this effect should be produced from the employer of the spouse.</p> <p>(8) Separate claims should be preferred for each patient even when they belong to the same family of the employee.</p> <p>(9) Reimbursement of the cost of medicines of Indian systems of medicine and Homeopathy and the corresponding treatment costs are also admissible, provided the eligible patient has availed the facilities of Indian system of medicine on the recommendation of the AMA subject to Sub rule of 2(5) (ix).</p>
No Reimbursement	13.	<p>(1) No reimbursement of expenses are permissible for provision of spectacles.</p> <p>(2) No reimbursement for treatment for Orthodontia is permissible.</p> <p>(3) Medicines and other items, which are declared by the Govt. of India as inadmissible and published in the Central Govt. Compilation of Medical Attendance Rules and Orders, as amended from time to time, are not reimbursable.</p>
Instructions for Institute Medical Officers	14.	<p>(1) The provisions of the MATR approved by the BOG and as amended from time to time should be strictly followed.</p> <p>(2) Utmost economy should be exercised while prescribing medicines. MOs should normally prescribe medicines, which are in stock of the store of the Institute hospital. Where cheaper medicines of equal therapeutic value are available, only those medicines should be prescribed.</p> <p>(3) MOs should not refer a patient to an outside recognised AMA/ Hospital if he/she can be</p>

		<p>treated well within the Institute hospital with the available facilities.</p> <p>(4) Health care system is considered an essential service and Medical Officers of the Institute hospital are considered to be on duty all the time even though official OPD timings are notified from time to time depending upon the summer and winter seasons. There shall be a Medical Officer on duty for emergency services during evening and night time after office hours; however, every MO in the hospital is duty-bound to attend to emergency whenever called upon to do so.</p>
General	15.	<p>(1) The CMO of the Institute hospital shall obtain and update the medical charges at AIIMS, Delhi and other recognized hospitals from time to time. A schedule of such charges may be made available to the Institute employees whenever needed by them at the Institute hospital.</p> <p>(2) In case of misuse of medical reimbursement facility, concerned employee of the Institute will be denied all medical privileges till such time as may be decided by the Director. If the misuse is repeated for the second time, concerned employee will lose the benefits of the medical facilities for the rest of his/her service at the Institute notwithstanding any other action that may be initiated under the conduct and Service rules of the Institute.</p> <p>(3) Anything not covered under these rules, shall be governed by the Central Services (Medical Attendance) Rules, 1954 or any decision of the Central Government/ Council/ BOG taken from time to time.</p> <p>(4) Any doubt or dispute arising about the interpretation of these rules shall be referred to the Director, whose decision shall be final and binding on all concerned.</p>

Guidelines for appointment of Emeritus Fellow

1. Scheme

The continued services of superannuating professors of the Institute who have been professionally active and doing excellent work would be valuable to the teaching and research activities of the Institute. The Emeritus Fellowship Scheme is for utilizing the expertise and capabilities of such individuals during the initial years after they superannuate. It not only provides a channel for utilization of the services of highly qualified and capable individuals who are in good health and have many more productive years of activity left, but also to some extent helps in meeting the shortage of such persons in several areas in the Institute.

- (a) The superannuating professor of the Institute considered for the fellowship award should have been actively engaged in teaching and research in the preceding three years.
- (b) The fellowship will be awarded for a term of two years after superannuation. This may be extended by an additional term of two years or one year, as the case may be, subject to a limit upto the last day of the academic year in which he/she attains the age of seventy years.
- (c) Emeritus Fellowship will not be against regular faculty positions.

2. Selection Procedure

The Dean of Faculty Affairs shall invite the applications from the retiring faculty of the Institute, at least four months before the date of retirement, for consideration under this scheme. The Dean will, thereafter, seek the individual opinion of the members of the Professorial Committee in sealed covers on the application of the retiring faculty member. The opinion of the members of the Professorial Committee shall be put-up before a Standing Committee which will consist of the following:

- (a) The Director
- (b) The Deputy Director
- (c) At least two more Professors from within/outside the Institute to be nominated by the Director.

The recommendations of the Standing Committee will be submitted to the Chairman of Board of Governors for his consideration and approval.

3. Duties & Responsibilities

- (a) The appointee will be required to participate in the academic activities in the manner as may be deemed appropriate in teaching or research work of the Institute.
- (b) Emeritus Fellow will not have any administrative responsibility.
- (c) An Emeritus Fellow is expected to continue academic work (teaching/research/sponsored research/consultancy, etc.) as he/she was doing prior to his/ her retirement.
- (d) Emeritus Fellow will be under the administrative control of the Head of the Department/Centre.
- (e) Each Fellow is expected to submit, before the termination of the fellowship, a report of his achievements during the fellowship period.

4. Consolidated Fellowship

In the range of Rs.20,000-25,000 per month plus a contingency grant of Rs.20,000/- per annum which will lapse at the end of the financial year.

5. Other Facilities

- (a) Emeritus Fellows will be provided accommodation as per the House Allotment Rules on payment of the standard license fee.
- (b) The Emeritus Fellow will continue to be provided the same facilities in the Department as he was enjoying prior to his retirement.

6. Termination of Service

The services of an Emeritus Fellow are liable to be terminated any time at one month's notice or payment of one month's remuneration in lieu thereof, without assigning any reasons. He/she may resign by giving one month's notice or payment of remuneration in lieu of period of notice.

7. Leave

An Emeritus Fellow will be entitled to Casual Leave of 8 days per year and Earned Leave at the rate of 2½ days for every completed month of work during the fellowship period.

8. Medical Attendance and Treatment

An Emeritus Fellow will be entitled to the medical facilities available to the retired employees of the Institute, including membership of the Medifare Scheme.

9. General

An Emeritus Fellow shall be bound by the Rules & Regulations and Rules of Discipline and Conduct and any other Rules framed thereunder from time to time or otherwise applicable to the Institute employees.

Guidelines for Appointment of Faculty on Contract/ Visiting Faculty

1. Scheme

A faculty position at the level of Professor/Associate Professor/Assistant Professor/Lecturer can be filled on contract basis for a period of one year in the first instance followed by another term of one or two years. The scheme is applicable to young persons above 21 years of age as well to senior persons superannuating from prestigious Educational Institutions and/or industry, subject to the upper age limit of 70 years.

- (a) Distinguished Engineers/Scientists/Research Workers/Teachers with experience in leading academic institutions or industries who are still in active service may be appointed on contract at the appropriate position depending upon their qualifications and experience.
- (b) Superannuated persons considered for the position of Professor on Contract should have been actively engaged in teaching/research/industry in the preceding years.

2. Selection Procedure

The applications received by the Department or the Institute shall be considered by the Professorial Committee of the Department. The recommendations of the Professorial Committee will be sent to Dean of Faculty Affairs. The recommendations will be considered by a Standing Committee which will consist of:

- (a) The Director
- (b) The Deputy Director
- (c) At least two more Professors from within/outside the Institute to be nominated by the Director.

The recommendations of the Standing Committee will be submitted to the Chairman of B.O.G. for his consideration and approval.

3. Duties & Responsibilities

A contractual appointee will be required to deliver a course of lectures and take seminars or participate in such other manner as may be deemed appropriate in teaching or research work of the Institute. In addition, he may be assigned any administrative duties/responsibilities in the interest of Institute as may be deemed appropriate by the Director. Superannuated Faculty on Contract will not be given any administrative responsibility.

4. Pay

Current scale of pay as given below or any revision thereof from time to time

- | | | |
|-----|---------------------|-----------------------|
| (a) | Professor | - Rs. 18400-500-22400 |
| (b) | Associate Professor | - Rs. 16400-450-20000 |
| (c) | Assistant Professor | - Rs. 12000-420-18300 |
| (d) | Lecturer | - Rs. 10000-325-15200 |

- (e) In the case of superannuated persons being appointed as Faculty on Contract or Visiting Faculty, the pay will be fixed in the range of Rs.20,000-25,000 per month.
- (f) Superannuated persons, who were in the CPF Scheme in their earlier employment and are appointed as Faculty on Contract, will be paid a fixed remuneration in the range of Rs.15,000-25,000 p.m. or any other amount as may be fixed by the Board from time to time.
- (g) A contingency grant of Rs.20,000/- per annum may be granted to the Faculty on Contract/Visiting Faculty, which will lapse at the end of the financial year.

5. Other Facilities

A contractual appointee will be provided accommodation in faculty apartments as per House Allotment Regulations of the Institute on the payment of standard license fee.

6. Termination of Service

The services of a contractual appointee during the period of contractual appointment are liable to be terminated any time at one month's notice or payment of one month's remuneration in lieu thereof, without assigning any reasons thereof. He/she may resign by giving one month's notice or payment of remuneration in lieu of period of notice.

7. Leave

A contractual appointee will be entitled to Casual Leave of 8 days per year and Earned leave at the rate of 2½ days for every completed month of work during the contract period.

8. Medical Attendance and Treatment

A contractual appointee may be eligible to avail medical attendance facilities and treatment as follows:

- (a) If the appointee is in a scale of pay: As per facilities and treatment available to regular employees; or
- (b) If the appointee is being paid a fixed remuneration: As per facilities and treatment available to retired employees; or
- (c) He /she may avail the medical facilities of the organization from which he/she has superannuated.

9. General

A contractual appointee will be bound by the Rules & Regulations and Rules of Discipline and Conduct and any other Rules framed there under from time to time or otherwise applicable to the Institute employees.

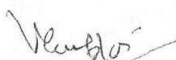
INDIAN INSTITUTE OF TECHNOLOGY
ROORKEE

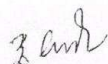
Minutes of the Meeting of the Re-Pooling Committee of the Institute for
Revising the License Fee of the Residences of Saharanpur Campus, held
on 8/2/07 at 3.00 P.M. in the Office of Dean, Administration.

The following were present:

- | | | |
|--|---|------------------|
| 1. Dean. Administration | - | Chairman |
| 2. Chairman, E&W | - | Member |
| 3. Prof. I.M.Mishra, Dean, Saharanpur Campus | - | Member |
| 4. Prof. R.D. Agarwal, MMED | - | Member |
| 5. Institute Engineer | - | Member |
| 6. Deputy Registrar (Estt.B) | - | Member |
| 7. Asstt. Executive Engineer-I | - | Member-Secretary |

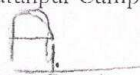
- The Committee considered the License fee of the residences in view of the G.O. issued vide Circular F No.13-1/2004-S&S(Pt) dated 28.06.2004. The Committee recommends that the license fee of all residences of Saharanpur Campus be revised and fixed as per G.O.No.18011/4/2003-Pol-III dated 22nd June, 2004. The Committee also noted that the license fee of some of the residences of Roorkee Campus are more than the license fee calculated in accordance with the G.O. The Committee, therefore, recommends that the license fee of the Roorkee Campus residences be also rationalized in accordance with the G.O. The Committee recommends that the case of Saharanpur Campus be placed before the BOG for its consideration and approval and that the license fee of the residences of Roorkee Campus be also revised in accordance with the G.O.



