

अभिशासक परिषद्  
की अट्ठाहत्वी बैठक का कार्यवृत्त

**MINUTES OF THE 18<sup>TH</sup> MEETING OF THE  
BOARD OF GOVERNORS**

**7<sup>th</sup> March 2007**



भारतीय प्रौद्योगिकी संस्थान रुड़की  
रुड़की - २४७ ६६७ (भारत)

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE  
ROORKEE-247 667 (INDIA)**



**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**  
**ROORKEE 247 667**



**MINUTES OF THE 18<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS  
HELD ON 7<sup>th</sup> MARCH 2007.**

**INDEX**

<b>Item No.</b>	<b>Particulars</b>	<b>Page (s)</b>
<b>18.1.0</b>	<b>PROCEDURAL</b>	
18.1.1	To confirm the minutes of the 17 <sup>th</sup> meeting (Special Meeting) held on 11 <sup>th</sup> November 2006.	1
18.1.2	To receive a report on the actions taken on the minutes of the 16 <sup>th</sup> meeting of the Board of Governors, held on 28 <sup>th</sup> August 2006 and the 17 <sup>th</sup> meeting (Special Meeting), held on 11 <sup>th</sup> November 2006.	1
18.1.3	To receive a report from the Director on the significant developments/issues since the last meeting of the Board held on 28 <sup>th</sup> August 2006.	2
18.1.4	To receive a brief report on the academic activities of the Department of Hydrology.	2
<b>18.2.0</b>	<b>MATTERS DISCUSSED/RECOMMENDED BY THE STATUTORY BODIES/COMMITTEES.</b>	
18.2.1	Presentation of the draft report on the Institute's Master Plan by Prof. S.Y. Kulkarni.	2
18.2.2	To take a note of the Minutes of the 16 <sup>th</sup> meeting of the Building and Works Committee held on 25 <sup>th</sup> January 2007 and 17 <sup>th</sup> meeting (urgent meeting) held on 1 <sup>st</sup> March 2007, respectively. (The items, which require specified approval, have been included in the agenda separately).	2
18.2.3	To consider the preliminary estimates submitted by the CPWD and the UP Rajkiya Nirman Nigam for the construction of additional rooms in the Govind, Azad,	3

	Rajendra and Cautley Bhawans.	
18.2.4	To consider the preliminary estimates submitted by the CPWD and the UP Rajkiya Nirman Nigam for the construction of an Overhead Water Tank of 500 Kilo liters capacity.	4
18.2.5	To consider the demolition of – <ul style="list-style-type: none"> <li>(a) 32 old dilapidated unsafe 'D' Category residences No. 32/1 to 32/5, 33/1 to 33/6, 41/1 to 41/12, 42/1 to 42/9 in Amod Kunj.</li> <li>(b) 16 old dilapidated Mess Workers 'D' Category residence Nos. M-1 to M-16, near Ganga Cautley Bhawan mess, for the construction of Multi Storeyed Boys' Hostel.</li> <li>(c) Old and dilapidated Ravindra Lok Barrack Nos. 65/1 to 65/6, 66/1 to 66/6 and 67/1 to 67/6, for the construction of Lecture Hall Complex.</li> <li>(d) Old Guest House located in Civil Lines for the construction of the Multi Storeyed Faculty residences.</li> </ul>	4
18.2.6	To consider the preliminary estimates submitted by the UP Rajkiya Nirman Nigam for: <ul style="list-style-type: none"> <li>(1) Construction of the 3<sup>rd</sup> floor on the existing Mess Workers residences in Govind Puri (10 residences).</li> <li>(2) Construction of one additional room with toilet in 44 Nos. A-1/A-2 residences, in Vikas Nagar and Niti Nagar, respectively.</li> <li>(3) Provision of vitrified tile flooring in 45 rooms of the Khosla International House.</li> <li>(4) Water proofing and provision of unglazed tile terracing on the roof of the Main Building.</li> <li>(5) Construction of 9 additional suites in the M.R. Chopra Bhawan.</li> </ul>	5
<b>18.3.0</b>	<b>MATTERS FOR POLICY DECISION</b>	
18.3.1	To consider the enhancement of Faculty Initiation Grant (Scheme-A from SRIC Fund) from the existing amount of Rs.1.00 lac to a maximum of Rs.5.00 lacs over a period of 3 years, depending on the availability of the funds under the Scheme 'A' and simplification of procedure of award.	6
18.3.2	To consider the issue regarding clarification on "Out of Pocket Expenses for Field Work".	7

18.3.3	To consider the enhancement of the age of retirement of the Director, Indian Institute of Technology Roorkee from 62 to 65 years.	7
18.4.0	<b>ADMINISTRATIVE MATTERS</b>	
18.4.1	To consider the constitution of Officers Forum, IIT Roorkee	9
18.4.2(a)	To consider the extension of the tenure of one post of Laboratory Assistant (now Junior Laboratory Assistant) approved initially for one year on contract basis in the Institute Instrumentation Centre.	9
18.4.2(b)	To consider the enhancement of the fixed emoluments of Junior Engineers, Technical Assistants and Junior Laboratory Assistants on Contract.	10
18.4.3	To consider the parity of Telephone Linemen with the Telephone Operators with respect to entry level pay scales and subsequent career progression as per the MRCPS.	10
18.4.4	To consider a proposal for implementation of the Super time scale of Rs. 22000-500-24500 for Senior Professor in the IIT.	11
18.4.5	To consider the issue regarding the minimum standard for OBC candidates, in direct recruitment.	11
18.4.6	To consider the extension of the post of Security Officer on Contract for the next five years.	11
18.4.7	To consider the recommendations of the Institute Technical Committee to write off the unserviceable, stolen items of the Institute Instrumentation Centre and the Earthquake Engg. Deptt., respectively under Normal/Abnormal Wear and Tear.	11
18.4.8	To consider the re-grouping of Non-academic group B, C and D posts for the purpose of reservation for SC,ST and OBC.	12
18.4.9	To consider the relaxation in qualifications for making appointment on compassionate ground in respect of the widow of a deceased employee.	12

18.4.10	To consider filling-up the regular post of Deputy Registrar (Audit and Accounts) through fresh advertisement and appointment thereafter.	13
18.4.11	Progress/status of the ongoing activities, connected with the increase in student intake due to 27% OBC reservation.	13
18.4.12	To consider an issue of inconsistency in Mapping in MRCPS in respect of Horticulture Overseer, Head Mistry (Water Works), Senior Auto Mechanic and Assistant Foreman.	13
18.4.13	To consider the status of Plan and Non-plan for the financial year 2006-07 and also the budget proposals for Plan and Non-Plan for the financial year 2007-2008.	13
18.4.14	To consider creation of a corpus of Rs.8.00 crores for a post-retirement medical benefit scheme for the employees of IIT Roorkee.	14
18.4.15	To consider the payment of Non-Productivity Linked Bonus to the employees who are in the promotional pay scale of Rs.6500-10500 or Rs.7450-11500 or Rs.7500-12000.	14
18.4.16	To purchase a Bus for the use of students of Saharanpur Campus.	15
18.4.17	To consider the revised constitution of the Roorkee School for the Deaf.	16
<b>18.5.0</b>	<b>REPORTING ITEMS</b>	
18.5.1	To report the Decisions/Actions taken by the Chairman, Board of Governors on behalf of the Board of Governors.	16
18.5.2	To report certain matters for the Information of the Board of Governors.	22
App. 'A'	Report of the committee constituted by B&WC to examine the Buildings proposed for the demolition.	27-28
App. 'B'	Guidelines for the sanction of grant under Faculty Initiation Grant Scheme 'A'	29
App. 'C'	Constitution of Officers Forum	30-37
App. 'D'	Report for writing off of stores lost or rendered unserviceable.	38

App. 'E'	Minutes of the DFB and letter of Dr. Y. Singh with enclosure	39-44
App. 'F'	Revised Grouping of Group B,C, & D Technical & Non-technical employees.	45-48
App. 'G'	Scheme for Medical facilities to the employees of the Institute after their retirement.	49-54
App. 'H'	Revised constitution Roorkee School for the Deaf.	55-58
App. 'T'	Agreement between IIT Roorkee and Ministry of Shipping Road Transport and Highways.	59-74
App. 'J'	MOU between Himalayan Institute Hospital Trust, Dehradun and IIT Roorkee	75-81
App. 'K'	MoU between IIT Roorkee and Post Graduate Institute of Medical Education & Research, Chandigarh (PGIMER).	82-88
App. 'L'	MoU between INTEL Technology Pvt. Ltd., Bangalore and IIT Roorkee	89-95
App. 'M'	MOU between Deakin University, Geelong, Australia and IIT Roorkee.	96-102
App. 'N'	UO Note No. IITR/E&W/31 dated 13.2.2007.	103-107
App. 'O'	UO Note No. IITR/E&W/30 dated 13.2.2007.	108-113
App. 'P'	UO Note No. DIR/IITR/101 dated 15.2.2007.	114-120

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE  
ROORKEE - 247 667**



**MINUTES OF THE 18<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS  
HELD ON 7<sup>th</sup> MARCH 2007 AT 12.30 P.M. AT JAIPRAKASH  
ASSOCIATES LIMITED, TAJ EXPRESS WAY PROJECT, NOIDA.**

**PRESENT:**

- |    |   |                 |
|----|---|-----------------|
| 1. | Sri Jai Prakash Gaur Ji                     | Chairman        |
| 2. | Prof. S.C. Saxena, Director, IIT Roorkee    | Member          |
| 3. | Mr. Ravi Mathur, IAS, Joint Secretary, MHRD | Member          |
| 4. | Dr. D.V. Singh, New Delhi                   | Member          |
| 5. | Prof. H. Sinvhal, IIT Roorkee               | Member          |
| 6. | Prof. D.K. Mehra, IIT Roorkee               | Member          |
| 7. | Prof. H.K. Verma, Dy. Director, IIT Roorkee | Special Invitee |
| 8. | Lt. Col. (Retd) A.K. Srivastava, Registrar  | Secretary       |

Communications for not attending the meeting were received from Mr. Ajit M. Sharan, IAS, Mrs. Sushma Berlia and the Principal Secretary (TE) to the Government of Himachal Pradesh.

The Chairman extended a hearty welcome to all the members, who were present for the 18<sup>th</sup> meeting of the Board of Governors.

The agenda was then taken up.

**Item No.18.1.1: To confirm the minutes of the 17<sup>th</sup> meeting (Special Meeting) held on 11<sup>th</sup> November 2006.**

The minutes of the 17<sup>th</sup> meeting (Special Meeting) held on 11<sup>th</sup> November 2006 were confirmed.

**Item No.18.1.2: To receive a report on the actions taken on the minutes of the 16<sup>th</sup> meeting of the Board of Governors, held on 28<sup>th</sup> August 2006 and the 17<sup>th</sup> meeting (Special Meeting), held on 11<sup>th</sup> November 2006.**

The actions taken on the minutes of the 16<sup>th</sup> meeting of the Board of Governors held on 28<sup>th</sup> August

  
03 APR 2007



2006 and 17<sup>th</sup> meeting (Special Meeting) held on 11<sup>th</sup> November 2006, were noted.

**Item No. 18.1.3: To receive a report from the Director on the significant developments/issues since the last meeting of the Board held on 28<sup>th</sup> August 2006.**

The report from the Director on the significant developments/issues since the 16<sup>th</sup> meeting of the Board held on 28<sup>th</sup> August 2006 was noted.

Further noted that Shri Jaiprakash Gaur, Chairman, Board of Governors, IIT Roorkee has donated Rs.1.00 crore as the corpus for establishing the JAYPEE Chair in "Hydropower Development" in the Institute. The Board of Governors expressed its gratitude to Shri Jaiprakash Gaur ji for instituting the said Chair at IIT Roorkee.

**Item No. 18.1.4: To receive a brief report on the academic activities of the Department of Hydrology.**

The report on the academic activities of the Department of Hydrology was noted.

**Item No. 18.2.1: Presentation of the draft report on the Institute's Master Plan by Prof. S.Y. Kulkarni.**

The draft report on the Institute's Master Plan tabled in the meeting was noted and the Director was authorized to implement it as he deems fit in the interest of the Institute.