(Prof. V.K. Gupta)
Chairman E&W



(Prof. I.M. Mishra)
Dean, Saharanpur Campus


(Prof. R.D. Agarwal)


(Salek Chand)
Institute Engineer


(Prashant Garg)
Deputy Registrar


(Sharwan Kumar)
A E E - I


(Prof. S.C. Jain)
Dean, Administration

STATEMENT SHOWING THE REVISED RATE OF MONTHLY LICENSE FEE APPLICABLE FOR CENTRAL GOVT.
RESIDENTIAL ACCOMMODATION AT SAHARANPUR CAMPUS OF IIT ROORKEE

Sl. No.	Residence No.	New Residence No.	Living Area in Sq. M	No. of Residences	Existing flat Rate of License fee	Revised rate of License Fee as per Central Govt. G.O.
1.	A-1,A-2*,A-3,A-4,A-5,A-6	A-1/1-A-1/12	86.87	06	709.40	520.00
2.	B-1,B-2,B-3,B-4,B-5,B-6		85.42	06	530.00	367.00

A-2 Category (Pay Range Rs.8000/- to 14899/- in 1996 scales)

3.	C-1,C-2,C-3,C-4,C-5,C-6, C-7,C-8,C-9,C-10,C-11,C-12, C-13, C-14,C-15,C-16,C-17, C-18,C-19,C-20	A-2/1-A-2/20	64.90	20	390.00	293.00
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*The residence has built-in Garage, hence Rs.221/- be added in Revised license fee of residence A-2.
Residence No.C-7, C-8,C-17 and C-20 have been converted into Girls Hostel temporarily.

**STATEMENT SHOWING THE REVISED RATE OF MONTHLY LICENSE FEE APPLICABLE FOR CENTRAL GOVT.
RESIDENTIAL ACCOMMODATION AT SAHARANPUR CAMPUS OF IIT ROORKEE**

B-1 Category (Pay Range of Rs.4500.00 and above in 1996 Scale)

Sl. No.	Residence No.	New Residence No.	Living Area in Sq. M	No. of Residences	Existing flat Rae of License fee	Revised rate of License Fee as per Central Govt. G.O.
1.	D-1,D-2,D-3, D-4,D-5,D-6, D-7,D-8,D-9, D-10,D-11, D-12, D-13, D-14, D-15, D-16, D-17, D-18,D-19,D-20	B-1/1-20	38.34	20	240.00	217.00

B-2 Category (Pay Range of Rs.3050.00 to 4499 in 1996 Scale)

1.	Block A E-1,E-2,E-3,E-4,E-9 & E-10	B-2/1-12	19.15	06	110.00	143.00
2.	Block-B E-5,E-6,E-7,E-8,E-11 & E-12		19.15	06	110.00	143.00

**STATEMENT SHOWING THE REVISED RATE OF MONTHLY LICENSE FEE APPLICABLE FOR CENTRAL GOVT.
RESIDENTIAL ACCOMMODATION AT SAHARANPUR CAMPUS OF IIT ROORKEE**

D-Category

Sl. No.	Residence No.	New Residence No.	Living Area in Sq. M	No. of Residences	Existing flat Rate of License fee	Revised rate of License Fee as per Central Govt. G.O.
1.	F-1,F-2,F-3,F-4,F-5,F-6,F-7, F-8	D-1 - D-8	29.00*	08	55.00	64.00*

*One room is being added. The revised rate would be charged after the rooms are handed over / after construction.

STATEMENT SHOWING THE REVISED RATE OF MONTHLY LICENSE FEE APPLICABLE FOR CENTRAL GOVT.
RESIDENTIAL ACCOMMODATION/GARAGES AT SAHARANPUR CAMPUS OF IIT ROORKEE

Sl.No.	Institute Garage No.	Existing License Fee Per Month	Revised License Fee Per Month	Remarks
1.	IG-1 to IG-16	Rs.15.00	Rs.22.00	16 Nos.
			Total:	16 Nos.


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House Allotment Rules

1.0 ELIGIBILITY

- 1.1 The Institute residences shall be allotted on license only. Following categories of staff shall be eligible for allotment of Institute residences.
- Regular/Temporary/Re-employed/ Contract Staff of the Institute.
 - Visiting faculty.
 - Emeritus Fellows/ Emeritus Scientists/ Emeritus Professors & Post Doctral Fellow under MHRD Scheme.
 - Staff on Deputation.
 - Staff under research schemes/ Projects/ Centres as per the MOU's signed between the Institute and the agencies.
 - Staff employed in research schemes/ Projects of the Institute approved by various funding agencies and Pool Officers.
 - Persons eligible under terms & conditions of the MOU with the Institute.
 - Group "C" Mess staff
- 1.2 If a person and his/ her spouse are both employees of the Institute , only one of them shall be eligible for the allotment of residence.
- 1.3 A person, who is having a period less than one year from the date of his superannuation shall not be eligible to apply for another residence.
- 1.4 A member of staff serving at Roorkee campus shall be eligible for a residence in the Roorkee Campus. Similarly, a member of staff serving at Saharanpur campus shall be eligible for a residence in the Saharanpur Campus.

2.0 CATEGORIES OF RESIDENCES

All the residences of the Institute shall be categorized by the Board for Group A,B,C and D staff, which will accordingly determine their entitlement.

- 2.1 Further sub-categorization shall be according to the basic pay of respective Group of Staff. This will, however, be revised as per Pay Revision recommendations from time to time., The current sub- categorization is as given below:

Group of Staff	Category of House	Basic Pay
A	A-1 A-2 AT AT	Rs. 16,400 and above Rs. Rs. 8000-16399/- Any basic pay Transit Accommodation
B&C	B-1 B-2	4500 pm and above 3050 –4499 pm
D	D	Any Basic pay

- 2.2 The allotment of Transit Accommodation will be made with the approval of the Director for a specific period to group A Staff.

If an extension is required beyond the specified period, an application must be made to the Chairman, HAC in the prescribed Performa, at least two weeks in advance

HAC may, from time to time, notify the status of transit accommodation

- 2.3 The following officers/staff of the Institute are entitled to houses earmarked for them.

- 1 Director
2. Chief Medical Officer
3. Medical Officers.

The Board shall consider and approve the specific earmarked residences and may revise the list of this category as and when required. The concerned person must vacate the earmarked house within one month of relinquishment of the office. A person who is allotted an earmarked residence, may be allotted another residence as per his entitlement by the House Allotment Committee(HAC) for the period of his/her entitlement after retirement . Such an allotment can be made by the HAC up to two months before the date of retirement of the concerned employee.

3.0 HOUSE ALLOTMENT COMMITTEES (HAC)

There shall be a House allotment Committee (HAC) appointed by the Director for all the Staff serving at Roorkee. Similarly, the Director shall appoint an HAC for the staff serving at Saharanpur Campus .The nominated members of HAC shall normally have tenure of 3 years and shall be responsible for considering the applications and recommending to the Director the allotment of residences to different groups of Staff.

4.0 ALLOTMENT PROCEDURE

- 4.1 Announcement of vacant residence will be made in the middle of odd numbered (e.g.1 ,3.....) months and the last date for receipt of applications for the advertised houses shall be fixed by the Chairman of the House Allotment Committee(HAC). Application, once made, can also be withdrawn upto the last date for receipt of application.
- 4.2 The Superintendent Institute Estate (SIE) will inspect each vacant residence and will arrange necessary repairs and white washing etc. He will also certify that the vacant residence is safe and livable and will inform the Chairman, HAC that the House is available for allotment.
- 4.3 The applications shall be screened and a seniority list shall be prepared for the various residences and displayed in the office of the Superintendent Institute Estate and also on the electronic Notice Board of the Institute for scrutiny by all concerned persons who may point out discrepancies, if any.

4.4 SENIORITY:

The Seniority shall be determined for each member of the staff on the basis of following criteria

- (a) For Group A Staff : Full length of continuous service in the Institute from the date of entering the pay slab of the Sub-category of his/her group of the residence for which application has been made plus 50% of duration of service, if any, in a lower sub-category of Group 'A' in the Institute.

NOTE 1:- For an outside person joining a Group A post in the Institute, **50%** of his total length of Group A service will be added to his service in the Institute till he gets a regular accommodation in his/her proper sub-category as it obtained at the time joining. This shall, however, not be applicable to allotment of transit accommodation.

NOTE 2:-A faculty member of the Institute joining as Emeritus Fellows/ Emeritus Scientist/ Emeritus Professors or re-employed immediately after retirement will continue to occupy the same house as before.

NOTE 3:- A person from outside joining any post even after retirement will enjoy the benefit of past service as provided in Note -1

- (b) For Category "B" houses full continuous service from the date of entering pay slab of the sub-category of the house for which application has been made plus 50% of the length of service, if any, in lower sub categories (including D Class Service) in Institute Service.
- (c) For Category "D" house: Full Continuous service from the date of joining the Institute service.
- (d) On the death of a staff member who has been occupying an Institute accommodation priority allotment maybe made to the son, daughter or wife of the staff member if either of them is a staff member of the institute and has been residing with deceased staff.

If the spouse, son or daughter (as the case maybe) of the deceased staff is eligible for the same or higher category of accommodation as was in occupation of the staff at the time of death, he/ She may be allotted the same accommodation as occupied by the deceased staff. Otherwise the type of residence shall be according to entitlement of the new incumbent.

NOTE:- Benefit of 1/3rd of the length of service of a retired staff upto a maximum limit of 3 years will be given for considering the seniority of the spouse, serving the Institute at the time of retirement of the said staff, for the purpose of allotment of a house in the category to which they belong. Provided that the seniority so calculated does not exceed that of the retired staff.

Provided that this benefit shall be availed of only for the first allotment of a regular residence even after the retired staff retains his/ her house for the full authorize duration. The house will be advertised in the immediate preceding advertisement before the full authorize duration is over and the spouse will also apply for the house in which the couple was staying.

4.5 LICENSE FEE:-

Each allottee of an Institute residence shall be charged a license fee. The license fee will be as fixed by the Board from time to time for the different categories of residences. It will be subject to a maximum ceiling of 10% of monthly emoluments of the allottee.

- 4.6 (a) A staff member of the institute applying ab-initio for a house, can apply for a house of lower sub-category, provided that no house of his sub-category is available.
- (b) A staff member of the institute in a house of a sub-category lower than his entitled residing sub-category, may apply for a house of the same sub-category in which he is currently residing.
- (c) A staff member of the institute living in a house of his entitled sub-category will not be permitted to apply for a house of a lower sub category.

NOTE:- A House advertised thrice and yet not occupied, can be allotted to a staff member of the next lower sub-category by the House Allotment Committee.