**Item No. 18.2.2: To take a note of the Minutes of the 16<sup>th</sup> meeting of the Building and Works Committee held on 25<sup>th</sup> January 2007 and 17<sup>th</sup> meeting (urgent meeting) held on 1<sup>st</sup> March 2007, respectively. (The items, which require specified approval, have been included in the agenda separately).**

The Board noted the Minutes of the 16<sup>th</sup> meeting of the Building and Works Committee held on 25<sup>th</sup> January 2007 and the 17<sup>th</sup> meeting (urgent meeting) held on 1<sup>st</sup> March 2007, respectively.



**Item No.18.2.3: To consider the preliminary estimates submitted by the CPWD and the UP Rajkiya Nirman Nigam for the construction of additional rooms in the Govind, Azad, Rajendra and Cautley Bhawans.**

The Finance Committee had considered the issue vide item No.16.4. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/01/2007: RESOLVED THAT** the work for the construction of additional rooms in the Govind, Azad, Rajendra and Cautley Bhawans, respectively, be awarded to the U.P. Rajkiya Nirman Nigam at a cost of Rs.483.59 lacs, as per the details given below on the basis of estimates submitted by it:

<b>Sl. No.</b>	<b>Name of work</b>	<b>Cost of work (Rs. in lacs)</b>
1.	Construction of additional rooms in the Govind Bhawan Hostel Building with the provision of Toilets, Corridor, R.C.C. framed structure upto 3 <sup>rd</sup> storey.	83.58
2.	Construction of additional rooms in the Azad Bhawan Hostel Building with the provision of Toilets, Corridor, R.C.C. framed structure upto 4 <sup>th</sup> storey.	134.92
3.	Construction of additional rooms in the Rajendra Bhawan Hostel Building with the provision of Toilets, Corridor, R.C.C. framed structure upto 4 <sup>th</sup> storey.	61.40
4.	Construction of additional rooms in the Cautley Bhawan Hostel Building with the provision of Toilets, Corridor, R.C.C. framed structure upto 4 <sup>th</sup> storey.	203.69
<b>TOTAL</b>		<b>483.59</b>

In view of the urgency of completing the works, the Board decided that action on commencing these works should be initiated immediately, without awaiting confirmation of the minutes.

**Item No.18.2.4: To consider the preliminary estimates submitted by the CPWD and the UP Rajkiya Nirman Nigam for the construction of an Overhead Water Tank of 500 Kilo liters capacity.**

The Finance Committee had considered the issue vide item No.16.5. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/02/2007: RESOLVED THAT** the work for the construction of an Overhead Water Tank of 500 Kilo-liters capacity be awarded to the UP Rajkiya Nirman Nigam at a cost of Rs.66.79 lacs, as per the estimate submitted by it.

In view of the urgent requirement of additional water in the Institute, the Board decided that action to start the work should commence immediately, without awaiting confirmation of the minutes.

**Item No.18.2.5 To consider the demolition of -**

- (a) 32 old dilapidated unsafe 'D' Category residences No. 32/1 to 32/5, 33/1 to 33/6, 41/1 to 41/12, 42/1 to 42/9 in Amod Kunj.
- (b) 16 old dilapidated Mess Workers 'D' Category residence Nos. M-1 to M-16, near Ganga Cautley Bhawan mess, for the construction of Multi Storeyed Boys' Hostel.
- (c) Old and dilapidated Ravindra Lok Barrack Nos. 65/1 to 65/6, 66/1 to 66/6 and 67/1 to 67/6, for the construction of Lecture Hall Complex.
- (d) Old Guest House located in Civil Lines for the construction of the Multi Storeyed Faculty residences.

**RESOLUTION No.BG/03/2007: RESOLVED THAT** in accordance with the recommendations made by the

Building and Works Committee and the report of the Technical Committee constituted to inspect and technically examine the buildings proposed for demolition, which is given at **Appendix 'A'**, be approved, with the condition that no heritage building of the Institute would be demolished.

**Item No.18.2.6 To consider the preliminary estimates submitted by the UP Rajkiya Nirman Nigam for:**

- (1) Construction of the 3<sup>rd</sup> floor on the existing Mess Workers residences in Govind Puri (10 residences).
- (2) Construction of one additional room with toilet in 44 Nos. A-1/A-2 residences, in Vikas Nagar and Niti Nagar, respectively.
- (3) Provision of vitrified tile flooring in 45 rooms of the Khosla International House.
- (4) Water proofing and provision of unglazed tile terracing on the roof of the Main Building.
- (5) Construction of 9 additional suites in the M.R. Chopra Bhawan.

The Finance Committee had considered the issue vide item No.16.6. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/04/2007: RESOLVED THAT** the above works be awarded to the UP Rajkiya Nirman Nigam at a total cost of Rs.196.58 lacs as under on the basis of the estimates submitted by it.

Sl. No.	Name of work	Cost (Rs. in lacs)
1.	Construction of the 3 <sup>rd</sup> floor on the existing Mess Workers residences in Govind Puri (10 residences).	25.21
2.	Construction of one additional room with toilet in 44 Nos. A-1/A-2 Category residences in Vikas Nagar and Niti Nagar, respectively.	80.76

3.	Providing vitrified tile flooring over existing cement concrete floors in 45 rooms including varandah of the Khosla International House.	15.44
4.	Water proofing and providing unglazed tile terracing on the roof of the Main Building.	44.75
5.	Construction of Nine Nos. additional suites and connecting corridor in M.R. Chopra Bhawan.	30.42
	<b>TOTAL</b>	<b>196.58</b>


In view of the urgency of completing the works, the Board decided that action on commencing these works should be initiated immediately, without awaiting confirmation of the minutes.

**Item No.18.3.1: To consider the enhancement of Faculty Initiation Grant (Scheme-A from SRIC Fund) from the existing amount of Rs.1.00 lac to a maximum of Rs.5.00 lacs over a period of 3 years, depending on the availability of the funds under the Scheme 'A' and simplification of procedure of award.**

The Finance Committee had considered the issue vide item No.16.7. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/05/2007: RESOLVED THAT;**

- (a) Enhancement of the Faculty Initiation Grant under Scheme 'A', which is funded from the SRIC Funds, be enhanced from Rs.1.00 lac to a maximum of Rs.5.00 lacs, with a provision for phasing the release of funds. The maximum period for utilisation of the grant should not exceed three years.
- (b) The simplified procedure for the sanction of grants under Scheme 'A' of the Faculty Initiation Grant Scheme, given at **Appendix 'B'** be approved.

  
03 APR 2007

**Item No.18.3.2: To consider the issue regarding clarification on "Out of Pocket Expenses for Field Work"**

This item was withdrawn.

**Item No. 18.3.3: To consider the enhancement of the age of retirement of the Director, Indian Institute of Technology Roorkee from 62 to 65 years.**

**RESOLUTION No.BG/06/2007: RESOLVED THAT** the age of retirement of the Director, IIT Roorkee is recommended to be enhanced from 62 to 65 years, and it is further recommended that the under-mentioned clauses may be substituted in place of the existing Section 9(1) of the Statutes of IIT Roorkee:

Appointment of the Director      **9 (1)(a)** The Director shall be appointed on contract by the Council with the prior approval of the Visitor.

Tenure of the Director      **9 (1)(b)** A person appointed as Director of the Institute shall hold office for a term of five years from the date he enters upon his office and shall be eligible for re-appointment for a further term or terms of five years or till he attains the age of sixty-five years, whichever is earlier.

**9 (1)(c)** Provided further, a permanent faculty of IIT or similar other Institute including a University or a Deemed University or a permanent employee of the Central Government or State Government or Union Territory Administration who is appointed as Director of IIT shall be deemed to retire from his substantive post on attaining the normal age of superannuation as applicable to him under the rules of his parent organization. However, he would continue to hold the post of Director till completion of his term or terms or till he attains the age of sixty-five years whichever is earlier.

Pay and allowances retirement benefits for the Director      **9 (1)(d)** The Director shall receive such pay and allowances as may be fixed by the Government of India from time to time. The post of Director shall not carry any pension. However, a person who held a pensionable post on substantive basis before his

appointment as Director shall be eligible to count his service rendered as Director for the purpose of qualifying service for grant of retirement and pensionary benefits up to the completion of his term or the age of normal superannuation whichever is earlier. Further, the Director shall have the option to draw his pension either from the parent organization or from the IIT depending upon option exercised for which the pro-rata contribution shall be made by the respective organization as the case may be. Though the pensionary benefits shall be calculated with reference to the normal age of superannuation, a Director would actually draw pension only on completion of his term.

- 9 (1)(e) The tenure beyond the normal age of superannuation and up to the age of sixty-five years shall be treated as re-employment for the purpose of regulating his pay and allowances in accordance with instructions issued by the Central Government

Provided further that the appointee may, with the prior approval of the Chairman of the Council, continue to hold office until another person is appointed as Director in his place.

- 9 (1)(f) Further, a person who was not covered under a pension scheme similar to the Central Civil Service (Pension) Rules, 1972, immediately before his appointment as Director of the Institute shall be eligible to subscribe to the Contributory Provident Fund-cum-Gratuity Scheme of the Institute. Similarly a person appointed as Director who is deemed to have retired from his substantive post on attaining the normal age of superannuation shall be eligible to subscribe to the CPF-cum-Gratuity Scheme of the Institute from the date of his superannuation to the date of completion of his tenure or sixty-five years of age, whichever is earlier.
- 9 (1)(g) Provided further that the appointee may, with the prior approval of the Chairman of the Council, continue to hold office until another person is appointed as the Director in his place.



03 APR 2007

The Board further decided that the under-mentioned amendments in Schedule 'A' of the Statutes of IIT Bombay: Contract of Service of the Director, which has been adopted by IIT Roorkee be approved:

Amendments  
in Schedule 'A'

(2) The tenure of appointment, salary, CPF/GPF-cum-Pension etc in respect of the appointee (Director) shall be regulated in terms of Sections 9 1(a), (b), (c), (d), (e), (f) and (g) of the Statutes.

(6) Deleted.

**Item No.18.4.1: To consider the constitution of Officers Forum, IIT Roorkee**

**RESOLUTION No.BG/07/2007: RESOLVED THAT** the constitution of Officers Forum as given at **Appendix 'C'** be approved.

**FURTHER RESOLVED** that as a general policy, any modification to the constitutions of the Faculty Forum, Officers Forum and the IIT Roorkee Employees Union, will be made by the Board of Governors only, in order to ensure uniformity in the system.

**Item No.18.4.2(a): To consider the extension of the tenure of one post of Laboratory Assistant (now Junior Laboratory Assistant) approved initially for one year on contract basis in the Institute Instrumentation Centre.**

The Finance Committee had considered the issue vide item No.16.8 (a). The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/08/2007: RESOLVED THAT** the duration of one post of Junior Laboratory Assistant on contract basis in the Institute Instrumentation Centre, be extended for a further period of one year.

In addition, all the requests pending with the MHRD, for filling up certain posts on regular basis,





be consolidated, and pursued with the Ministry of Human Resource Development.

**Item No.18.4.2(b): To consider the enhancement of the fixed emoluments of Junior Engineers, Technical Assistants and Junior Laboratory Assistants on Contract.**

The Finance Committee had considered the issue vide item No.16.8 (b). The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/09/2007: RESOLVED THAT** the monthly consolidated emoluments of Junior Engineers, Technical Assistants and Junior Laboratory Assistants, on Contract, be revised as under w.e.f. 7<sup>th</sup> March 2007.

Sl. No.	Name of Post	Existing consolidated monthly emoluments	Revised consolidated monthly emoluments
1.	Junior Laboratory Assistants	Rs.5,000/-	Rs.6,000/-
2.	Junior Engineers and Technical Assistants	Rs.8,000/-	Rs.10,000/-

**Item No.18.4.3: To consider the parity of Telephone Linemen with the Telephone Operators with respect to entry level pay scales and subsequent career progression as per the MRCPS.**

The Finance Committee had considered the issue vide item No.16.9. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/10/2007: RESOLVED THAT** the issue be referred to the Ministry of Human Resource Development for consideration/approval.