- 4.7.1 No person will be eligible to apply for fresh allotment of a residence of the same sub-category in which he is living unless he has completed one year from the date of occupation of the residence. However, one can always apply for a higher sub-category residence, if eligible.
- 4.7.2 If the allottee vacates the allotted residence before the completion of one year, and is not residing in an Institute residence, no application will be considered for the next one year from the date of vacation of the previous residence.
- 4.8 After allotment of a residence the Allottee will be issued a formal order of allotment.

5.0 FORFEITURE OF ALLOTMENT OF A RESIDENCE

The residence once allotted must be occupied in the condition as it is within 15 days from the date of receipt of the allotment order by the allottee after vacating the previous Institute residence in which he/she might have been residing,. Failure to do so within the stipulated time will result in the automatic cancellation of the allotment. Further, the allottee will be debarred from applying for any Institute residence for the next two years, excepting for transit accommodation.

Note: Only petty repairs, white washing & painting (if due), and security related repairs will be carried out before occupation.

6.0 OUT OF TURN ALLOTMENT

6.1 Out of turn allotment shall be made only under the orders and discretion of the Director and normally the following categories of staff shall be entitled to out of turn allotment:

- (a) Visiting faculty.
- (b) Persons on Deputation (including NCC Staff)
- (c) Persons declared as belonging to essential services.
- (d) Persons on medical grounds certified by a Medical Committee appointed by the Director.

Provided that the out of turn allotment shall be for a residence of his/ her entitled sub-category or lower sub-category.

6.2 The Son/Daughter/widow of a deceased staff, if employed or being given employment in the institute, may be considered for out of turn allotment at her request for a lower sub-category residence in his/her group, provided that the deceased staff was living in an Institute residence at the time of his death

6.3 Temporary or out of turn allottees, who are regular employees, entitled to normal allotment but are not on deputation to the Institute will become unauthorized occupants after the expiry of three years. Such an allottee must apply for regular allotment of a residence in response to advertisements. He/ She may also be considered for a residence falling vacant in his/her own sub-category without receiving an application from him/ her. In case of regular allotment the out of turn allotment will stand cancelled automatically and he/She will be required to shift to the regular allotted residence. This provision should be notified in the advertisement.

7.0 ALLOTMENT ON TEMPORARY BASIS

7.1 In special cases temporary allotment of residence to a institute staff may be made for a period not exceeding six months under discretion and direct orders of the Director. The allottees in such cases must.

- (a) Deposit one month's license fee as a security, which shall be refunded at the time of vacation of the residence.
- (b) Pay license fee of the current month latest by 5th day of the month.
- (c) Vacate the residence on one month's notice or on the expiry of the six months period whichever is earlier.

Cases of default and violation of (a), (b) & (c) above, shall be liable to notice of immediate vacation and charging of penal license fee.

7.2 Request for temporary allotment on medical grounds may be considered by the Director, on the recommendation of the Medical Committee as per provision in 6.1(d).

7.3 If an occupant of a residence has some special and serious difficulties in connection with his residence, he may appeal for a change of house. The HAC may it self take

decision in the matter, or request the Director to appoint a Committee to investigate the matter and give its recommendations.

8.0 RETENTION OF RESIDENCE.

- 8.1 Retention of residence may be permitted in the following cases, if and only if, the allottee, or his family, proposes to stay for the duration as indicated and at the license fee payable as mentioned against each:

Condition	Maximum Duration permitted	license fee payable
(a) After retirement/expiry of the re-employment period/ expiry of the contract period for contract employees		
4 months on normal license fee		
Next 4 Months Double the normal License fee on the approval of Director.		
Beyond 8 months, License Fee shall be charged as per provision of Clause 9.		
(b) After death of a Staff member: who was an authorized occupant of the house, the dependents residing with the deceased will be allowed retention of the house as under:		
6 months on normal license fee:		
Next 6 months Double the normal License fee on the approval of Director.		
Provided the deceased employee or his/her dependent does not own a house at the place of work of the deceased.		
(c) Staff proceeding on EOL/ Study Leave/ Training/ Sabbatical/ PDL/ LFS, etc (Excluding Medical and duty Leave)		
	1 year	Normal license fee
(d) Staff proceeding On deputation	1 year	Normal license Fee
(e) Resignation, Compulsory retirement, dismissal or termination from service	1 month	Normal License fee
(f) Official on deputation	1 month for every year of service, maximum duration as per 8.1(a)	
(g) Earmarked residences	1 month	Normal license fee

Note-1 Request for permission to retain an Institute residence for the specific duration should be made to the Chairman, HAC on the prescribed Performa at least one month before due date of retirement/ due date of proceeding on leave or within 2 months of the death of the staff, in case of condition (f) request should be made within a week of the letter of dismissal or termination received by the concerned person.

Note-2 A residence retained under this clause must be vacated within the period as specified under Rule 8.1 or the date upto which permitted, whichever, is earlier. Permission to retain the house beyond the maximum period specified in Rule 8.1 will be at the enhanced license fee specified in Rule 9.1 and shall in no case exceed six months.

Note-3 In case of those staff who would be drawing pension from the Institute the license fee and other charges (Electricity/water) of the residence will be deducted from their pension every month. In other cases license fee must be paid in advance in quarterly installments. First installment should be deposited in the Institute within a week of grant of such permission. The permission, so granted shall terminate automatically, if the license fee for any quarter is not paid, as stipulated above and such occupation will amount to unauthorized occupation and action shall be taken as per Rule 12.

9.0 ENHANCED LICENSE FEE

- 9.1 Enhanced license fee at the rate of 50 (fifty) times of the monthly normal license fee for the Institute residences shall be charged per month from the occupants of the residences. This may, however, be reviewed by the Board from time to time.
- 9.2 The Enhanced license fee may be deemed to be a charge on the salary, pension, or any other amount due to the employee and the Institute shall be entitled to deduct/set-off such License fee from such amount due to the employee.

10.0 CODE OF CONDUCT FOR ALLOTTEES OF INSTITUTE RESIDENCES.

- 10.1 The Institute residences are allotted for living for the allottee and his/her family and relatives. Any other person is not allowed to reside in the residence. If an allottee or his/her family is not staying in the house it must be vacated, except under Rule 8.1(c)(d) and (e) where the residence may be locked under intimation to the Institute.
- 10.2 No allottee is permitted to sublet the residence allotted to him partly or fully or use it for any trade or business. If a complaint is received to this effect, appropriate action will be taken by the Institute authorities.
- 10.3 Sharing of the residence by the allottee with any one else, other than those permitted under Rule 10.1 is not permitted.
- 10.4 Mutual exchange of residence by allottees without permission from the Institute is strictly prohibited.

- 10.5 The allottees will pay regularly license fee, electricity and water charges for the residence as prescribed by the Institute from time to time.
- 10.6 Any alteration or addition in the Institute residence shall not be allowed by the residents. However, the Institute may decide for identical alteration or addition in a group of identical houses.
- 10.7 Milk cattle or any other cattle will not be kept in a Institute residence or its out-house.
- 10.8 The allottees will not temper with the electricity installation, water supply and sanitary fittings or other fixtures in the residence provided by the Institute.
- 10.9 Unauthorised use of electricity or water supply in any manner will be treated as a serious offense and render the allottee liable to disciplinary action.
- 10.10 The allottee will immediately report to the concerned authority about any defects in installations leading to wastage of water or leakage of electricity, etc.
- 10.11 The allottees may maintain collared doges or any other pets provided that they take extra care/responsibility so as not to cause any danger or nuisance to neighbors in any way.
- 10.12 The allottees are expected to conduct themselves in a courteous and polite manner with the neighbours. If any complaints are received about any resident being quarrel some or indulging in objectionable activities like entertaining undesirable characters, disorderly behavior, getting intoxicated outside the house, etc., appropriate disciplinary action including cancellation of allotment of such residence shall be taken by the Institute authorities.
- 10.13 The allottee will not encroach upon the Institute land or the land of the neighboring residences for gardening or for any other purpose.
- 10.14 The allottee will not undertake cutting or lopping of the trees in the compound of their residences or nearby areas on his own.
- 10.15 Any fruit bearing tree(s) in the compound of the residence shall be the property of the Institute. The allottee may use the fruits for his own eating purposes. In case the resident sells the crops he will have to deposit 75% of the sale proceeds with the Institute.
- 10.16 Any timber yield from the tree(s) in the campus of the residences will be deposited by the allottee with the Superintendent Institute Estate(SIE) as the Institute property.
- 10.17 If an out house is attached to a residence, the allottee shall furnish the name and age of the person staying in the out house to the SIE Office. The allottee shall be fully responsible for the conduct of the person residing in the out house.

No commercial activities will be allowed from the out houses. Only the person, spouse and their children can stay in the out house. Violation of this rule will invite a penalty to the allottee @ 50 times of the normal license fee.

11.0 ALLOTMENT OF INSTITUTE COMMUNITY GARAGES.

- 11.1 Vacant Institute Community Garages will be notified from time to time for the purpose of allotment. Applications will be invited from all such staff as are eligible for A and B category houses for allotment of garages built for the respective categories of houses. They should be satisfying the following conditions.
- (a) That the applicant for the allotment of community garage should own a car in his own/spouse name for which documentary proof will have to be attached with the application.
 - (b) That the allotment of Community garage will be made as per the seniority for house allotment. The garage inside a residential campus shall be allotted to the allottee of that residence irrespective of whether he/she owns a car or not.
- 11.2 Only one garage can be allotted to the allottee of a Institute residence. Staff member living in residences which have attached garages are not eligible to apply for allotment of a community garage.
- 11.3 The Institute will be divided into Zones for the above purpose and allotment of garages will be made zone-wise to a group A staff. The Zones will be notified time to time by the HAC.
- 11.4 The Community Garages are divided into groups on the basis of their physical proximity. Requests for change will be entertained only from one group of garages to the other.
- 11.5 Preference for a garage in a zone will be given to the residence of that zone.
- 11.6 Mutual exchange will be permitted within a zone with the permission of HAC so that one can get the garage nearest to his place of residence.
- 11.7 If an allottee shifts from one zone to another zone, he/ she must vacate the garage under his possession and will be given a garage in new zone, if available. In case the new allotted residence has an attached garage then there will be not need of fresh allotment.
- 11.8 In case of refusal to take possession of the allotted garage by the specified date, the concerned staff shall be debarred from applying for a fresh allotment for the next one year.
- 11.9 If at any stage during the occupancy of a garage, the allottee ceases to own a car, he/she must inform the Institute authorities and surrender the garage within one month.
- 11.10 Any misuse of the garage for any purpose other than parking personal vehicle will be a violation of the Code of Conduct.
- 11.11 Any other garages, which become available later, shall be added to the appropriate zone/group by the Institute Engineer with the approval of the HAC.