**Item No.18.4.4: To consider a proposal for implementation of the Super time scale of Rs. 22000-500-24500 for Senior Professor in the IIT.**

In view of the MHRD already taking action on it, this item was withdrawn.

**Item No.18.4.5: To consider the issue regarding the minimum standard for OBC candidates, in direct recruitment.**

**RESOLUTION No.BG/11/2007: RESOLVED THAT** in case an adequate number of OBC candidates is not available due to non-fulfillment of the minimum standard, which at present is 60 marks out of 100 in the aggregate, the minimum standard may be relaxed to 50 marks in the aggregate, provided they are not considered unsuitable. There will be no relaxation in qualification and/or minimum number of marks/grade.

**Item No.18.4.6: To consider the extension of the post of Security Officer on Contract for the next five years.**

The Finance Committee had considered the issue vide item No.16.11. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/12/2007: RESOLVED THAT** the sanction for the post of a Security Officer on Contract, be extended for a further period of five years, with effect from June 2007, and the process for selection for filling this post on Contract be started.

**Item No. 18.4.7: To consider the recommendations of the Institute Technical Committee to write off the unserviceable, stolen items of the Institute Instrumentation Centre and the Earthquake Engg. Deptt., respectively under Normal/Abnormal Wear and Tear.**

The Finance Committee had considered the issue vide item No.16.12. The recommendations of the Finance Committee were placed before the Board of



Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/13/2007: RESOLVED THAT;**

- (a) The proposal of the Head, Institute Instrumentation Centre to write off unserviceable (i) One Scanning Electron Microscope SEM 501 valued at Rs.9,00,000.00 fitted with manual goniometer stage and its accessories total valued at Rs.23,53,041.00 (ii) One DSC 1500 Module Incorporating Furnace and DSC Head with its accessories valued at Rs.9,53,008.87 be approved under Normal Wear and Tear (**refer Appendix 'D'**).
- (b) The proposal of the Head, Earthquake Engineering Department to write off one stolen Digital Camera along with 512 MB Flash Memory Card, 2 batteries sets and a charger valued at Rs.14,872.00 be approved, under Abnormal Wear and Tear (**refer Appendix 'E'**).

**Item No. 18.4.8: To consider the re-grouping of Non-academic group B, C and D posts for the purpose of reservation for SC,ST and OBC.**

**RESOLUTION No.BG/14/2007 RESOLVED THAT** the re-grouping of Non-academic Group B, C and D posts for the purpose of reservation for SCs, STs and OBCs as given at **Appendix 'F'** be approved.

**Item No. 18.4.9: To consider the relaxation in qualifications for making appointment on compassionate ground in respect of the widow of a deceased employee.**

**RESOLUTION No.BG/15/2007 RESOLVED THAT** the proposal for relaxation in qualification be examined in accordance with a recent judgment of the Hon'ble Supreme Court in a particular case, and the Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pension, Government of India Circulars dated 5<sup>th</sup> May 2003 and 14<sup>th</sup> June 2006. The matter be brought before the Board, if necessary, after re-examining the same.

**Item No.18.4.10: To consider filling-up the regular post of Deputy Registrar (Audit and Accounts) through fresh advertisement and appointment thereafter.**

The Finance Committee had considered the issue vide item No.16.13. The recommendations of the Finance Committee were placed before the Board of Governors. The Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/16/2007 RESOLVED THAT** the regular post of Deputy Registrar (Audit and Accounts) be advertised for filling up on regular basis.

**Item No.18.4.11: Progress/status of the ongoing activities, connected with the increase in student intake due to 27% OBC reservation.**

Noted.

**Item No.18.4.12: To consider an issue of inconsistency in Mapping in MRCPS in respect of Horticulture Overseer, Head Mistry (Water Works), Senior Auto Mechanic and Assistant Foreman.**

The Finance Committee had considered the issue vide item No.16.15. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/17/2007: RESOLVED THAT** the issue be referred to the Ministry of Human Resource Development for removal of the inconsistency, in accordance with Clause 5 of the MRCP Scheme.

**Item No.18.4.13: To consider the status of Plan and Non-plan for the financial year 2006-07 and also the budget proposals for Plan and Non-Plan for the financial year 2007-2008.**

The Finance Committee had considered the issue vide item No.16.16. The recommendations of the Finance Committee were placed before the Board of



Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/18/2007: RESOLVED THAT** the Budget Estimates (BE) for the financial year 2007-2008 should be re-casted keeping in view the total requirement of funds for all the activities that have been planned for the year including funds for enhancement of intake mandated under OBC reservation w.e.f. session 2007-08. Thereafter, approval of the BE should be obtained from the Chairman, Finance Committee & Board of Governors, and the same should be submitted to the MHRD for allocation/release of funds for the financial year 2007-2008.

**Item No.18.4.14: To consider creation of a corpus of Rs.8.00 crores for a post-retirement medical benefit scheme for the employees of IIT Roorkee.**

The Finance Committee had considered the issue vide item No.16.17. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/19/2007: RESOLVED THAT** the MEDIFARE scheme for post-retirement medical benefits for those employees of IIT Roorkee, who had retired on or after 21<sup>st</sup> September 2001 as given at **Appendix 'G'**, and the setting aside of a corpus of Rs.8.00 crores out of the IDF, for its implementation, be approved.

**Item No.18.4.15: To consider the payment of Non-Productivity Linked Bonus to the employees who are in the promotional pay scale of Rs.6500-10500 or Rs.7450-11500 or Rs.7500-12000.**

The Finance Committee had considered the issue vide item No.16.18. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/20/2007: RESOLVED THAT** the issue of payment of Bonus to the employees, who are in the promotional pay scales of Rs.6500-10500 or Rs.7450-11500 or Rs.7500-12000, be approved as under:

- (a) Any employee who was recruited in a pay scale lower than Rs. 6500-10500 and was granted the pay scale of Rs.6500-10500, **through the personal promotion scheme only**, would be eligible for payment of Non-Productivity Linked Bonus, provided that the concerned employee was not placed in the pay scale of Rs.6500-10500 without completion of a minimum of 12 years of service in the lower pay scale.
- (b) Any employee, who was recruited in a pay scale lower than Rs. 7450-11500 and was granted the pay scale of either Rs.7450-11500 or Rs.7500-12000, **through the personal promotion scheme only**, would be eligible for payment of Non-Productivity Linked Bonus, provided that the concerned employee was not placed in the pay scale of Rs.7450-11500 or Rs.7500-12000 without completion of a minimum of 24 years of service in the lower pay scale.

**Item No.18.4.16:To purchase a Bus for the use of students of Saharanpur Campus.**

The Finance Committee had considered the issue vide item No.16.19. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

**RESOLUTION No.BG/21/2007: RESOLVED THAT** the proposal for purchasing a 30-35 seated Bus for the use of students of the Saharanpur Campus costing approximately Rs.10.00 lacs out of the Plan Grant be approved.

**Item No.18.4.17: To consider the revised constitution of the Roorkee School for the Deaf.**

**RESOLUTION No.BG/22/2007: RESOLVED THAT** the revised constitution of the Roorkee School for the Deaf as given at **Appendix 'H'** be approved.

**Item No.18.5.1: To report the Decisions/Actions taken by the Chairman, Board of Governors on behalf of the Board of Governors.**

The Board ratified the approvals accorded by the Chairman, Board of Governors on behalf of the Board.

**RESOLUTION NO.BG/23/2007: RESOLVED THAT** the approvals accorded by the Chairman, Board of Governors on behalf of the Board, in the matters listed below, are ratified:

- (a) Signing of an agreement between Ministry of Shipping, Road Transport and Highways (Department of Road Transport and Highways) and the Indian Institute of Technology Roorkee **(Refer Appendix 'I')**.
- (b) Signing of an MoU with Himalayan Institute Hospital Trust, Dehradun and the Indian Institute of Technology Roorkee **(Refer Appendix 'J')**.
- (c) Signing of an MoU with Post Graduate Institute of Medical Education and Research, Chandigarh (PGIMER) and the Indian Institute of Technology Roorkee **(Refer Appendix 'K')**.
- (d) Signing of an MoU with INTEL Technology Pvt. Ltd., Bangalore and the Indian Institute of Technology Roorkee **(Refer Appendix 'L')**.
- (e) Signing of an MoU with the Deakin University, Geelong, Australia and the Indian Institute of Technology Roorkee **(Refer Appendix 'M')**.
- (f) Annual Report of IIT Roorkee for the year 2005-2006 (Hindi and English versions).

- (g) Nomination of the under-mentioned five members on the Building and Works Committee for a period of two years w.e.f. 1.1.2007 to 31.12.2008.

1. Chief Engineer, CPWD, Lucknow

2. Dy. General Manager  
Uttaranchal Power Corporation Ltd, Roorkee

3. Three Professors of the Institute:

- (i) Prof. P.K. Jain,  
Department of Mechanical and Industrial Engineering
- (ii) Prof. H.O. Gupta,  
Department of Electrical Engineering
- (iii) Prof. M.N. Viladkar,  
Department of Civil Engineering

- (h) Preliminary estimate of Rs. 21,52,500.00 of Superintending Engineer (EI), CPWD, Lucknow to carry out necessary modification/ replacement/ rectification work in the lifts of Hill View Apartment by M/S Otis Elevator Co. **(refer Appendix 'N')**

- (i) Preliminary estimate of Rs. 201.92 for construction of the 4<sup>th</sup> Storey on the rooms being constructed by the UP Rajkiya Nirman Nigam in Jawahar, Govind and Ganga Bhawan **(refer Appendix 'O')**.

- (j) **Audit Certificate with respect to the financial year 2004-2005.**

The Board of Governors noted that the Audit Certificate on the accounts of the Indian Institute of Technology Roorkee in respect to the financial year 2004-05 was received from the office of the Accountant General (Audit) Uttarakhand, Dehradun on 14<sup>th</sup> February 2007, and the copies of the audited annual accounts along with the audit certificates and the report were sent to the Ministry of Human Resource Development, Government of India with the



approval of the Chairman, Board of Governors for placing the same before the both the Houses of Parliament (**refer Appendix 'P'**).

The Board further decided that the Audit Certificates for the financial year 2005-06 and also of subsequent years, should be obtained from the Office of the Accountant General (Audit) Uttarakhand, and submitted to the MHRD at an early date, after approval of the same by the Chairman, Board of Governors.

- (k) Recommendations of the Selection Committee for the post of Visiting Professor in the Department of Physics held on 01.09.2006.
- (l) Appointment of Dr. K.D. Sharma, Director, NIH Roorkee, as Honorary Visiting Professor for 2 years in the Department of Hydrology.
- (m) Recommendations of the Selection Committee for the post of Associate Professor and Assistant Professor in the Department of Hydrology held on 17.9.2006.
- (n) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Physics held on 15.10.2006.
- (o) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Paper Technology, Saharanpur Campus held on 15.10.2006.
- (p) Correction in the basic pay of the selected faculty (Assistant Professor) in Selection Committee meeting held on 15.10.2007 in the Department of Physics.
- (q) Resignation of Dr. R.M. Manickavasagam from Emeritus Fellowship in the Institute Instrumentation Centre w.e.f. 16.10.2006 (F.N.).

- (r) Resignation of Dr. Sri Kanta Pal from the post of Asstt. Professor, E. and C.E. Deptt. w.e.f. 8.11.2006 (F.N.).
- (s) Resignation of Dr. Rajat Mazumder from the post of Assistant Professor in the Department of Earth Sciences w.e.f. 12.11.2006.
- (t) Recommendations of the Selection Committee for the post of Associate Professor, Assistant Professor and Lecturer (on contract) in the Department of Electronics and Computer Engineering held on 29.11.2006.
- (u) Re-employment of the following faculty members superannuating during Spring Semester of Academic Session 2006-07 up to the end of Session i.e. 30.6.2007.