11.12 Persons living outside the Institute Campus can also apply for and be allotted Community Garages.

12.0 UNAUTHORISED OCCUPATION AND PUNITIVE ACTIONS.

12.1 A person residing in a Institute residence or occupying a garage shall be deemed to be unauthorized occupant, under any one, or the following circumstances:

- (a) the residence or the garage(or both is occupied without allotment.
- (b) Violation of or Rules(s) 10.1 to 10.7 of the Code of Conduct for the allottees of Institute residences.
- (c) Under the conditions specified in Rule 8.1, a duly allotted residence is retained:
 - (i) Beyond the allotted period without prior permission or if the permission is refused.
 - (ii) without making advance payment of licence fee as specified in the Note-3 of Rules 8.1.
 - (iii) in Violation of any term or condition as prescribed in the Rules for retaining the residence.
- (d) An out of turn allottee, excepting persons on deputation to the Institute , three years after the date of out of turn allotment.

12.2 (a) An Institute staff declared to be an unauthorised occupant by the Institute shall be liable to punitive action specified under Rule 12.6,Besides any disciplinary action as per Institute Statutes/Rules.

- (b) If a person who is declared an unauthorised occupant is not a n Institute employee, action will be taken as per law.

12.3 If the person, to whom the residence(or a part of it) is sublet, were also an Institute staff,he/she would also be liable to disciplinary action as per Rules. In addition, Punitive action as per Rule 12.6 may also be taken against such persons.

12.4 On a complaint received against a staff regarding violation under Rule 12.1, the staff will be served a notice to offer his comments in Writing on the complaint within ten days from the receipt of such notice, for violation under Rules 12.1(a),(b) & (c) punitive actions as per Rule 12.6 may be taken after serving a show-cause notice to be replied within ten days from the receipt of such notice.

Note:

- (a) For the purposes of this Rule, the service of notice shall be deemed to be sufficient for all purposes, if it is sent once under registered post on the address of the premises concerned
- (b) Such complaint along with the comments or replies, if any, made by the concerned Staff shall be referred to the HAC. After considering the complaints and the comments, if any, the HAC may drop the complaint

if satisfied with the comments or replies. However, if the HAC is not satisfied with such comments or replies, then it shall refer the same to the House standing Committee(HSC) for an enquiry. If the HSC finds the complaint to be correct and the comments unconvincing for reasons to be recorded, then the staff concerned shall be given a notice to vacate the premises within 15(fifteen) days from the date of such notice. In such a case, the staff shall be liable to all punitive action as provided for under unauthorized occupation under Rule 12.5 and 12.6

- (c) The House Standing Committees shall be constituted by the Director. The term of the members of the HSC shall be three years from the date of their appointment

12.5 For violating Rules 10.7 to 10.17 of the Code of Conduct and / or Rules 11.9,11.10 if applicable, the allottee will tender him self/ liable to disciplinary action as per Rules in addition to other punitive actions provided under Rule 12.6.

12.6 PUNITIVE ACTION FOR UNAUTHORISED OCCUPATION

12.6.1 An unauthorized occupant will be liable to eviction by the Estate Officer under section 3 of the public premises(Eviction of unauthorized occupants) Act 1971(act No. 49 of 1971).

12.6.2 For the period of unauthorized occupation a person will be charged PENAL LICENCE FEE Which will be double of the ENHANCED LICENCE FEE as specified in rules.

Such penal license fee shall, for all purposes, be deemed to be a charge on the salary. Pension, or any other amount due to the staff and the Institute shall be entitled to deduct or set-off such penal license fee from such amount due to him/her.

12.6.3 The Institute may disconnect the electricity, water and/ or Institute telephone,(if any provided in the concerned premises) at any time after the service of fifteen days's notice as provided under rules. 11.4.

12.6.4 In addition to the provisions in rules 12.6.1 to 12.6.3, the competent Authority may taken disciplinary action in accordance with the relevant statutes/ rules.

13.0 APPLICABLE w.e.f. from the date of approval of Board of Governors, i.e. 16th July 2007.

Appendix 'K'

REVISED ORDINANCES FOR THE UNDERGRADUATE DEGREE , INTEGRATED MASTER'S DEGREE AND INTEGRATED DUAL-DEGREE PROGRAMMES

Short Title & Commencement	1	(i)	These ordinances shall be called the Ordinances for the four year Undergraduate, five year Integrated Masters and the five year Integrated Dual-Degree Programmes of the Indian Institute of Technology, Roorkee;
		(ii)	These ordinances shall come into force with effect from such date as the Senate/Board may appoint in this behalf.
Definitions	2		Unless the context requires otherwise,
		(i)	" Applicant " shall mean an individual who applies for admission to any undergraduate (UG), Integrated Masters or Integrated dual-degree programmes of the Institute;
		(ii)	" Board " shall mean the Board of Governors of the Institute;
		(iii)	" BUGS " shall mean the Board for Undergraduate Studies of the Institute;
		(iv)	" Casual Student " shall mean a student who is registered for a degree in a recognized Institution/ University in India or abroad and is officially sponsored by his parent institute to avail laboratory and other academic facilities or for attending a formal set of courses;
		(v)	" CGPA " shall mean the cumulative grade point average of a student;
		(vi)	" Coordination Committee " shall mean the committee of the faculty members involved in a course;
		(vii)	" Council " shall mean the Council of the Indian Institutes of Technology;
		(viii)	" Course " shall mean a curricular component identified by a designated code number and a title;
		(ix)	" Course Coordinator " shall mean a faculty member who shall have full responsibility for the course, coordinating the work of other faculty member(s) involved in that course, including examinations and the award of grades;
		(x)	" Degree " shall mean the Bachelor's degree viz. B.Tech., or the Integrated Master's degree viz M.Sc. or M.Tech. , or the Integrated dual-degrees viz. B. Tech. and M.Tech./ M.B.A. and such other degrees of the Institute as may be approved by the Board;
		(xi)	" Direct Admission Student " shall mean the students who are admitted directly from abroad and, not through JEE, and registered for undergraduate, or Integrated Master's or Integrated dual-degree programmes for full time study;
		(xii)	" DRC " shall mean the Departmental Research Committee of the Department/ Academic Centre;
		(xiii)	" DUGC " shall mean the Undergraduate Committee of the Department/ Academic Centre;
		(xiv)	" DUGS " and " Dean UGS " shall mean the Dean, Undergraduate Studies;
		(xv)	" Faculty Advisor " shall mean a teacher nominated by the Department/ Academic Centre to advise a student on the courses to be taken by


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Ordinances		him/ <i>her</i> and other matters related to the academic programme;
	(xvi)	"Grade Moderation Committee" shall mean the committee appointed by the Department/Academic Centre to moderate grades awarded by the Course Coordinators in different courses in a semester at a given level of a curriculum;
	(xvii)	"Institute" shall mean the Indian Institute of Technology, Roorkee;
	(xviii)	"Integrated Dual-Degree or IDD" shall mean the Integrated dual/degrees, namely B.Tech. (parent discipline) and M.Tech. (specialization of the parent discipline) of the Institute;
	(xix)	"Integrated Master's degree" shall mean the five year Integrated Master's degree, namely M.Sc. and M.Tech. in different Departments of the Institute/Academic Centers
	(xx)	"JEE" shall mean the Joint Entrance Examination for admission to <i>undergraduate (B.Tech.), five year Integrated Master's (M.Sc. and M.Tech.) and five year Integrated dual degree (B.Tech. and M.Tech./M.B.A.) programmes of the</i> Indian Institutes of Technology;
	(xxi)	"PG" shall mean Post Graduate;
	(xxii)	"Student" shall mean a student registered for an undergraduate, Integrated Master's or Integrated dual-degree programme for full-time study leading to the Bachelor's degree or the <i>Master's degree or the dual Bachelor's and Master's degree</i> , as the case may be;
	(xxiii)	"Scheme of Teaching and Examination" shall mean the scheme of teaching and examination for a branch of study as approved by the Senate;
	(xxiv)	"SC/ST" shall mean the scheduled castes and scheduled tribes as notified by the Government of India from time to time;
	(xxv)	"SGPA" shall mean the semester grade point average;
	(xxvi)	"UG" shall mean Undergraduate;
	Note: 'He' & 'His' imply 'he'/'she' and 'his'/'her', respectively	
	3	(1) The Institute shall offer such UG, <i>Integrated Master's</i> and IDD programmes and of such minimum duration as the Board may approve on the recommendation of the Senate, either on its own or on the initiative of a Department/Academic Centre, and/or on the direction of the Board/Council/ Government of India. Provided that the UG Board shall recommend all such programmes. Provided further that an interdisciplinary programme may be proposed by a Department/Academic Centre or by a committee appointed by the Director for the consideration of the BUGS, the Senate and the Board.
		(2) The procedure for starting a new programme, temporarily suspending a programme or phasing out a programme shall be such as may be laid down in the regulations.
		(3) The minimum entry qualifications for admission to UG, <i>Integrated Master's</i> and IDD programmes shall be such as may be laid down in


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	the Regulations.
(4)	<p>A UG or an Integrated Master's degree or an IDD student shall be required to earn a minimum number of credits through various curricular components like teaching/laboratory courses, seminar, project, etc. at the Institute or at such other Institutions as have been approved by the Institute. For an Integrated Master's degree or IDD student, the Dissertation, Project and other similarly designated academic activities shall have to be undertaken under the guidance of a supervisor(s) from the Institute.</p> <p>Provided that an Integrated Master's or IDD student may be permitted by the DRC/CRC to carry out in full or part of his Dissertation outside the Institute. In such cases, an additional supervisor, from outside Organization/ Institute if considered necessary, may be appointed by the DRC/CRC on the recommendation of the supervisor from the Institute;</p>
(5)	An undergraduate or Integrated Master's or an IDD student shall be required to complete all the requirements for the award of the Bachelor's degree or the Integrated Master's degree, viz M.Sc. or M.Tech. or the Integrated dual-degrees, viz. B. Tech. in parent discipline and M.Tech in a specialized sub-discipline of the parent discipline or M.B.A. , as the case may be, within such period as may be specified in the Regulations, including those credits earned at such other institutions as have been recognized by the Institute for this purpose;
(6)	The date of initial registration for the UG or the Integrated Master's or the IDD programme shall normally be the date on which the student formally registers for the first time. This date shall be construed as the date of joining the programmes for all intents and purposes.
(7)	A student shall be required normally to attend every lecture, tutorial and practical class. However, for late registration, sickness or other such exigencies, absence may be allowed as provided for in the regulations.
(8)	An undergraduate or the Integrated Master's degree or an Integrated dual-degree student may be granted such scholarship / studentship / assistantship / stipend, etc. and awarded such prizes and medals as may be specified in the regulations in accordance with the directions of the Government of India and/or the decision of the Council/ Board from time to time.
(9)	The procedure for the admission of a student or a direct admission student to an undergraduate or an Integrated Master's Degree or an Integrated dual-degree programme shall be such as may be specified in the regulations; the casual students may be allowed access to academic programmes in the manner provided under the regulations.
(10)	In case all the reserved seats for SC/ST category are not filled even with relaxed admission norms, the students in this category who satisfy some minimum norms specified for this purpose, may be offered admission to one year preparatory programme; On successful completion of the preparatory course, these students may be offered direct admission against the unfilled quota of seats as provided for, in the regulations.