Sl. No.	Name of Faculty Member/Department	Date of Retirement
1.	Dr. B.S. Mathur, Professor, Hydrology Department	31.01.2007
2.	Dr. V.K. Goel, Professor, Mech. and Indl. Engg. Department	31.01.2007
3.	Dr. Y.P. Singh, Asstt. Professor, Elect. Engg. Department	31.01.2007
4.	Dr. K.K. Singh, Professor, Civil Engg. Deptt.	28.02.2007
5.	Prof. M.K. Mittal, Civil Engg. Department	28.02.2007
6.	Dr. Satya Prakash, Professor, Met. and Materials Engg. Department	31.03.2007
7.	Dr. S.K. Varma, Professor, E. and C.E. Deptt.	31.03.2007
8.	Dr. P.S. Mishra, Professor, Metallurgical and Materials Engg. Department	30.04.2007
9.	Dr. G. Ramasamy, Professor, Civil Engineering Department	31.05.2007
10.	Dr. Ranvir Singh, Professor, Hydrology Department	31.05.2007
11.	Dr. Kuldip Singh, Professor, E and C.E. Deptt.	31.05.2007

  
03 APR 2007

- (v) Recommendations of the Selection Committee for the post of Lecturer (on contract) in the Department of Architecture and Planning. held on 14.12.2006.
- (w) Recommendations of the Selection Committee for the post of Associate Professor, Assistant Professor and Lecturer (on contract) in the Department of Mechanical and Industrial Engineering held on 26.12.2006.
- (x) Recommendations of the Selection Committee for the post of Associate Professor, Assistant Professor and Lecturer (on contract) in the Department of Biotechnology held on 29.12.2006.
- (y) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Paper Technology, Saharanpur Campus held on 10.1.2007.
- (z) Recommendations of the Selection Committee for the post of Associate Professor and Assistant Professor in the Department of Chemistry held on 12.1.2007.
- (aa) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Humanities and Social Sciences. held on 18.1.2007.
- (bb) Recommendations of the Selection Committee for the post of Associate Professor, Assistant Professor and Lecturer (on contract) in the Department of Civil Engineering held on 29/30.1.2007.
- (cc) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Metallurgical and Materials Engineering held on 31.1.2007.



03 APR 2007

- (dd) Resignation of Sri Subodh Kumar Sharma, Superintendent Workshop, Department of Paper Technology, Saharanpur Campus w.e.f. 1.2.2007.
- (ee) Appointment of one Assistant Executive Engineer (Civil) and one Assistant Executive Engineer (Electrical) on deputation from UP PWD, Uttaranchal PWD or CPWD for a period of 03 years.
- (ff) Extension of Shri Rakesh Mishra as Dy. Registrar (Audit and Accounts) for six months w.e.f. 15.2.2007 on deputation.
- (gg) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Mathematics held on 15.2.2007.
- (hh) Recommendations of the Selection Committee for the post of Assistant Professor and Lecturer (on contract) in the Department of Chemical Engineering held on 15.2.2007.
- (ii) Extension of appointment of Maj. (Retd.) R.K. Verma, Security Officer (on contract) for a period of six months w.e.f. 22.2.2007 to 21.8.2007.
- (jj) Recommendations of the Selection Committee for the posts of Lecturer (on Contract), Assistant Professor and Associate Professor in the Department of Earth Sciences held on 22.02.2007.
- (kk) Recommendations of the Selection Committee for the posts of Lecturer (on Contract) and Associate Professor in the Department of Earthquake Engineering held on 27.02.2007.
- (ll) Recommendations of the Selection Committee for the posts of Lecturer (on Contract) and Assistant Professor in the Department of Water Resources Development and Management held on 27.02.2007.

- (mm) Recommendations of the Selection Committee for the posts of Lecturer (on Contract), Assistant Professor and Associate Professor in the Department of Electrical Engineering held on 02.03.2007.
- (nn) Extension of contractual appointment of Dr. (Ms.) Babita Sinha, Lecturer (on Contract) and Dr. (Ms.) Rajshri Jobanputra, Lecturer (on Contract) in the Department of Humanities and Social Sciences upto 31.12.2007.
- (oo) Relieving of Shri Rakesh Mishra, Dy. Registrar (Audit and Accounts) w.e.f. 19.03.2007 (A.N.) to enable him to join back the SLIET, Longowal.
- (pp) Request of Shri Vidya Sagar, Assistant Professor, Electronics and Computer Engineering Department for voluntary retirement w.e.f. 1<sup>st</sup> March 2007.

**Item No. 18.5.2: To report certain matters for the Information of the Board of Governors.**

**RESOLUTION NO.BG/24/2007: RESOLVED THAT** the matters, as listed below, were noted and recorded:

- (a) Minutes of the 15<sup>th</sup> Meeting of the Finance Committee of the Institute held on 28<sup>th</sup> August 2006.
- (b) Minutes of the 17<sup>th</sup> Meeting (Special Meeting) of the Senate of the Institute held on 27<sup>th</sup> October 2006.
- (c) Payment of Dearness Allowance, Dearness Relief at revised rates w.e.f. 1.7.2006 and Non productivity Linked Bonus (ad-hoc Bonus) for the year 2005-06.
- (d) The following faculty members were appointed as per the details given below:-



03 APR 2007

Sl. No.	Name	Designation	Department	Date of Joining
1.	Dr. H.G. Sharma	Emeritus Fellow	Mathematics	1.7.2006
2.	Dr. D.B. Goel	Emeritus Fellow	Met. and Matl. Engg.	1.7.2006
3.	Dr. R.N. Mishra	Emeritus Fellow	Elect. Engg.	1.7.2006
4.	Dr. B. Prakash	Emeritus Fellow	Earth Sciences	1.7.2006
5.	Dr. Kailash Chandra	Emeritus Fellow	Institute Instrumentation Centre	30.6.2006 (A.N.)
6.	Dr. R.M. Manickavasagam	Emeritus Fellow	Institute Instrumentation Centre	31.7.2006
7.	Dr. Nazamuddin	Emeritus Fellow	Architecture and Planning	1.7.2006
8..	Dr. (Mrs.) Chhaya Sharma	Assistant Professor	Paper Technology	17.8.2006 (A.N.)
9.	Dr. Chanderhas Tyagi	Associate Professor	Paper Technology	17.8.2006 (A.N.)
10.	Dr. Subhash Chander Sharma	Associate Professor	Paper Technology	17.8.2006 (A.N.)
11.	Dr. Dharm Dutt	Associate Professor	Paper Technology	17.8.2006 (A.N.)
12.	Dr. Vivek Kumar	Assistant Professor	Paper Technology	17.8.2006 (A.N.)
13.	Dr. (Mrs.) Durga Toshniwal	Assistant Professor	Electronics and Computer Engineering	17.8.2006
14.	Dr. Anshul Tyagi	Lecturer (on contract)	Electronics and Computer Engineering	5.9.2006
15.	Dr. Nisheeth Prakash Bahadur	Assistant Professor	Chemical Engg.	6.10.2006
16.	Dr. Nagender Prasad Pathak	Assistant Professor	Electronics and Computer Engineering	5.10.2006
17.	Dr. Nishi Kant Bhardwaj	Asstt. Professor	Paper Technology	2.11.2006
18.	Dr. Anupam Chakravarti	Asstt. Professor	Civil Engg.	20.11.2006
19.	Dr. (Ms.) Milli Pant	Lecturer (on contract)	Paper Technology	22.12.2006
20.	Dr. Manoj Kumar Jain	Assistant Professor	Hydrology	29.12.2006
21.	Ms. Snigdha Anjankumar Sanyal	Lecturer (on contract)	Architecture and Planning	18.1.2007



03 APR 2007

22.	Dr. Akhil Upadhyay	Associate Professor	Civil Engg.	6.2.2007
23.	Dr. K.S. Hariprasad	Associate Professor	Civil Engg.	6.2.2007
24.	Dr. Z. Ahmed.	Associate Professor	Civil Engg.	6.2.2007
25.	Dr. Ramasare Prasad	Associate Professor	Biotechnology	6.2.2007
26.	Dr. Neelesh Kumar Jain	Asstt. Professor	Mechanical and Industrial Engineering	6.2.2007
27.	Dr. (Mrs.) Shailly Tomar	Lecturer (on contract)	Biotechnology	7.2.2007
28.	Dr. Narayan Chandra Mishra	Asstt. Professor	Paper Technology	7.2.2007

(e) The following Faculty Members and other staff have superannuated/ resigned:

Sl. No.	Name	Designation	Department	Date of superannuation/ Resignation
1.	Dr. A.K. Jain	Professor	Earth Sciences	31.8.2006
2.	Dr. Sunitha Vadivel Murugan	Lecturer (on contract)	Mathematics	25.8.2006 (Resigned)
3.	Dr. Sushil Auluck	Professor	Physics	30.9.2006
4.	Dr. (Ms.) Asha Kapoor	Professor	Hum & Soc. Sc.	31.10.2006
5.	Dr. Ram Phal Ram	Assistant Professor	Met. & Matl. Engg.	31.10.2006
6.	Dr. S.S. Srivastava	Professor	Earth Sciences	31.10.2006
7.	Dr. Srikanta Pal	Assistant Professor	Electronics and Computer Engineering	8.11.2006 (Resigned)
7.	Dr. Rajat Mazumder	Assistant Professor	Earth Sciences	12.11.2006 (Resigned)
8.	Dr. Gopal Chauhan	Professor	W.R.D. and M.	31.12.2006
9.	Dr. A.K. Jain	Professor	Chemistry	31.12.2006
10.	Dr. B.S. Mathur	Professor	Hydrology	31.1.2007
11.	Dr. V.K. Goel	Professor	Mechanical and Industrial Engineering	31.1.2007
12.	Sri Y.P. Singh	Asstt. Professor	Electrical Engineering	31.1.2007
13.	Mr. Subodh Kumar Sharma	Supdt. Workshop	Paper Technology	1.2.2007 (Resigned)



03 APR 2007

14.	Dr. K.K. Singh	Professor	Civil Engg.	28.2.2007
15.	Sri M.K. Mittal	Professor	Civil Engg.	28.2.2007

(f) The following Faculty members and other staff have been brought on regular cadre:

Sl. No.	Name	Designation	Department	Date on which brought on the Regular Cadre
1.	Dr. Srikanta Pal	Asstt. Professor	Electronics and Computer Engineering	1.8.2006
2.	Dr. Pravinder Kumar	Asstt. Professor	Biotechnology	23.11.2006
3.	Dr. P.K. Jain	Professor	Mechanical and Industrial Engineering	29.11.2006
4.	Dr. Dinesh Kumar	Professor	Mechanical and Industrial Engineering	29.11.2006
5.	Dr. B.K. Gandhi	Associate Professor	Mechanical and Industrial Engineering	29.11.2006
6.	Dr. Navneet Arora	Associate Professor	Mechanical and Industrial Engineering	29.11.2006
7.	Dr. Ravi Kumar	Associate Professor	Mechanical and Industrial Engineering	29.11.2006
8.	Dr. K. Murugesan	Asstt. Professor	Mechanical and Industrial Engineering	29.11.2006
10.	Dr. J.P. Narayan	Associate Professor	Earthquake Engg	30.11.2006
11.	Dr. R.P. Maheshwari	Associate Professor	Electrical Engineering	2.12.2006
12.	Dr. R.S. Anand	Associate Professor	Electrical Engineering	2.12.2006
13.	Dr. B. Das	Associate Professor	Electrical Engineering	2.12.2006
13.	Dr. S. Mukherjee	Professor	Electrical Engineering	5.12.2006
14.	Dr. Sudeb Dasgupta	Asstt. Professor	Electronics and Computer Engineering	10.1.2007
15.	Dr. S.M. Sondhi	Professor	Chemistry	16.1.2007



03 APR 2007



16.	Dr. (Mrs.) Bina Gupta	Associate Professor	Chemistry	16.1.2007
17.	Dr. R.K. Peddinti	Asstt. Professor	Chemistry	16.1.2007
18.	Dr. A.K. Sharma	Asstt. Professor	Mechanical and Industrial Engineering	25.1.2007
19.	Dr. (Mrs.) Pushplata	Associate Professor	Architecture and Planning	28.1.2007
20.	Dr. (Ms.) Nalini Singh	Associate Professor	Architecture and Planning	28.1.2007

(g) The following Faculty Member has been granted Extra Ordinary Leave:-

Sl. No.	Name, Designation and Department	Period		Nature	Purpose
		From	To		
1.	Dr. (Mrs.) Kum Kum Garg, Professor, E. and C.E. Deptt.	15.1.2007	31.12.2007	Extra Ordinary Leave with out pay	To take up an assignment as professor in MIT, Manipal, Karnataka

The meeting ended with a vote of thanks to the Chair.