	(11)	The procedure for the withdrawal from an undergraduate or an Integrated Masters degree or an Integrated dual-degree programme, rejoining the programme, the award of grades and the SGPA/CGPA, the examination and all such matters as may be connected with the running of a UG or an Integrated Master's degree or a IDD programme shall be such as may be specified in the regulations.
	(12)	The award of the UG degree or an Integrated Master's degree or the Integrated dual-degree to an eligible candidate shall be made in accordance with the procedure laid down in the regulations.
	(13)	A student admitted to the UG or the Integrated Master's degree or the IDD programme shall abide by the "Standing Orders for Students" issued by the Institute from time to time. These Standing Orders shall deal with the discipline of the students in the Bhawans/Hostels, Departments/Academic Centres, the Institute premises and outside. The Standing Orders may also deal with such other-matters as are considered necessary for the general conduct of the students, and co-curricular and extra-curricular activities. The Standing Orders shall be approved, by the Director on the recommendation of the Dean of Students Welfare.
	(14)	Notwithstanding anything contained in the above Ordinances, no regulations shall be made in contravention of the decision of the Board/ Council and/or the direction of the Government of India, in regard to the duration of the UG or the Integrated Master's degree or the IDD programme, the amount and number of scholarship/assistantships and the number of studentships and the procedure thereof. The regulations for the UG or the Integrated Master's degree or the IDD programme shall be framed by the BUGS, which shall be considered and approved by the Senate.
	(15)	In special circumstances, the Chairman of the Board may, on behalf of the Board, approve amendment, modification, insertion or deletion of an Ordinance(s), which in his opinion is necessary or expedient for the smooth running of a programme: Provided that all such changes shall be reported to the Board in its next meeting for approval.

Appendix 'L'

SEMESTER CHARGES TO BE REALIZED FROM ALL STUDENTS LIVING IN HOSTELS

	Proposed	Existing
I. Semester Charges:		
Institute Fee		
(a) - 6 Extra-Curricular Activities	1000/=	600/=
(Hobbies Club, students Club, Cinema Club, Cultural Society, Himalayan Explorer Club. Et c.)		
- 7 Medical Fund	200/=	160/=
DDF	-----	-----
	1200/=	760/=
	-----	-----
(b) Hostel Rent:		
1. Hostel seat rent :*		
(a) Double seated -	1500/=	100/= (paid by the Institute for SC/ST students)
(b) Single seated -	2000/=	
2. Elect. Advance to be *	2000/=	400/=
Adjusted		
3. Common Facilities in Bhawans/(BRPF)	1500/=	600/
	-----	-----
	5,000/5500/=	1,100/=
	-----	-----
II One time Payment :		
(a) At the time of admission		
Student Welfare Fund	500/=	300/=
	500/=	300/=
	-----	-----
Total	6,700/ Double Room	7,200/= Single Room
	-----	2,160/= -----

*Those living outside and in married students Hostels shall be charged as applicable.

1. 25% of Bhawan fund will be reserved for Assistance Ship of students.
2. Contribution for hostel rent for SC/ST students will be made by the Institute from MHRD grant towards the Bhawan Fund for maintenance.
3. Semesterwise adjustment of electricity charges will be put in place.

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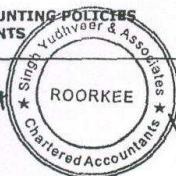
Appendix 'M'

INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE ROORKEE - 247667

BALANCE SHEET AS AT 31ST MARCH 2007

PARTICULARS	SCH. NO.	CURRENT YEAR		PREVIOUS YEAR	
		AMOUNT (Rs.)	AMOUNT (Rs.)	AMOUNT (Rs.)	AMOUNT (Rs.)
SOURCES OF FUNDS					
CORPUS FUND					
a. Capital Fund	1	9,580,689,424.57		7,263,187,841.16	
b. Institute Development Fund	1A	560,567,477.08		512,113,770.31	
c. Trust Funds	1B	75,555,689.40		33,563,907.24	
d. JEE Fund	1C	23,660,132.04		(15,477,699.82)	
e. JAM Fund	1D	4,940,566.15		2,327,869.15	
f. GATE Fund	1E	29,734,294.38	10,275,147,583.62	(2,528,592.72)	7,793,187,095.32
GPF/ CPF Fund			-		459,432,756.84
CURRENT LIABILITIES & PROVISIONS					
A. Current Liabilities:					
a. Univ. Grants Commission Account	2A	7,449,014.13		2,422,504.20	
b. Govt. of India Fund Account	2B	29,365,378.16		2,322,102.25	
c. SRIC Fund	2C	426,563,700.21	463,378,092.50	45,235,985.62	49,980,592.07
EXPENSES PAYABLE	3		34,677,167.00		29,251,835.00
SECURITY DEPOSITS	3A-3C		16,342,151.87		14,041,624.87
B.Provisions					
For Interest Payable to Subscriber On GPF			-	33,169,080.00	
For Interest Payable to Subscriber On CPF			-	1,440,901.00	34,609,981.00
TOTAL [RS.]			10,789,544,994.99		8,380,503,885.10
APPLICATION OF FUNDS					
FIXED ASSETS	4A-4C		9,182,351,865.37		6,145,573,039.14
INVESTMENTS	5A-5B		1,015,395,741.00		1,448,840,398.00
CURRENT ASSETS, LOANS & ADVANCES					
A. Current Assets:					
a.Cash & Bank Balances	6A-6B		382,778,599.32		308,630,871.75
b.Plan Grant Receivable From MHRD			-		75,000,000.00
c.Interest accrued on Investments			31,894,768.00		40,928,444.00
Advances Recoverable in Cash or in Kind:					
a. Advance against Foreign letters of credit Issued by banks (pending adjustment)	7-7A		140,827,913.00		195,044,453.00
b. Sundry Advances	8-8B		28,737,283.30		159,277,854.21
c. Securities	9		7,558,825.00		7,208,825.00
TOTAL [RS.]			10,789,544,994.99		8,380,503,885.10
SIGNIFICANT ACCOUNTING POLICIES & NOTES TO ACCOUNTS		10			

(Yudhveer Singh)
ACA, ISA (ICAI)



(Veena Singh)
ACA

(Suman Kumar)
Asstt. Registrar (A & A)

(K.K. Rastogi)
Asstt. Registrar (Finance)

(Surendra Kumar)
Dean, Fin. & Planning

(J.P. Gaur)
Chairman, Board of Governors

(S.C Saxena)
Director

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INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
ROORKEE-247667

MAIN INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2007

PARTICULARS	SCH. NO.	Current Year		Previous Year	
		AMOUNT (Rs.)	AMOUNT (Rs.)	AMOUNT (Rs.)	AMOUNT (Rs.)
INCOME:					
Grant Received from MHRD	1	870,000,000.00		901,000,000.00	
Less : Grant for Plan Items for acquisition of Assets/ Other Capital Expenditure transferred to and included in Capital Fund		350,000,000.00	520,000,000.00	381,000,000.00	520,000,000.00
Grant Received for SRIC (Canara Bank A/c - 13467)			1,500,000.00		36,356,000.00
Grant Received for Project (Canara Bank A/c - 13467)			1,787,000.00		-
Grant Received for Scholarship/Stipend (National Scholarship A/c - 17184)			5,121,063.00		-
Other Grants Received	2		16,744,487.00		-
Academic/Educational Receipts	3		99,247,272.00		87,946,621.50
Building Income	4		24,904,929.60		23,683,594.86
Interest Income	5		15,516,699.00		8,299,416.50
Examination Receipts [PG AD (M. TECH) - 01-112597]			813,374.00		-
Donation (Donation A/c - 43609)			772,051.00		-
Other Misc. Incomes	6		2,618,004.51		5,544,268.00
Interest on CPF/GPF provided for last year reversed			34,609,981.00		-
TOTAL (A)			723,634,861.11		681,829,900.86
EXPENDITURE:					
Establishment Expenses	7		452,388,633.02		423,538,976.99
Departmental Expenses	8		31,392,056.51		47,555,969.36
Grant Recd. for SRIC Trfd. To SRIC (Canara Bank A/c - 13467)			1,500,000.00		36,356,000.00
Grant transferred to SRIC A/C 19000 (Deptt. Of Earthquake)			596,921.96		-
Unspent Grant refunded to Ford Foundation, New Delhi (WRDTC)			1,895,000.00		-
Administrative & Other Misc. Expenses:					
A. Educational Expenses:					
(a). Scholarship/ Awards/ Fellowship					
Main A/c No. - 18601		73,568,825.00			68,711,723.50
S.A A/c No. - 2929		6,774,320.00			-
MCM SCHOLARSHIP - S.A A/c No. - 2929		4,836,000.00			-
CSIR A/c 43610		8,054,597.00			-
WRDTC A/c		1,821,888.00			-
National Scholarship A/c - 17184		4,426,310.00			-
(b). Other Educational Expenses (Main A/c - 18601)		2,733,421.00	102,215,361.00		495,135.00
(c). Convocation/symposium/ other function expenses					
National Conference & Symposium (Main A/c - 18601)		685,432.00		802,660.00	
Convocation and other Function Exp. (Main A/c - 18601)		1,049,625.00		492,711.00	
International Conference & Symposium (Main A/c - 18601)		2,864,055.00	4,599,112.00	3,131,326.00	4,426,697.00
(d). Mess Expenses/ subsidy :					
Mess Subsidy (Main A/c - 18601)		9,150,658.00		9,176,427.75	
Mess Exp. - CCB A/c (S.A A/c No. - 2929)		10,154,900.00	19,305,558.00	18,976,980.00	
Less : Amount recd. For CCB				28,153,407.75	
(e). Students Recreational Expenses :				20,619,290.00	7,534,117.75
(f). Examination Expenses [P.G A.D - M TECH A/C - 112597]					-
B. Other Administrative Expenses	10		97,805,125.65		71,390,078.45
Bhawan Expenses					
S.A A/C-2929		357,300.00			-
B.R.P A/C-18602		1,789,807.00	2,147,107.00		-
Repair & Maintenance Expenses	11		32,813,336.00		26,838,707.00
Intt payable to subscriber for F.Y 2005-06 on GPF A/c			-	33,169,080.00	
Intt payable to subscriber for F.Y 2005-06 on CPF A/c			-	1,440,901.00	34,609,981.00
TOTAL (B)			753,833,574.14		721,457,386.05
Balance being excess of Income over Expenditure [A-B]			(30,198,713.03)		(39,627,485.19)
BALANCE BEING SURPLUS/ DEFICIT CARRIED OVER TO CAPITAL FUND			(30,198,713.03)		(39,627,485.19)