**Report of the Committee constituted by B&WC in its meeting held on 25.1.2007 to examine the Buildings proposed for the demolition.**

- (a) **'D' Category residences No. 32/1 to 32/5, 33/1 to 33/6, 41/1 to 41/12, 42/1 to 42/9 in Amod Kunj.**

The residence Nos. 32/1 to 32/5, 33/1 to 33/6, 41/1 to 41/12, 42/1 to 42/9 in Amod Kunj, are more than 75 years old. These residences are in a dilapidated condition. The old A.C. sheets, Walls and Arches of these residences are damaged.

These residences are adjacent to the S.W.P. Hangar (Convocation Hall), and give a poor appearance due to their dilapidated condition. The Committee recommends the demolition of these residences.

- (b) **Mess Workers 'D' Category residence Nos. M-1 to M-16, near Ganga Cautley Bhawan mess.**

The residence Nos. M-1 to M-16, near Ganga-Cautley Bhawan mess are more than 75 years old. These residences are in a dilapidated condition. The old A.C. Sheets and the walls are damaged. The CPWD has also desired the demolition of these residences as these are lying in the layout area of the Multi Storeyed Boys' Hostel. The Committee recommends the demolition of these residences.

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25/1/07

*Handwritten signature*  
25/1/07  
27  
03 APR 2007

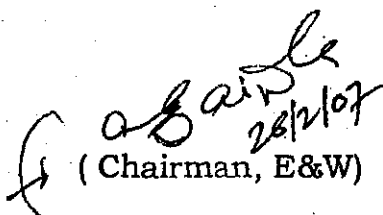
*Handwritten signature*  
25/1/07

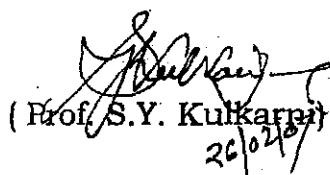
- (c) **Ravindra Lok Barrack Nos. 65/1 to 65/6, 66/1 to 66/6 and 67/1 to 67/6.**

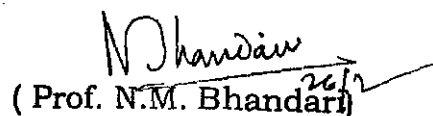
Ravindra Lok Barrack Nos. 65/1 to 65/6, 66/1 to 66/6 and 67/1 to 67/6 are more than 100 years old. These residences are in dilapidated condition. The roofs and walls of these residences are badly damaged. The Committee recommends the demolition of these residences.

- (d) **Guest House located in Civil Lines.**

The Guest House located in Civil Lines, Roorkee is more than 100 years old. Being very old building, the visitors do not prefer to stay in this Guest House and it requires heavy maintenance. Also it is occupying more than 6,000 sq. meter land, which can be used for future expansion. In view of the above, the Committee recommends that it may be demolished only when any building is sanctioned for construction at this space.

  
(Chairman, E&W)

  
(Prof. S.Y. Kulkarni)

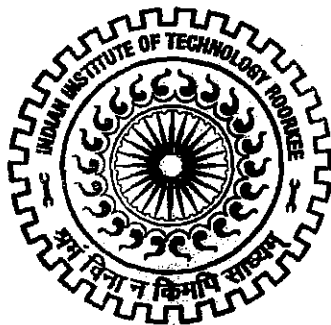
  
(Prof. N.M. Bhandari)

**GUIDELINES FOR THE SANCTION OF GRANT UNDER  
FACULTY INITIATION GRANT-SCHEME 'A'**

1. The grant of a maximum amount of **Rs. 5.00 lacs** may be sanctioned to the new faculty member for developing his/her research infrastructure over a period of **three years**. The new faculty member must apply for this grant within **one year** from the date of his/her joining the Institute under funding for this grant which will be met from **SRIC Fund**.
2. The faculty member will submit a research proposal on a format prescribed by the office of the Dean, SRIC [including phase-wise budget for the three years] and submit it to the office of the Dean (SRIC) through the respective **Head of the Department/Centre**, who, **alongwith the proposal**, will also recommend the name of **departmental expert** who may assess it.
3. The proposal will be considered by the following **Expert Committee** consisting of:
  - (i) Dean (SRIC) .. **Chairman**
  - (ii) One expert from the concerned Department/Centre .. **Member**
  - (iii) One expert from outside the Department/ Centre but within the Institute .. **Member**
  - (iv) Head of the concerned Department/Centre .. **Member**
4. The recommendation of the Expert Committee will be submitted to the Director for his approval.
5. The grant will be utilized for the purchase of laboratory equipment, consumables & software and for technical visits only, and the **release of grant** will be on yearly basis.
6. **Yearly progress report** will be submitted by the concerned faculty member to the office of Dean (SRIC) through his/her respective Head of the Department/Centre **before the release of grant for the next year** and this report will be put up to a Monitoring Committee.

# OFFICERS FORUM

## CONSTITUTION



**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**  
**ROORKEE – 247 667 (U.A.)**

**OFFICERS FORUM**  
**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE,**  
**ROORKEE – 247 667**

**CONSTITUTION**

**1.0 Name**

- 1.1 The Forum shall be called Officers Forum, hereinafter referred to as the Forum

**2.0 Location**

- 2.1 The Office of the Forum shall be located at the Indian Institute of Technology Roorkee (hereinafter called "Institute"), Roorkee – 247 667.

**3.0 Aims and Objectives**

The Forum shall have the following aims and objectives, which may be achieved without compromising the image and the larger interests of the Institute:

- 3.1 To help and improve the working conditions and the general welfare of its members within the framework of the Institutes of Technology Act, 1961 and the Statutes and the Rules of the Institute.
- 3.2 To encourage effective participation of members in the implementation of the objectives of the Institute.
- 3.4 To maintain liaison with similar associations in other IITs with a view to exchange ideas and sharing experiences.
- 3.5 To promote social, cultural and recreational activities between the members and their families and also, harmony between teaching and non-teaching staff, administration and students.
- 3.6 To do all such deeds which will help to cultivate a proper attitude amongst its members in order to work in consonance with the mission and vision of the institute.

**4.0 Membership**

- 4.1 Membership of the Forum shall be open to all academic, technical and administrative Group-A staff of the institute excluding the members of the faculty.
- 4.2 Membership can be obtained by the eligible officers on application and payment of the prescribed membership fee.

- 4.3 A member who has paid his/her subscription up to date shall be a qualified member of the Forum. However, the right of a member shall be suspended during enquiry on charges of corruption and moral turpitude and, if the charges are established, he/she shall cease to be a member.
- 4.4 A member may resign from the Forum by submitting his/her resignation in writing to the President of the Forum. Such a member shall cease to be a member of the Forum from the date of acceptance of the resignation by the Executive Committee.
- 4.5 A member who has resigned from the Forum may be readmitted by the Executive Committee. In the event of readmission, admission fee shall be payable afresh.
- 4.6 The membership of the Forum shall terminate when a person ceases to be in the employment of the Institute or ceased to be an eligible member as per clause no.4.1 and 4.3.

## **5.0 Subscription**

- 5.1 Admission fee shall be Rupees one hundred only.
- 5.2 Monthly membership subscription shall be Rupees twenty-five.
- 5.3 The admission fee and the monthly subscription fee shall be deducted from the monthly salary of the members by the Finance and accounts section of the Institute on receiving the consent of the member and credited to the account of the Forum.
- 5.4 Any revision in the Admission fee and monthly subscription shall be considered by the Executive Committee and its recommendation shall be considered and approved by the General Body.

## **6.0 General Body**

- 6.1 The General Body shall consist of all the members of the Forum.
- 6.2 The General Body shall meet at least once in a quarter. 50% of the qualified members enrolled shall form the quorum. The General Body shall transact the following business:
- a) To consider and adopt Annual Report of the Forum.
  - b) To consider and adopt annual accounts and the Auditor's Report.
  - c) To elect the Office Bearers of the Forum (President, Vice President, Treasurer and General Secretary) through a secret ballot from amongst the qualified members of the Forum once in two years.



- d) To appoint an Auditor to audit the accounts of the Forum.
- e) Any other business covered under clause 3 above, with the permission of the Chair.

6.3 Extraordinary General Body Meeting may be convened at any time, either on a resolution by the Executive Committee or on receipt of a written request with specific agenda from not less than one third of the Qualified Members of the Forum. If the General Secretary receives such a request, he/she shall, with the approval of President, call an Extraordinary General Body Meeting within 15 days of the receipt of the request.

6.4 A meeting may be adjourned by a resolution of the General Body passed by a simple majority of the members present.

6.5 All General Body Meetings excluding Extraordinary meetings shall be convened with at least 10 days notice to the members.

6.6 The President of the Forum shall preside over the meetings of the General Body. In his/her absence the Vice President shall conduct the meeting. In absence of both the President and the Vice-president, one of the members present in the meeting, may be elected to chair the meeting.

## **7.0 Patron**

7.1 The Director of the Institute shall be the ex-officio patron of the Forum

## **8.0 Office Bearers and Executive Committee**

8.1 The following shall be the office bearers of the Forum.

- i) President
- ii) Vice President
- iii) Treasurer
- iv) General Secretary

8.2 All office bearers of the Executive Committee shall be elected by the General Body, for a period of two years.

8.3 Any Member of the Executive Committee may resign by submitting his resignation in writing to the President. Any such letter of resignation shall be placed before the General Body for its consideration at its next meeting. Such resignation shall be effective from the date of its acceptance by the General Body.

8.4 If the post of President falls vacant for any reason during the currency of his/her tenure, the post may be filled for the remaining term by the General Body through a fresh election if it is so decided by it. The Vice President shall perform the functions of the President for the interim period till the President, elected by the General Body takes over.

33  
  
03 APR 2007



- 8.5 If the post of any other office bearer falls vacant within the tenure of an incumbent, the same shall be filled by the General body through election if it is so decided by it.
- 8.6 Any vacancy filled vide clause 8.5, shall be for the remaining part of the term of the original incumbent.
- 8.7 The Executive Committee shall meet as often as necessary but at least once a month. A minimum of three days notice shall be given for such meetings except in an emergency when the Executive Committee may be summoned by the President instantly or at a short notice.
- 8.8 At least three members of the Executive Committee shall form a quorum.
- 8.9 The members of the Executive Committee shall hold office in an honorary capacity.
- 8.10 In any emergency, the President and the General Secretary collectively may take such decisions as are necessary for the functioning of the Forum and place them before the Executive Committee in its next meeting.

## **9.0 Functions of the Executive Committee**

- 9.1 To manage the affairs of the Forum with a view to achieving the aims and objectives of the Forum.
- 9.2. To consider all matters relating to social, cultural, professional and common interests of the Members of the Forum and to represent the same on behalf of the Forum.
- 9.3 To appoint any sub-committee of the members of the Forum to facilitate the above mentioned functions.
- 9.4 To prepare the Annual Report of the activities of the Forum for the year for presentation before the Annual General Body Meeting along with the audited accounts of the Forum.
- 9.5 To appoint the Returning Officer for holding the election of the office bearers.
- 9.6 To consider and decide upon cases of resignation and readmission of members as per section 4.0.

## **10.0 Duties and Functions of Office Bearers**

### **10.1 President:**

- (a) The President shall preside over the meetings of the Executive Committee and the General Body.

- (b) In case of any voting in such meetings, the President shall have a casting vote.

#### **10.2 Vice President:**

- (a) The Vice President shall assist the President in the discharge of his responsibilities and preside over the meetings of the Executive Committee and the General Body and also exercise all the powers of the President in the absence of President.

#### **10.3 General Secretary:**

- (a) The General Secretary shall be the Executive Officer of the Forum and shall conduct the affairs of the Executive Committee and receive and conduct all correspondence on behalf of the Forum.
- (b) The General Secretary, in consultation with the President, shall issue the notice for the General Body Meetings of the Forum and circulate the agenda. In ordinary circumstances, the agenda may approved by the Executive Committee before circulation.
- (c) The General Secretary shall issue the notice for the meetings of the Executive Committee and circulate the Agenda in consultation with the President.
- (d) The General Secretary shall exercise general control over the finances of the Forum and plan and prepare the budget for the various activities of the Forum for the consideration of the Executive Committee.
- (e) The General Secretary shall be responsible for passing any voucher for payment up to Rs. 500/- (Five hundreds only) subject to the annual limit of Rs. 5000/- (Five thousands only). For expenditure other than the above, prior approval of the Executive Committee shall be obtained. In emergent cases approval of the President may be obtained and shall be reported for ratification by the Executive Committee.
- (f) The General Secretary shall maintain a Register of Members and circulate the list of qualified Members at least two days before any General Body Meeting.
- (g) The General Secretary shall record and maintain the minutes of all the meetings in the Minute Book.
- (h) The General Secretary shall maintain the records of the Forum.
- (i) The General Secretary shall prepare the Annual Report of the Activities of the Forum and place it before the Executive Committee/General Body with the approval of the President.

#### **10.4 Treasurer:**

- (a) The Treasurer shall maintain proper and up to date accounts of the Forum.

- (b) The Treasurer shall be responsible for the funds of the Forum, and the records pertaining thereto;
- (c) The Treasurer shall receive fees, subscriptions, grants, if any made by the Government/ Institute, on behalf of the Forum and issue receipts thereof and
- (d) The Treasurer shall make all payments in accordance with provisions of clause 10.3 (e).

## **11.0 Funds**

11.1 The funds of the Forum shall consist of

- (a) Admission fees;
- (b) Monthly Subscription of Members;
- (c) Grants,
- (d) Any income derived by way of interest.

11.2 The funds of the Forum shall be deposited in a Nationalized Bank in the name of the Forum.

11.3 The bank account shall be operated jointly by the General Secretary and the Treasurer on behalf of the Forum. In the absence of either of them, it shall be operated by the President with the General Secretary or the Treasurer as available.

## **12.0 Audit**

The General Body shall appoint an honorary Auditor to audit the accounts of the Forum. The Executive Committee shall consider the Auditor's report for presentation before the Annual General Body meeting of the Forum.

## **13.0 Amendment(s) to the Constitution**

Any amendment(s) to the Constitution shall be proposed at the General Body Meeting or at an Extraordinary General Body Meeting, by a majority of the total membership of the Forum and by a four-fifth majority of qualified Members of the Forum present and voting. The amendment(s) will become effective only after the approval by the Board of Governors.

## **14.0 Suits by and against the Forum**

The Forum may sue or be sued in the name of the President of the Forum or as determined by the Executive Committee.

## **15.0 Enforcement of Judgment against the Forum.**

Any judgement issued against a person or office bearer named on behalf of the Forum shall be enforceable only against the property (movable or immovable) of the Forum, and not of such person or the office bearer.

## **16.0 Emergent Provision**

- 16.1 To constitute the First Executive Committee, the Returning Officer will be appointed by the Patron.
- 16.2 The Executive Committee may continue to hold the Office for 3 months beyond 24 months if approved by the General Body in special circumstances.
- 16.3 In case the Executive Committee fails to appoint the Returning Officer and the Election are not held by due date before the expiry of the tenure of the Executive Committee, the Patron may appoint a Returning Officer to hold the election for electing the Executive Committee.

## **17.0 Dissolution of the Forum and adjustment of its affairs**

- 17.1 In case a considerable opinion towards dissolution of the Forum arises, an extraordinary general body meeting for the sole purpose of discussion on dissolution shall be convened.
- 17.2 The Forum shall stand dissolved if at least four-fifth of the members of the Forum are present at the special extraordinary general body meeting called for this purpose, and vote for its dissolution. For such a meeting, the quorum shall be 80% of the qualified members of the Forum. At least ten days notice shall be given for such a special extraordinary general body meeting (SEGB).
- 17.3 Any property held by the Forum after settling of liabilities shall be disposed of in a manner specified by the Executive Committee and approved by the Patron.

PROFORMA-A

## REPORT FOR WRITING OFF OF STORES LOST OR RENDERED UNSERVICEABLE

Date of Verification

Department Institute Instrumentation Centre (IIC)

Name and Designation of the Custodian of Stores: Sh. Rajeev Juyal

Sr No.	Particulars items No. of Stock Register	Description	Book Value Qty.	Rate (Rs.)	Amount (Rs.)	Date of Purchase	Prescribed estimated life	Yearly Rate of Depreciation	Depreciated Cost of the Material (in Rs.)	Reason	Action Proposed.	Remark
1	2	3	4	5	6	7	8	9	10	11	12	13
6.	1/68/277, 2/6 (SEM)	SEM 501 Scanning Electron Microscope fitted with manual goniometer stage with following accessories:		23,53,041.00 Including TEM approx. cost of SEM is 9,00,000	Rs.9,00,000 (approx.)	14.02.79	10 yrs.	10%	500=00	-do-	-do-	
7.	(a)	120X90 mm photomonitor with automatic control for brightness -	One				10 yrs.	10%		-do-	-do-	
8.	(b)	180X135 display monitor	One				10 yrs.	10%		-do-	-do-	
9.	(c)	Video scope including stepped gray scale generator	One				10 yrs.	10%		-do-	-do-	
10.	(d)	Scintillation Photomultiplier	One				10 yrs.	10%		-do-	-do-	
11.	(e)	Bulk specimen holder PW 6731/00	One				10 yrs.	10%		-do-	-do-	
12.	(f)	Box for 20 specimen stub No. PW 6355/00	One				10 yrs.	10%		-do-	-do-	
13.	(g)	Steinheil Mu camera system	One				10 yrs.	10%		-do-	-do-	
14.	(h)	Adaptor for Steinheil Mu Camera System	One				20 yrs.	10%		-do-	-do-	
15.	(i)	Zephyr ZEM IBS No. 91X15D 26-8	One				10 yrs.	10%		-do-	-do-	
24.	2/27/446 (ai), 6/2 (DTA)	DSC 1500 Module Incorporating Furnace & DSC Head	One	953008.87	953008.87	03.10.1988	5 yrs.	10%	400.00	-do-	-do-	
25.	2/27/446 (aii), 7/2 (DTA)	DSC Lineariser	One				10 yrs.	10%		-do-	-do-	
26.	2/27/446 (aiii), 8/2 (DTA)	DC Amplifier	One				10 yrs.	10%		-do-	-do-	
27.	2/27/446 (aiv), 9/2 (DTA)	Universal Temperature Programmer	One				5 yrs.	10%		-do-	-do-	
28.	2/27/446 (bi), 10/2 (DTA)	Basic STA 780 module incorporating furnace of 150° C	One				10 yrs.	10%		-do-	-do-	
29.	2/27/446 (bii), 11/2 (DTA)	Balance control Unit with DTG	One				10 yrs.	10%		-do-	-do-	
30.	2/27/446 (biii), 12/3 (DTA)	4 Pen Flat Bed Recorder	One				5 yrs.	10%		-do-	-do-	

Rs.20,23,600.00

Total Rs. 2709.25

Head, I

Appendix 'D'  
Item No. BOG/18.4.7

Appendix 'E'  
Item No. BOG/18.4.7

Dy. No. 267/1 Date  
Signature

DEPARTMENT OF EARTHQUAKE ENGINEERING  
INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE

No. EQD/PRC1/36

Dated: Nov. 17, 2005

Dean Administration

Sub: Theft of Digital Camera along with 512 MB Flash Memory Card, 2 battery sets and charger- Request to write off the items.

A meeting of the Department Professorial Committee was held on Nov. 16, 2005 in which letter of Dr. Y. Singh, Asstt. Professor EQD regarding theft of Digital Camera along with 512 MB Flash Memory Card, 2 battery sets and charger while on visit to NORSAR, Norway was considered.

The resolution of Department Professorial Committee is re-produced hereunder:

PRC/19/2005/3

Considered the letter of Dr. Y. Singh, Asstt. Professor regarding theft of Digital Camera along with 512 MB Flash Memory Card, 2 battery sets and charger while on visit to NORSAR, Norway.

**RESOLVED** to recommend the case to Dean Administration for writing off the same.

Letter of Dr. Y. Singh, Asstt. Professor, EQD along with its enclosures is enclosed herewith for further necessary action at your end.

*D. Paul*  
(Dr. D.K. Paul)  
Prof. & Head

Encl: As above.

The Director  
may kindly consider the recommendation of the Professorial committee and decide if any other procedure may be necessary before following the recommendation.

The Director

Sir,

As per G.F.R. Rule 124 and Govt. of India's decision no. 2 (III), on such cases where the stored are mining (as in the case of fire, theft etc) that former sanction for write off of losses will be necessary (copy enclosed at Bag (A))

Dean (Admin)

*S. Kumar*  
24/11/05  
Asstt. Registrar  
(A/c & Audit)

P. Prasad as per  
procedure may have report  
submitted to the committee

**DIRECTOR-39**

PTO

Nov 2005

*Pr. Singh*  
*25/11/05*

*AB (Audit)*

*Sub R*  
*24/11/05*

The Registrar

For n.a. pt

*S. Kumar*  
*03/11/06*

क्रमांक संख्या  
Serial No.

2

किताब संख्या  
Book No.

12435

13. की गई कार्यवाही : चूंकि ऊक्त रिपोर्ट मद संख्या 2 पर उल्लिखित धाराओं के अनुसार हुए अपराधों को उजागर करती है :

Action taken : Since the above report reveals commission of offence(s) u/s as mentioned at Item No. 2 :

(1) मामले को दर्ज किया तथा खानगीन शुरू कर दी  
Registered the case and took up the investigation or

(2) नाम वि. सि. री. क. H.C. नं. 3/12/2007 की आई.ए. नं. 28790/7 को जांच आरम्भ करने का निर्देश दिया/जांच सौंपी गयी।  
Directed/Entrusted (Name of I.O.) ..... Rank ..... No. .... P.I.S. No. .... to take up the investigation or

(3) जांच/अन्वेषण करने के लिए इंकार कर दिया क्योंकि.....  
Refused investigation due to ..... of

(4) सेवाधिकार वाले थाने..... जिला..... को हस्तांतरित कर दिया गया।  
Transferred to P.S. .... District ..... on point of Jurisdiction.

प्रथम सूचना रिपोर्ट शिकायतकर्ता/सूचनाकार को पढ़कर सुनाई गई उसने ठीक माना कि इसे सही-सही दर्ज किया गया है और इसकी एक प्रति शिकायतकर्ता/सूचनाकार को निशुल्क दी गई।

F.I.R. read over to the complainant/informant, admitted to be correctly recorded and a copy given to the complainant/informant, free of cost.

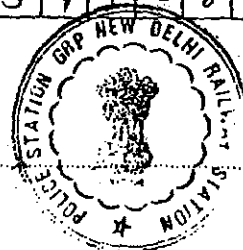
R.O.A.C.

हस्ता प्रभारी/कर्तव्य अधिकारी के हस्ताक्षर  
Signature of Officer in charge/Duty Officer, Police Station

नाम Rameshwar Dass  
Name

रैंक H.C. संख्या 511/2007  
Rank No.

(सिआईएन नं.) 29730652  
(PIS No.)



14. शिकायतकर्ता/सूचनाकार के हस्ताक्षर/निशान अंगूठा  
Signature/Thumb impression of the complainant/informant.

15. न्यायालय को भेजने की तिथि व समय By 21/12  
Date and time of despatch to the court

3-32/ACP/Delhi/02

03 APR 2007

(1) \_\_\_\_\_

(2) ~~\_\_\_\_\_~~

No Delay

छ लगाइए) <sup>9</sup>है <sup>9</sup>ए. गास <sup>9</sup>को <sup>9</sup>म <sup>9</sup>है <sup>9</sup>न 242891  
दिल्ली. ओरसा दिल्ली रंगर <sup>9</sup>कं. नं.  
14 मं. 600 A.O.K. 6.3 U.K. गांज

एक रुपया 85,000 / रु

12. प्रथम सूचना रिपोर्ट (यदि आवश्यक हो, तो अलग से पृष्ठ लगाइए) : 8 जुन 2005, 00:10 रात में अज्ञात व्यक्ति.  
F.I.R. contents (Attach separate sheet, if required) :

F.I.R. contents (Attach separate sheet, if required):

दिनांक 22.10.2023 पर

*[Faint handwritten notes at the bottom of the page]*

[illegible][illegible]

1. फाइल नं. E. 1242891(2) दिल्ली - औरंगाबाद दिल्ली 098514

3541325(3) रक्त डिजिटल डीमा 519 MB च्याट क रॉय (य) एडवोकेट.