(Yudhveer Singh)
ACA, ISA [ICAI]

(Veena Singh)
ACA

(Suman Kumar)
Asstt. Registrar (A & A)

(G. K. Rastogi)
Asstt. Registrar (Finance)

(Surendra Kumar)
Dean, Fin. & Planning

(J.P. Gaur)
Chairman, Board of Governors

(S.C Saxena)
Director

07 AUG 2007

INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
ROORKEE-247667

MAIN A/C-18601

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2007

RECEIPTS	AMOUNT(RS.)	AMOUNT(RS.)	PAYMENTS	AMOUNT(RS.)	AMOUNT(RS.)
Opening Balance:			A. Payments For Revenue Expd:		
Bank Balance		35,541,847.61	1. Establishment Exp.:		
As At 1-4-2006			1A. Pay & Allowances:		
Cheques in Hand		16,014,890.00	(a). Admn. & Teaching Staff	109,371,830.02	
A. Revenue Receipts:			(b). Non-Teaching Staff	95,468,878.00	
1. Grant Received		520,000,000.00	(c). DA Admn. & Teaching Staff	30,156,487.00	
Non-Plan Grant			(d). DA Non-Teaching Staff	23,855,018.00	
2. Interest Receipts:		362,421.00	(e). HRA Admn & Teaching Staff	514,640.00	
Interest Recd.			(f). HRA Non-Teaching Staff	3,406,724.00	
3. Other Misc. Incomes:-			(g). Other Allowances- Admn & Teaching Sta	84,841.00	
Analysis Receipts	285,780.00		(h). Other Allowances- Non Teaching	1,068,345.00	
Apprentice Reimbursement	273,744.00		(i). Faculty Perks	3,586,457.00	
Misc. Income	676,775.51	1,236,299.51	(j). Liveries	790,576.00	
4. Other Receipts:			(k). LTC	5,816,759.00	
Tender Security Recd.	2,464,581.00		(l). Bonus	2,568,036.00	
Trfd. from DPT, Sre	934,656.71		(m). Children Education allowance	185,247.00	
Trfd. from IDF	350,000,000.00		(n). IPF/NPF Contribution	2,319,264.00	
Trfd. from MR A/c-40023	34,472,636.42		(o). Medical	16,814,104.00	
Trfd. from Fee A/c-2929	100,528,900.00		1B. OTA & Honorarium	211,645.00	
Temporary Loan from PNB	50,000,000.00	538,400,774.13	1C. Guest Faculty	1,364,015.00	
			1D. Pension & Gratuity	101,309,729.00	
			1E. Staff Development & HRD	605,002.00	
			1F. Stipend	744,744.00	
			1G. Leave Encashment	9,984,257.00	
			1H. Salary Work Hire & Mustroll	9,947,892.00	420,174,490.02
			2. Departmental Expenses:		
			(a). Civil Engineering Deptt.	3,703,839.00	
			(b). Elect. Engineering Deptt.	2,644,701.00	
			(c). Mechanical & Industrial Engg. Deptt.	2,052,116.51	
			(d). Electronics & Comm. Engg. Deptt.	2,140,210.00	
			(e). Arch. & Planning Deptt.	842,048.00	
			(f). MAT & MET Engineering Deptt.	1,294,324.00	
			(g). Chemical Engineering Deptt.	1,563,714.00	
			(h). Earth Quake Deptt.	695,928.00	
			(i). Mathematics Deptt.	830,240.00	
			(j). Physics Deptt.	686,336.00	
			(k). Chemistry Deptt.	1,410,940.00	
			(l). Earth Science Deptt.	1,243,916.00	
			(m). Deptt. of Management Studies	854,322.00	
			(n). Humanities & Social Science Deptt.	612,620.00	
			(o). Library	953,605.00	
			(p). Hydrology Deptt.	503,314.00	
			(q). Bio-science Bio-tech. Deptt.	1,165,482.00	
			(r). Computer Centre	1,126,717.00	
			(s). Water Res. Dev. Training Centre	476,611.00	
			(t). AHEC Deptt.	318,404.00	
			(u). NMR	146,440.00	
			(v). Dean UG/PG	2,852,355.00	
			(w). Sports Office	2,267.00	
			(x). Hospital	5,412.00	
			(y). Institute Instrumentation Centre	1,508,862.00	
			(z). Centre for Geotechnology	124,132.00	
			(aa). Disaster Mitigation & Mgmt Centre	72,848.00	
			(ab). Guest House	1,001,422.00	
			(ac). Hindi Cell	110,878.00	
			(ad). Human Resource Deptt	68,736.00	
			(ae). Information Superhighway Centre	379,317.00	31,392,056.51
			3. Administrative & Other Misc. Expenses:		
			3A. Educational Expenses:		
			(a). Scholarship/ Awards/ Fellowship	73,568,825.00	
			(b). Other Educational Expenses	2,733,421.00	76,302,246.00
			3B. Convocation/symposium/		
			other function expenses		
			(a). National Conference & Symposium	685,432.00	
			(b). Convocation & other Function Exp.	1,049,625.00	
			(c). International Conference & Symposium	2,864,055.00	4,599,112.00

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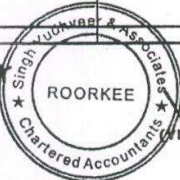
INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
ROORKEE-247667

MAIN A/C-18601

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2007

RECEIPTS	AMOUNT(RS.)	AMOUNT(RS.)	PAYMENTS	AMOUNT(RS.)	AMOUNT(RS.)
			3C. Mess Expenses/ subsidy : Mess Subsidy / Exp.		9,150,658.00
			3D. Other Administrative Expenses:		
			(a). Printing, Stationery/Publication Exp.	1,619,452.00	
			(b). Telephone Expenses	3,587,012.00	
			(c). Advertisement	1,256,567.00	
			(d). Water, Power & Fuel	8,653,411.00	
			(e). Boarding & Lodging Expenses	49,504.00	
			(f). Institute Security Expenses	6,116,646.00	
			(g). Contingencies	1,939,505.00	
			(h). Bank Interest	80,855.00	
			(i). Electricity Expenses	36,197,688.00	
			(j). Legal Expenses	316,187.00	
			(k). Membership & Subscription	115,000.00	
			(l). Insurance Expenses	5,967.00	
			(m). Postage & Telegram Exp.	209,875.00	
			(n). Travelling & Conveyance Exp.	3,996,583.00	
			(o). Property Tax	266,200.00	
			(p). Professional Fees	253,120.00	
			(q). Guest House/Canteen Expenses	172,416.00	64,835,988.00
			4. Repair & Maintenance Expenses:		
			(a). For Equipment	283,470.00	
			(b). For Building & Roads	30,850,276.00	
			(c). For Vehicles	649,297.00	
			(d). For Computer	30,450.00	
			(e). For Furniture & Fixtures	999,843.00	32,813,336.00
			6. Payments-Others:		
			(a). Tender Security Refunded	845,266.00	
			(b). Sundry Advances pending	1,337,006.00	
			(c). Security Deposits	350,000.00	
			(d). Grant Trfd. To DPT, Sre.	29,700,000.00	
			(e). Trfd. To IDF	350,000,000.00	
			(f). Trfd. To Fee A/c 2929	11,500,000.00	
			(g). Trfd. To GPF A/c 40956	104,798.00	
			(h). Trfd. To CPF A/c 10984	546,644.00	
			(i). Refund of Temporary Loan from PNB	50,000,000.00	444,383,714.00
			7. Payment of expenses Payable of Previous Year		
			Salary Teaching	11,985,412.00	
			Salary Non Teaching	9,725,482.00	
			Pension Self	4,816,159.00	
			Family Pension	1,222,705.00	27,749,758.00
			8. Closing Balance:		
			Bank Balance		154,873.72
			As At 31-3-2007		
TOTAL		1,111,556,232.25	TOTAL		1,111,556,232.25

(YUDHVEER SINGH)
A.C.A., I.S.A [ICAI]



(VEENA SINGH)
A.C.A.

(SUMAN KUMAR)
ASSTT. REGISTRAR (A & A)

(S.K. RASTOGI)
ASSTT. REGISTRAR (FINANCE)

(SURENDRA KUMAR)
DEAN, FIN. & PLANNING

(J.P. GAUR)
CHAIRMAN, BOARD OF DIRECTORS

(S.C. Saxena)
Director

INDIAN INSTITUTE OF TECHNOLOGY
ROORKEE – 247667

SCHEDULE-10

SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS
ANNEXED TO AND FORMING PART OF FINANCIAL STATEMENTS FOR
THE YEAR ENDING 31ST MARCH 2007.

I. OVERVIEW:

- (1) Indian Institute of Technology, Roorkee has been set up on 21st September 2001 by Gazette Notification of Government of India, Vide the said notification: the erstwhile University of Roorkee (U.O.R.) has been converted into I.I.T.R. With the said conversion, the rules and regulations under the Roorkee University Act, 1947 have been replaced by the Statutes and Ordinances under the Institute of Technology Act, 1961.

Accordingly, all properties, immovable and moveable, belonging to University of Roorkee have been vested in the I.I.T. Roorkee. Similarly, all Rights and Liabilities of University of Roorkee have been transferred to and are the Rights and Liabilities of the I.I.T. Roorkee as per the provisions laid down in the IITR statute.

- (2) The Institute also provides support to the industry and commercial organizations by way of consultancy-sponsored research. For these purposes the funds are received from the industry as well as other funding agencies, which include both Governmental and non-governmental organizations.
- (3) The Annual accounts of the Institute is prepared on the revised form of Financial Statements for the Central autonomous Bodies (Non – Profit Organizations and similar Institutions) which is suggested by the Ministry of human Resource Development, Department of Secondary Education and Higher education, government of India, Shastri Bhawan, New Delhi vide D.O. No. 2892/JS&FA (HRD)/3/2002 dated 15th March 2002.

As per these formats the following accounts have been prepared:

- (a) Balance Sheet;
- (b) Income and Expenditure Account;
- (c) Receipts and Payments Account.

II. SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS:

(a) Basis of preparation of financial statements:

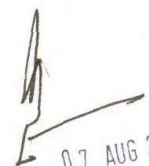
- (a) The financial statements have been prepared under Historical Cost convention using Accrual method of accounting.
 - (b) The accompanying final statements have been prepared by following "Going concern" concept and conform to the generally accepted accounting policies, except stated otherwise.
- (2) The institute is organized into various departments, divisions and centers and accordingly these financial statements include accounting entries of the following department/ centers / units:

- (a) Architecture & Planning;
 - ii) Bio-Science & Bio-Technology;
 - iii) Chemical Engineering;
 - iv) Chemistry;
 - v) Civil Engineering;
 - vi) Earth Sciences;
 - vii) Earth Quake Engineering;
 - viii) Electrical Engineering;
 - ix) Electronics & Computer Engineering;
 - x) Humanities & Social Sciences;
 - xi) Hydrology;
 - xii) Paper Technology;
 - xiii) Management Studies;
 - xiv) Mathematics;
 - xv) Mechanical & Industrial Engineering;
 - xvi) Metallurgical & Material Engineering;
 - xvii) Physics;
 - xviii) Water Resources Development Management;
 - xix) Alternate Hydro Energy Centre;
 - xx) Institute Computer Centre;
 - xxi) Estate & Work Division;
 - xxii) Centre for Continuing Education;
 - xxiii) Information Super Highway Centre;
 - xxiv) Central Library;
 - xxv) Q.I.P. Centre;
 - xxvi) Sponsored Research & Industrial Consultancy;

In addition to the accounting entries of the aforesaid, these financial statements also include revenues / expenditures / Balances of I.I.T. Roorkee's administration, Recreational Centre, Entrance Examinations, Research projects, Financial assistance, Employees retirement benefits and other Capital Account transactions etc.