Sel English. 99

[illegible]

(Pcs) 285534 (off) S 517 2005 00-10 09597218751

2-82/ACP/Delhi/02



32

FIRST INFORMATION REPORT

क्रमांक संख्या  
Serial No. 2

(दण्ड प्रक्रिया संहिता की धारा 154 के अन्तर्गत)  
(Under Section 154 Cr.P.C.)

किताब संख्या 12435  
Book No.

1. जिला Crime & Police PS NDLS वर्ष 2005 प्र.सू.नि. सं. 299/2 तिथि 3/1/5  
District PS NDLS Year FIR No. Date

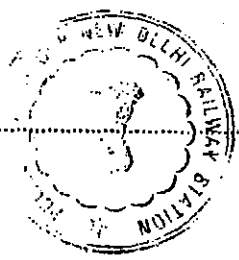
2. (I) अधिनियम IPC धाराएं 371  
Act Section  
(II) अधिनियम धाराएं  
Act Section  
(III) अधिनियम धाराएं  
Act Section  
(IV) अन्य अधिनियम एवं धाराएं  
Other Acts & Sections

3. (क) अपराध घटित होने का दिन तिथि से 7-6-05 तिथि तक 7-6-05  
(a) Occurrence of offence Day Date from Date to  
समय अवधि समय से 11-PM समय तक 11-30 PM  
Time Period Time from Time to  
(ब) थाने में सूचना प्राप्त हुई दिनांक 8-6-05 समय 12-10 AM  
(b) Information received at P.S. Date Time  
(ग) सामान्य डायरी संदर्भ : प्रविष्टि संख्या समय  
(c) General Diary Reference : Entry No. DD No. 2A PS NDLS Time 12-10 AM

4. सूचना का प्रकार : लिखित/मौखिक  
Type of Information : Written/Oral

5. घटित होने का स्थान : (क) थाने से फासले एवं से दिशा गत संख्या  
Place of Occurrence : (a) Direction and distance from P.S. Beat No.  
(ब) पता पुस्तकालय के पास पुलिस स्टेशन NDLS  
(b) Address  
(ग) यदि इस थाने की सीमा से बाहर हो, तो  
(c) In case, outside the limit of this Police Station, then  
थाने का नाम जिला  
Name of P.S. District

6. शिकायतकर्ता/सूचनाकार  
Complainant/Informant:  
(क) नाम श्री जी. डी. सिंह  
(a) Name  
(ब) पिता/पति का नाम श्री राम लाल सिंह  
(b) Father's/Husband's Name  
(ग) जन्मतिथि/जन्म वर्ष (घ) राष्ट्रियता भारतीय  
(c) Date/Year of Birth 18-11-1968 (d) Nationality  
(इ) पारपत्र संख्या जारी होने की तिथि जारी होने का स्थान  
(e) Passport No. F-124289 Date of Issue Place of Issue  
(फ) व्यवसाय आई. आई. सी. र. डी. सी. 2119 सी  
(f) Occupation  
(ज) पता 150/31 बस स्टेशन रोड  
(g) Address  
(झ) टेलीफोन नं. 01332-285042 (P) 255534 (N) 09897248751  
(h) Tel No.



1-32/DCP/Delhi/02

Signature

299/0.5 Date 8-6-05 U/S 379 ik

M.V.C. District C-1 R, Delhi.

### UNTRACE REPORT

Shri. योगी-दर सिंह

S/o Shri. राम चान सिंह

R/o H.No. 150/31 - यू पी चरक हार का  
कहिले आदि हो सड़नी

Sir,

This is to inform you that inspite of our best efforts there is no clue about culprits & stolen property in this case mentioned above. The case has been sent as untraced on 14-7-05.

In future, if any clue come to light/notice in the case the same will be reopened for further investigation. The untrace report is also attached for your kind information.

  
Investigating Officer/ SHO  
Police Station NDLS.

29/01

I TC meeting may please be called

to discuss the above matter.

Prof G.I. Prajapati E9-Engg Dept

Prof S.K. Verma E&C Dept.

Satya Prasad  
08/06/06

Reference above orders a fair  
letter is put up for signatures please.

17/11/06 M. V. Patel

22/01/07

AR

भा.प्रौ.सं./IITR/संख्या/No.....

टिप्पणियाँ एवं आदेश  
Notes and Order

Considered the case of stolen Digital camera of which  
depreciated cost is Rs 10,000/- only under abnormal & wear  
and tear class it is recommended for write-off as  
FIR & investigation report have been submitted.

17/11/06

G.I. Prajapati  
17/01/07

Satya Prasad  
17/01/07

**GROUP-'B' – NON TECHNICAL**

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP BN (115)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Junior Superintendent	114	5500-9000	Including 95 posts which have been taken from group CN-1 of old grouping, due to upgradation of pay scale to Group "B"
P.S. to Director	01	6500-10500	Already existing in Group BN-1 of old grouping.

**GROUP-'B' – TECHNICAL**

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP BT (296)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Technical Assistant	255	5500-9000	(a) Including 124 from CT-1 and 19 from CT-2 groups of old mapping due to upgradation of pay scale to group-B. (b) 35 have been taken from group BT-1 of old grouping.
Senior Library Information Assistant	27	5500-9000	Including 01 from group CT-1 of old grouping due to upgradation of pay scale.
Junior Engineer	10	5500-9000	Including 01 from group CT-1 of old grouping due to upgradation of pay scale.
Physical Training Instructor	04	5500-9000	Including 01 from group CT-1 & 03 from CT-3 of old grouping due to upgradation of pay scale.

**GROUP-'C' – NON TECHNICAL**

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP CN-1 (54)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Senior Assistant	54	4500-7000	-

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP CN-2 (179)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Junior Assistant	179	3200-4900	01 post taken from group BN-1, 01 from group CN-1, 52 from group CN-2, 09 from group CT-3, 08 from group D-6 of old grouping, due to change in designations in MRCPS.

**GROUP-'C' – TECHNICAL**

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP CT-1 (33)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Pharmacist	07	4500-7000	01 post taken from Group CT-3 of old grouping due to upgradation of pay scale in MRCPS.
Assistant Foreman	12	5000-8000	09 posts taken from group BT-2 of old grouping being entry level at this post.
Work Assistant	06	4500-7000	06 posts taken from Group CT-3 of old grouping being entry level at this post.
Staff Nurse	08	5000-8000	08 posts taken from Group BT-2 of old grouping on readjustment of grouping according to pay scale.



03 APR 2007

<b>Revised Grouping due to Implementation of MHRD approved MRCPS</b>			
<b>GROUP CT-2 (158)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Junior Lab Assistant	119	3200-4900	Being entry at Jr. Lab. Asstt. Level, 23 taken from group D-6 of old grouping.
Driver Grade-II	13	3200-4900	Taken from group CT-3 of old grouping on readjustment of grouping according to pay scale.
Security Inspector	10	3200-4900	
Junior Lab Assistant (Lib.)	03	3200-4900	Being entry at Jr. Lab. Assistant(Lib.), 02 taken from group CT-3 of old grouping.
Telephone Lineman	05	3200-4900	Taken from Group D-6 of old grouping on readjustment of grouping according to pay scale.
Water Pump Operator (DPT)	02	3200-4900	
Water Pump-cum-Generator Operator	01	3200-4900	
Mason (DPT)	01	3200-4900	
Lineman (DPT)	01	3200-4900	
Carpenter (DPT)	01	3200-4900	
Gas Operator	01	3200-4900	
Tracer-cum-Ferro Printer	01	3200-4900	

**GROUP-'D'**

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP D-1 (675)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Junior Attendant (Semi-Skilled)	236	2650-4000	20 taken from group D-2, 01 from group D-4, 2 from group D-5, 44 from group D-6 of old grouping on readjustment.
Junior Attendant (Un-Skilled)	439	2550-3200	200 taken from group D-2, 74 from group D-4, 68 from group D-5, 91 from group D-6 of old grouping on readjustment.

<b><u>Revised Grouping due to Implementation of MHRD approved MRCPS</u></b>			
<b>GROUP D-2 (109)</b>			
<b>Designations</b>	<b>Sanctioned Posts</b>	<b>Present Pay Scale</b>	<b>Remarks</b>
Junior Attendant (Sweeper) (Un-Skilled)	107	2550-3200	In terms of Govt. of India, Dept. of Per. OM NO:36024/8/76-Estt.(SCT) dated 9.11.77 posts of Sweepers not to be grouped with other Group 'D' posts.
Junior Attendant (Sweeper) (Semi-Skilled)	02	2650-4000	



**SCHEME FOR  
MEDICAL FACILITIES TO THE EMPLOYEES OF THE  
INSTITUTE AFTER THEIR RETIREMENT**

**I. PREAMBLE**

The retired employees of the Indian Institute of Technology Roorkee (IITR) shall have a Composite Medical Facility available to them for OPD treatment and hospitalization, as described below, irrespective of the place where they get settled after their retirement:

**A. OPD Facilities:** All OPD medical facilities, described under "Medical Attendance, Treatment and Reimbursement" (MATR) Rules in accordance with the Statutes 27 [sub-statute 1 (b)] and 14 [sub-statute 12] of IITR, as approved by the Board of Governors (BOG) from time to time for serving employees, are available to the retired employees and their spouses.

**B. MEDIFARE Scheme:** A scheme called the "Medical Facilities after Retirement of the Employees", and hereinafter referred to as MEDIFARE, will be a part of the service conditions of the regular employees. All employees will thus join the scheme on joining the Institute on permanent basis and will continue in it till their retirement and thereafter unless withdrawal option under the appropriate Clauses III.12 and III.13(b) is exercised. All serving permanent employees of the Institute on the date of adoption of the scheme by the BOG and those who were on rolls of the Institute on the 21<sup>st</sup> September 2001, either as regular employees of the Institute or on re-employment after superannuation, will be entitled to join the scheme on exercising an option in this regard within six months of adoption of the scheme by the BOG. All eligible employees who join the scheme will hereinafter be referred to as "members". The Scheme will be available to the Member, his/her spouse (referred to as the Associate Member), and dependent handicapped children only.

The coverage under the MEDIFARE Scheme will be only for hospitalization in recognized Hospitals and Clinics, and, in such other Hospitals and Clinics to which they may be referred by the Chief Medical Officer (CMO) of IIT Roorkee Hospital or by any other Medical Officer authorized by him/her or by any hospital/clinic in which they get treatment [ref: Clauses II.1(a) and III.5]. The entitlement of treatment and reimbursement after retirement will be at par with that of employees in service in corresponding cadres as that of the retired employee at the time of retirement.





The details of the OPD facilities are mentioned in Section II and those of the MEDIFARE Scheme in Section III. The operational aspects of the Composite Scheme and the reimbursement procedure for OPD treatment as well as hospitalization under MEDIFARE Scheme are described finally in Section IV.


## **II. OPD FACILITIES**

1. An employee, who is a member of the MEDIFARE Scheme, may choose at the time of retirement to be covered by one of the following provisions for OPD. Such an option, once exercised, will be final and binding also on the spouse of the retiring employee. In the event of the death of such an employee during service, his/her spouse will be allowed to make this option.

- (a) The retired employees and spouses residing in Roorkee or at places other than Roorkee can get OPD treatment in IITR hospital or in any Government Hospital all over the country and in the latter case they will be reimbursed for treatment (including costs of medicines, tests, etc.) as per prevailing norms approved by the Institute from time to time for serving employees. The term 'Government Hospital' would include any Central/State Government hospital and also hospitals of Government Departments such as Railways, Department of Atomic Energy etc., as also Hospitals of the Public Sector Undertakings. However, in case of treatment in any other private hospital/clinic (whether recognized by the Institute, as described in Clause III.4, or not), the reimbursement will be as per norms applicable to the serving employees.