(3) REVENUE RECOGNITION:

- (a) The Institute is fully funded by the Ministry of Human resource and Development (MHRD), Government of India. The Government under two major heads i.e. Plan and Non - Plan releases the Grants - in - aid to the Institute in every financial year.


07 AUG 2007

The aforesaid grants have been accounted for on accrual basis. However, grants for plan items (specific nature) have not been considered as revenue income as the same was sanctioned for development purposes, acquisition of assets and for other capital expenditures; and accordingly the same have been clubbed directly with capital fund.

- (b) Income of academic section comprising of fee from students, building receipts have been accounted for on the basis of receipts during the Financial Year even if some period of the course extends beyond the Financial Year.
- (c) Interest income has been accounted for on accrual basis. Interest earned by the institute is exempted under Sec 10(23C) (iiib) of the Income Tax Act' 1961.

(4) EXPENDITURE:

- (a) The expenses on account of research work (including expenses of capital nature), departmental operating costs, deposit work payments, repair & maintenance expenses have been accounted for in the year in which they are incurred.
- (b) The expenses on account of Pay & Allowances, Pension, Telephone Expenses, and Electricity Expenses have been accounted for on accrual basis. Accordingly provision has been made for the outstanding expenses up to 31st March 2007.

(5) RETIREMENT BENEFITS TO EMPLOYEES:

- (a) The Institute maintains a separate Bank Account for contribution / subscription (Employer's & Employee's) towards Contributory Provident Fund and General Provident Fund.

Accordingly separate financial statement showing the total fund balance of GPF as well as CPF and Fixed Deposits/ Investments/Bank Balance made out of G.P.F. A/c and C.P.F. A/c representing the same fund balance have separately been added with the Institute's Balance Sheet as at 31st March 2007.

- (b) Gratuity: Liability towards Gratuity payable on death/ retirement is accounted for on "Pay as you go method" i.e. on payment basis.
- (c) Pension: Liability towards pension is accounted for on accrual basis.

(6) FIXED ASSETS:

- (a) Fixed Assets are valued at historical cost basis, which includes installation charges, custom duty, freight charges and other incidental expenses related thereto. Moreover, there are around two thousand books of rare nature, the value of which cannot be ascertained, but will be taken into account in future after due evaluation.

- (b) Depreciation: As per the Government of India rules applicable to Educational Institutions, fixed assets are not subjected to depreciation and accordingly no depreciation has been charged on fixed assets vide GOI order no. F. 3-16/2002-TS I dt. 4th July 2003,
- (c) As suggested by the AG, Fixed assets acquired from SRIC Accounts have been reflected separately in Schedule-4C.
- (d) Fixed assets acquired from Other Accounts such as JEE, JAM, GATE etc. have been reflected separately in Schedule-4B.

(7) CENTRALIZED FIXED ASSETS REGISTER:

Indian Institute of Technology, Roorkee has been set up on 21st September 2001 by Gazette Notification of Government of India, Vide the said notification: the erstwhile University of Roorkee (U.O.R.) has been converted into I.I.T.R. With the said conversion, the rules and regulations under the Roorkee University Act, 1947 have been replaced by the Statutes and Ordinances under the Institute of Technology Act, 1961.

Accordingly, all properties, immovable and moveable, belonging to University of Roorkee have been vested in the I.I.T. Roorkee. Similarly, all Rights and Liabilities of University of Roorkee have been transferred to and are the Rights and Liabilities of the I.I.T. Roorkee as per the provisions laid down in the IITR statute.

At the time of conversion of UOR into IITR the Fixed Assets had been stated in the first Balance sheet at the value determined on the basis of consolidated list of assets prepared by the University of Roorkee on the advice of expert committee which was based on the data provided by the departments/centres/divisions.

During the year Institute achieved a major task of preparation of Centralized Fixed Assets Register for institute as a whole.

The fixed assets register has been prepared in such format so that any type of analysis may be possible at any point of time such as Assets purchased during the year; cost of assets etc. by any particular department.

The fixed assets register has been prepared on the basis of data available in the T & P registers maintained at the individual level of departments/divisions / centres which provides more accuracy so far as the total value of Assets is concerned.

For depicting the actual historical cost of fixed assets in the Balance Sheet following necessary adjustments have been made to the value of fixed assets as well as to the Capital Fund:-

Particulars	Increase in the value of Fixed Assets (Amount) Rs.
Machinery & equipment Refer Annexure to Schedule-4A Point No.-3	2,17,35,99,344.19
Computers & Peripherals Refer Annexure to Schedule-4A Point No.-4	6,89,84,100.14
Furniture & Fixture Refer Annexure to Schedule-4A Point No.-7	14,06,52,038.60
Electrical Installation Refer Annexure to Schedule-4A Point No.-10	10,27,28,389.30
Total(Rs.)	2,48,59,63,872.23

(8) INVESTMENTS:

- (a) With Banks: Investment in fixed deposits has been recorded at their face value as at 31st March 2007.
- (b) Other investment has been recorded at their face value as at 31st March 2007.
- (c) Interest Accrued on FDRs up to 31st March 2007 have separately been shown under the head current assets in the Balance Sheet.

(9) FOREIGN CURRENCY TRANSACTIONS:

Transactions denominated in foreign currency are accounted for at the exchange rate prevailing at the date of the transactions. The exchange rate differences arising on foreign currency transactions are recognized as gain/loss in the period in which they arise except the gain / loss relating to the fixed assets which have been adjusted to cost there of. The same is in conformity with the **Accounting Standard – 11** applicable to the Institute as issued by the Institute of Chartered Accountants of India.

- (10) Balance of Reserve and Surplus Account up to the previous year amounting to Rs. 68,60,08,973.52 have been transferred to Capital Fund during the year. On the same footing the excess of income over expenditure during the year has also been transferred to the capital account.
- (11) Balances of other Funds shown separately in the previous years Balance Sheet under the head "Other Funds" in Sch.-2 amounting to Rs. **6,99,43,179.71** detail of which is given below has been transferred to Capital Fund during the year:-

Name of Funds	Amount(Rs.)
Construction Division A/c	9,62,02,733.53
Alternate Hydro Energy Centre A/c	1,68,72,497.31
Water Resources Development Training Centre	25,11,472.29
Earthquake Department Fund	22,10,100.57
Bhawan Receipts & Payments Account Fund	1,38,31,767.10
Continuing Education Department Fund	1,69,406.68
Computer Centre A/c	9,64,550.42
Foreign Student Scheme A/c	13,92,692.17
Consultancy Project (RUC) A/c	(6,04,212.18)
CSIR Fund	35,92,233.17
Roorkee Entrance Examination A/c	12,56,554.00
PG Course A/c	30,23,037.00
Auto Revolving Fund A/c	13,09,156.55
Student Affairs A/c	(11,88,65,621.21)
Security Fund A/c	1,54,79,051.71
Misc. Fund A/c-DPT, SRE.	8,75,82,825.77
Misc. Fund A/c-Others	(6,72,05,973.04)
Wheat Loan Fund	8,98,178.59
M. Tech I.T A/c	8,73,599.50
National Scholarships A/c	37,76,657.99
Donation A/c	2,51,963.70
S.L.A.F. Fund A/c	41,66,890.94
WRDTC Misc. Fund	2,53,617.15
Total(Rs.)	6,99,43,179.71


- (12) Advances made for Computer/Vehicle/HBA have been reflected separately in the Balance Sheet.
- (13) Advance made out of SRIC accounts have been reflected separately in the Balance Sheet.

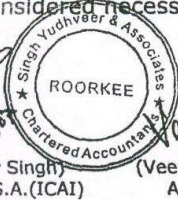
- (14) During the year separate financial statements showing the total fund balance of GPF as well as CPF and Fixed Deposits/ Investments/Bank Balance made out of G.P.F. A/c and C.P.F. A/c representing the same fund balance has separately been added with the Institute's Balance Sheet as at 31st March 2007.

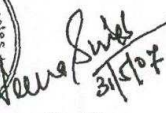
Accordingly Interest payable to subscriber on GPF/CPF amounting to Rs. 3,46,09,981/- standing in the Balance sheet as at 31st March 2006 have been reversed during the year and credited to the Income & Expenditure account as the same was charged as expenses during the previous financial year. On the same analogy advance out of CPF A/c & GPF A/c have also been transferred in the Fund during the year.

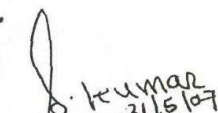
Hence the same has not been reflected in the Institute's Balance Sheet as at 31st March 2007.

- (15) Loans out of auto revolving fund Rs. 90,663/- standing in the Balance sheet as at 31st March 2006 has been transferred to the schedule of HBA/Computer/Vehicle advances.
- (16) During the year Fund Balances of UGC, GOI, SRIC funds have been regrouped under the head Current Liabilities from Corpus fund keeping in view the nature of these funds.
- (17) During the year Interest Accrued on FDR's have been regrouped under the head current Assets from Investment keeping in view the nature of the same.
- (18) Previous year figures have been re-grouped and re-arranged wherever considered necessary to conform to the current year classification.



(Yudhveer Singh)
A.C.A., I.S.A. (ICAI)

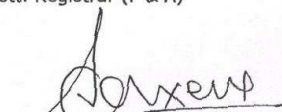

(Veena Singh)
A.C.A.

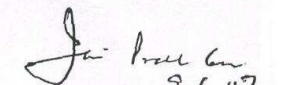

(Veena Singh)
A.C.A.


(Suman Kumar)
Asstt. Registrar (A & A)


(G.K. Rastogi)
Asstt. Registrar (F & A)


(Surendra Kumar)
Dean, Fin. & Planning


(S.C. Saxena)
Director


(J.P. Gaur)
Chairman, Board of Governors



प्रोफेसर सुरेन्द्र कुमार
Prof. Surendra Kumar
 कुलशासक वित्त एवं नियोजन
 Dean, Finance & Planning

भारतीय प्रौद्योगिकी संस्थान, रुड़की

रुड़की-247 667, उत्तरांचल, भारत

INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE

ROORKEE - 247 667. UTTARANCHAL, INDIA

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e-mail : deanfap_f@iitr.ernet.in

To,

No. F&A/B. Sheet/Audit/..119

Dated: June 12, 2007

Ms. Rebecca Mathai,
 Accountant General (Uttaranchal)
 Office of The AG Uttaranchal
 Vaibhav Place, Indra Nagar
 Dehradun.

- Sub.: (a) Submission of a copy of Annual Accounts of IIT, Roorkee for the year 2006-2007.**
- (b) Request for deputing Audit Team to IIT, Roorkee for auditing of Annual Accounts for the year 2006-2007**

Dear Madam,

I am pleased to inform you that the Annual Accounts of IIT, Roorkee for the year 2006-2007 has been prepared and is ready for auditing. A copy of the same is being enclosed herewith for your kind perusal and further necessary action please.

It is requested that Audit Team may kindly be deputed for auditing the Annual Accounts of IIT, Roorkee at the earliest possible date.

Your kind co-operation for doing the needful in this context is requested.

Thanking you and with regards,

Yours Sincerely,

12.6.07
(Prof. Surendra Kumar)
 Dean, Finance & Planning

Encl: As above

Copy to:

1. Ms. Seema Raj, Director, Ministry of Human Resource Development, Technical Section-1 C Wing, Shastri Bhavan, New Delhi-110001 for her kind information.
2. P. S. to Director for Director's kind information.

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Appendix 'N'

F. No. 23-8/98-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

Shastri Bhavan, New Delhi
Dated 14th May, 2007

To,

The Directors,
Central Technical Institutes (as per list attached)

**Subject : Enhancement in the age of Superannuation from 62 to 65 years for
faculty positions in Central Technical Institutes.**

Sir,

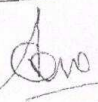
I am directed to say that at the time of revision of pay scales of teachers in Central Technical Institutions, it was provided, inter-alia, in this Ministry's letter of even no. dated 31.07.1998, that the age of superannuation of teachers would be 62 years and thereafter no extension in service should be given. However, it will be open to the Institute to re-employ a superannuated teacher according to the existing provision(s) in the Statutes/MOA and Rules/Scheme, Regulations and Bye-laws of the Institute as the case may be.

2. The matter has been reviewed by the Central Government in the light of the existing shortage in teaching positions in the Central Institutions in Higher and Technical Education under this Ministry. Accordingly, it has been decided that -

- (i) The age of superannuation of all persons who were holding teaching positions on regular employment against sanctioned posts as on 15.03.2007 in all the Central Institutes in Technical Education shall be increased from present 62 years to 65 years.
- (ii) Persons holding such regular teaching positions who have superannuated prior to 15.03.2007 on attaining the age of 62 years but have not attained the age of 65 years, may be re-employed against vacant sanctioned teaching positions till they attain the age of 65 years, in accordance with the existing provision(s) in the Statutes/MOA and Rules/Scheme, Regulations and Bye-laws of the Institute as the case may be.

Contd...

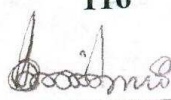
DD
All Desks
Registrar


29/5/07


MS

Report to the BOG.

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31.5.2007


07 AUG 2007

- (iii) All persons holding teaching positions against sanctioned posts may also be considered for re-employment beyond the age of 65 years and up to the age of 70 years, against sanctioned vacant posts, if such posts are not filled up by regular candidates. However, such re-employment beyond the age of 65 years shall be done in accordance with the existing provision(s) in the Statutes/MOA and Rules/Scheme, Regulations and Bye-laws of the Institute as the case may be.
3. The Institute may make necessary provision(s) in the Statutes/MOA and Rules/Scheme, Regulations and Bye-laws by suitably amending them on the above lines.
4. The enhancement in the age of superannuation from 62 to 65 years as stated above would be applicable only to persons in teaching positions, repeat teaching positions, whose age of superannuation was 62 years.


(Ravi Mathur)
Joint Secretary (T)

1. IITs [7]

1. Indian Institute of Technology (IIT),
Hauz Khas,
NEW DELHI - 110016
Website : www.iitd.ernet.in
2. Indian Institute of Technology (IIT),
P.O. IIT,
KANPUR - 208076.
Website : www.iitk.ac.in
3. Indian Institute of Technology (IIT),
Powai,
MUMBAI - 400076.
Website : <http://www.iitb.ac.in/>
4. Indian Institute of Technology (IIT),
P.O. KHARAGPUR - 721302.
Website : <http://www.iitkgp.ac.in/>
5. Indian Institute of Technology (IIT),
P.O. IIT,
CHENNAI-600036.
Website : www.iitm.ac.in
6. Indian Institute of Technology (IIT),
North Guwahati,
GUWAHATI - 781039.
Website : www.iitg.ernet.in
7. Indian Institute of Technology (IIT),
ROORKEE - 247667
Website : <http://www.iitr.ernet.in/>

2. IIMs [6]

8. Indian Institute of Management,
Vastapur,
Ahmedabad - 380 015.
Website : www.iimahd.ernet.in
9. Indian Institute of Management,
Bannerghat Road,
Bangalore - 560 076.
Website : www.iimb.ernet.in
10. Indian Institute of Management,
Joka, Diamond Harbour Road,
Kolkata - 700 104
Website : www.iimcal.ac.in
11. Indian Institute of Management
Kozhikode, Kunnammangalam P.O.,
Kozhikode - 673 571,
Kerala .
Website : www.iimk.ac.in
12. Indian Institute of Management,
Indore, Pigdamber, Rau, Madhya Pradesh -
453 331
Website : www.iimdr.ac.in

3. NITs [20]

13 Indian Institute of Management,
Prabandh Nagar, Off. Sitapur Road,
Lucknow - 226 013.
Website : www.iiml.ac.in

14 National Institute of Technology,
CALICUT - 673601.
Website : www.nitc.ac.in

15 S.V. National Institute of Technology,
SURAT - 395607, (GUJARAT).
Website : www.svnit.ac.in

16 National Institute of Technology,
Hazaratbal, SRINAGAR - 190006, J&K.
Website : www.nitsri.net

17 Motilal Nehru National Institute of
Technology,
ALLAHABAD - 211004, (UP).
Website : www.mnnit.ac.in

18 National Institute of Technology,
DURGAPUR - 713209,
(WEST BENGAL).
Website : www.nitdgp.ac.in

19 National Institute of Technology
JAMSHEDPUR-831014, (JHARKHAND).
Website : www.nitjsr.ac.in

20 Visvesvaraya National Institute of
Technology
NAGPUR - 440001.
Website : www.vnithnagpur.ac.in

21 National Institute of Technology,
Srinivasanagar,
SURTTHAKAL - 574157.
Website : <http://www.nitk.ac.in/>

22 National Institute of Technology,
WARANGAL - 506004, (AP)
Website : www.nitw.ac.in

23 Malaviya National Institute of Technology,
JAIPUR - 302017. (Rajasthan)
Website : www.mnit.ac.in

24 National Institute of Technology,
ROURKELA - 769008,
(ORISSA).
Website : www.nitrkl.ac.in

Website : www.manit.ac.in

26 National Institute of Technology,
Tiruchirapalli- 620 015,
(TAMIL NADU).
Website: www.nitt.edu

27 National Institute of Technology,
Kurukshetra - 132119,
(HARYANA).
Website: www.nitkkr.org

28 National Institute of Technology,
Silchar - 788010,
(ASSAM)

Website : <http://www.nits.ac.in/>

29 National Institute of Technology,
Hamirpur - 177001 ,
(HIMACHAL PRADESH).
Website: www.nitham.ac.in

30 National Institute of Technology,
Patna,
BIHAR.
Website: www.nitp.ac.in

31 Dr. B.R. Ambedkar National Institute of
Technology,
G.T. Road, Bye Pass,
Jalandhar - 144004,
PUNJAB.
Website: www.nitj.ac.in

32 National Institute of Technology
Raipur, Chhattisgarh
Website: www.ncetraipur.ac.in

33 National Institute of Technology
Agartalla, Tripura

Website: www.tec.nic.in

4. IIITs [3]

34 ABV -Indian Institute of Information
Technology and Management, (ABV-IIITM),
MITS Campus,
Gwalior - 474 075.
Website : www.iiitm.ac.in

35 Indian Institute of Information Tehnology
(IIIT)
Nehru Science Centre,
Kamla Nehru Road,
Allahabad - 211 002
Website : <http://www.iiita.ac.in/>

~ Institute of Information Technology, Design
& Manufacturing (IIITDM), IT Bhavan,
Jabalpur Engg. Campus, Ranjhi, Jabalpur –
482 011, Madhya Pradesh

Website : www.iiitdm.in

5. NITTTRs [4]

37 National Institute of Technical Teachers'
Training & Research
Block FC, Sector - III, Salt Lake, Bidhan
Nagar,
Kolkata - 700 091.

Website: <http://www.nitttrkol.ac.in/>

38 National Institute of Technical Teachers'
Training & Research,
Southern Region,
Taramani PO, Chennai- 600 113.
Website : <http://www.nitttrc.ac.in/>

39 National Institute of Technical Teachers'
Training & Research, Shamla Hills,
Bhopal - 462 002.
Website : www.ttibhopal.com

40 National Institute of Technical Teachers'
Training & Research,
Sector 26,
Chandigarh- 160 019.
Website: <http://www.nitttrchd.ac.in/>

6.Others [9]

41 Indian Institute of Science,
BANGALORE - 560012.
Website : www.iisc.ernet.in

42 Indian School of Mines,
Dhanbad - 826004,
BIHAR.
Website : www.ismdhanbad.ac.in

43 National Institute of Foundry, and Forge
Technology (NIFFT),
P.O. Hatia,
Ranchi - 834003, Bihar.
Website : <http://www.nifft.ernet.in/>

44 National Institute of Industrial Engineering,
Vihar Lake, PO- NITIE,
MUMBAI - 400 067.
Website : www.nitie.edu

- 45 School of Planning & Architecture
I.P. Estate,
New Delhi - 110 002.
Website : <http://www.spa.ernet.in/>
- 46 North Eastern Regional Institute of Science
& Technology (NERIST),
Nirjuli - 79110 (Itanagar),
Arunachal Pradesh.
Website: <http://www.nerist.ac.in/>
- 47 Sant Longowal Institute of Engineering &
Technology (SLIET),
Village Longowal, Distt: Sangrur
Punjab 148106
Website: <http://www.sliet.org/>
- 48 Indian Institute of Science Education &
Research,
900-NCL Innovation Park,
Dr. Homi Bhabha Marg,
Pune - 411008
Website: www.iiserpune.ac.in
- 49 Indian Institute of Science Education &
Research,
IIT-Kharagpur Extension Centre,
Block-HC, Sector-3 Salt Lake City,
Kolkata - 700106
Website: www.iiserkol.ac.in