It may be mentioned here that the above statement regarding various kinds of hospitals does not imply that such hospitals have agreed to provide facilities to IITR employees and further that the Institute does not undertake to negotiate in this matter.

- (b) A retired employee not opting for the above provision would draw medical allowance which will be Rs. 200/- per month. After the death of such an employee, the allowance will be available to his/her spouse life long.
2. If the spouse of the staff member is employed in a State/Central Govt./ another autonomous/Corporate body, the IITR employee can choose to avail the OPD facilities either from

  
03 APR 2007

the MEDIFARE Scheme or from the spouse's employer, by declaring the same through a joint communiqué.

### III. MEDIFARE SCHEME

1. A monthly subscription is to be paid by all members of the MEDIFARE, at a rate based on their service categories, which at present is as indicated below :

A. Faculty, equivalent academic staff and Group 'A' employees	Rs. 150/-
B. Group 'B' employees	Rs. 100/-
C. Group 'C' employees	Rs. 70/-
D. Group 'D' employees	Rs. 40/-

The subscription will be payable for a period of 20 years effected through the monthly salary bill and will be recoverable during the period of duty, suspension and leave.

2. A ceiling of the total amount of cumulative reimbursement (including direct payments made by the Institute to any Hospital for this purpose) for hospitalization that may be made to an employee, his/her spouse and the handicapped dependent children during their lifetime will be prescribed, which at present will be as follows:

Category A	:	Rs 12.00 Lakhs
Category B	:	Rs. 9.00 Lakhs
Category C	:	Rs. 7.00 Lakhs
Category D	:	Rs. 6.00 Lakhs

These categories A-D correspond respectively to the four categories defined in Clause III.1 for the purpose of subscription and the above mentioned ceilings will be exclusive of reimbursements for OPD prescribed in Clause II.1.

3. The subscription rates [Clause III.1], ceilings [Clause III.2] and monthly medical allowance [Clause II.1(b)] will be reviewed by the every three years or earlier, as may be decided by the Director on the advice of the Hospital Advisory Committee. The MEDIFARE Committee may include among others the representatives of the Faculty Forum as well as the Non-teaching Employees Association(s) and will be appointed by the BOG. The Committee

will take into consideration any substantial changes in the pay structure, cost of treatment and other relevant issues.

**Note:-** If the subscription rate is enhanced at any point of time, the increase shall apply on the installments due, except relief under the Clauses 14 (b) and (c), and not on those already paid. However, the increased benefit shall be available to all.

4. The Institute will recognize hospitals/ clinics/ nursing homes in major cities and towns all over the country where the members may avail hospitalization facilities. The list may get updated by the MEDIFARE Committee whenever required. The amount of reimbursement for treatment in such cases will not exceed the amount admissible to a member as provided in Clause III.2.
5. In case of medical emergency, the rules as applicable to the serving employees shall apply also to the MEDIFARE members but with the limits as given in Clause III.2.
6. In non-emergency cases, when advised hospitalization by the hospitals mentioned in Clauses II.1(a) and III.5, the members will send photocopies of records of the case to the MEDIFARE Cell [ref: Clause IV (b)] for information and record.
7. The subscription for the serving employees at the time of adoption of the Scheme will be payable from a common date to be notified by the Institute. Those employees who opt not to join the Scheme within six months period mentioned in Section 1 may be permitted to join the same on any date till superannuation after paying all the arrears of subscription from the said common date along with 10% interest compounded half-yearly.
8. Any eligible member who has already retired on the date of adoption of the Scheme or would be retiring before paying the monthly subscription for 20 years will be required to pay a lump sum amount equal to 20-years subscription minus the amount already paid by him/her. If desired by the member, the lump sum contribution may be allowed to be paid in 4 equal installments over a period of one year from a common date mentioned in Clause III.7. However, if a retired employee exercises his/her option for payments in installments, the facilities under the MEDIFARE Scheme shall be available to him/her only from the next date of the payment of the final installment.

9. The Scheme will be available also to the employees who would join IIT Roorkee in future but would be serving the Institute for less than 20 years, provided he/she opts for the Scheme within six months of joining the Institute and pays the shortfall amount to make the total contribution equivalent to 20-years subscription. He/she may be allowed to pay the shortfall amount in 4 equal installments within one year.
10. If both husband and wife are employed in IIT Roorkee, either of them can choose to join the Scheme. The entitlement of reimbursement will be as per the entitlement of the contributing member.
11. If the spouse of the staff member is employed in a State/ Central Govt./ another autonomous/Corporate body, the IITR employee can choose to avail the hospitalization facilities either under the MEDIFARE Scheme of the Institute or from the spouse's employer, by declaring the same through a joint communiqué.
12. A member may opt to leave the Scheme at the time of retirement or resignation from the Institute by taking refund of the principal amount standing in his/her account. Once a member leaves the Scheme, he/she will not be permitted to rejoin the same except when he/she rejoins the Institute as a regular employee.
13. If a member dies during service, his/her spouse (or the handicapped children in case the spouse would have expired already) will have the following options available:
  - (a) To opt out of the Scheme and to take refund of the principal amount standing in the MEDIFARE account of the deceased employee.
  - (b) To continue in the Scheme and to make the payment of the monthly subscription, if due, for the remaining period.
  - (c) To continue in the Scheme by making a payment of the lump sum amount equal to 20-years subscription minus the amount already paid by the deceased employee. This option will give the spouse or the handicapped children, whichever the case may be, further choice in respect of the date from which he/she can avail the MEDIFARE facilities :
    - (i) After the date of the payment of the lump sum amount, or
    - (ii) After the date on which the deceased employee would have retired.



03 APR 2007

Note:- Any increase in the subscription rates as per Clause III.4 shall not be applied in (b) or (c) but the increased benefits shall be made available to the surviving beneficiary of the deceased family.

14. No refund of the subscribed amount will be permissible under any circumstances other than those mentioned in Clauses III.13 and III.14 (a).

#### IV. OPERATIONAL ASPECTS

- (a) The Institute will maintain a separate account for every member of the Scheme in the manner in which the Provident Fund accounts are maintained and the corresponding Account Number of the Scheme may serve also as the MEDIFARE Membership Number of the employee.
- (b) There will be a separate MEDIFARE Cell in the Institute to look after the Composite Medical Facilities. All reimbursement claims, whether for OPD treatment or under the MEDIFARE Scheme, will have to be sent to the MEDIFARE Cell which will acknowledge the same and an acknowledgement card having relevant information may be used for this purpose. The Cell will ensure that the claims are processed at the earliest and objections, if any, are communicated to the claimant within two weeks of the receipt of bills.
- (c) The spouse will do the correspondence in case the ex-employee is deceased and the eldest handicapped child will do the correspondence if the spouse is also deceased.
- (d) The Acknowledgement Card mentioned above should contain the following information:
  - 1. Name of the Member :
  - 2. Name of the Patient :
  - 3. Ex-Employment No. :
  - 4. MEDIFARE Membership No. :
  - 5. Total amount of bills :
  - 6. Number of enclosures :
  - 7. Date of receipt of bills :

The information 1-6 in the card will have to be filled by the person doing the correspondence while the information 7 will be filled by the MEDIFARE Cell.



03 APR 2007

Revised Constitution

**ROORKEE SCHOOL FOR THE DEAF  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

1. **Name**

The name of the school will be **Roorkee School for the Deaf, IIT Roorkee (IITR)**. It will be abbreviated hereinafter as RSD.

2. **Objectives**

- (i) To impart Quality Education and Vocational Training to the deaf children on modern and scientific lines to make them self-reliant and independent in life.
- (ii) To create Barrier Free Environment for the deaf in the school and this may also serve as a Demonstration Park.
- (iii) To provide hearing loss damage control and speech correction guidance and solutions.
- (iv) To undertake research in order to develop/harness technology to help the deaf, especially with the help of IIT Roorkee students and faculty.
- (v) To prepare teaching aids and other resource material as well as develop educational technology relevant to Indian context for teaching & training the deaf.
- (vi) To do all those necessary things which may assist in achieving the objectives as laid down above.

3. **Patron:**

The Director, Indian Institute of Technology Roorkee, shall be the Patron

4. **School Management Committee**

The management of the RSD will be looked after by the School Management Committee (SMC) constituted as follows:

- |   |           |
|---|-----------|
| (i) The President*  |           |
| (ii) Nominees of the Chairman, Board of Governors, IITR<br>(Not more than two nominees who are not IITR employees)  | 5 Members |
| (iii) Nominees of the Director, IIT Roorkee<br>(Two nominees will be the faculty members with domain knowledge and one nominee will be a Medical Officer of the Institute Hospital) | 4 Members |
| (iv) Principal, RSD   | 1 Member  |
| (v) Teachers' representative from RSD   | 1 Member  |

**Total**

**12 Members**

\* Normally the spouse of the Director shall be the President, unless otherwise nominated by the Director.



03 APR 2007

Depending upon the need upto two additional members may be co-opted for one year at a time, by the School Management Committee.

**5. Office Bearers**

The following shall be the office bearers of the school

- (i) President
- (ii) Vice President
- (iii) Manager
- (iv) Associate Manager
- (v) Treasurer
- (vi) Secretary (Principal, ex-officio)

**6. Tenure and Re-constitution of SMC**

The tenure of the SMC will be the three years. Manager will obtain the names of new members from concerned authorities two months before the expiry of the tenure of the Committee. Except for the President and the Secretary, the other new Office Bearers will be elected in the first meeting of the incoming SMC for the tenure of SMC.

**7. Working of School Management Committee**

- (i) A minimum of four meetings of the School Management Committee will be called in a year. Its information will be sent by the Secretary at least three days in advance.
- (ii) The quorum for the meeting will be 6 members.
- (iii) An urgent meeting may be called at a short notice.
- (iv) A special meeting may be called on a written request of at least 4 members for any specific purpose.

**8. Responsibilities of SMC**

- (i) Every member will endeavour to participate in the meetings.
- (ii) To look after the working of the school and appointment of employees, their working and disciplinary action against them.
- (iii) To approve the recommendations of the selection committee.
- (iv) To make ad-hoc appointments for a short duration (not exceeding 10 months), in special circumstances.
- (v) To inspect the School.
- (vi) To make the efforts to increase the assets / funds of school in order to offer better facilities for teaching and research and extra curricular activities, and to work for the development of the school.



- (vii) To frame rules for the smooth running of the school, including rules for students, staff and teachers, admissions, scholarships, selection procedure, selection committee etc.
- (viii) To appoint auditors.
- (ix) To approve budget and the audited account of the school.

**9. Responsibilities of President**

- (i) To preside over the SMC meetings.
- (ii) To oversee the functioning of the school.
- (iii) To approve any expenditure which is not included in the Annual Budget, on behalf of the SMC.

**10. Responsibilities of Vice President**

To perform the Responsibilities of President in his/her absence and exercise the powers delegated to him/her.

**11. Responsibilities of Manager**

- (i) Manager will manage the school as per the constitution and rules of RSD.
- (ii) Make the correspondence on behalf of SMC.
- (iii) To implement the resolutions of the SMC.
- (iv) To pass bills for payment and control the expenditure as per budget.
- (v) To prepare the annual budget of the school and present before SMC.
- (vi) To prepare the minutes of meeting and get the same approved by the Chair.

**12. Responsibilities of Associate Manager**

- (i) To perform the responsibilities of Manager in his/her absence.
- (ii) Responsibilities given by SMC and those delegated by Manager.

**13. Responsibilities of Treasurer**

- (i) To maintain the financial records of the school.
- (ii) To prepare the Annual Accounts with the help of Principal and get them audited.
- (iii) To collect the funds for the school.

**14. Responsibilities of Secretary**

- (i) To call meetings of SMC on the instruction / approval of the President.
- (ii) To issue notice of meetings and prepare the agenda.
- (iii) To maintain a dialogue between parents and teachers.
- (iv) To assist the SMC to examine and review the performance of the School.

  
03 APR 2007



**15. School Funds**

Funds for RSD may be collected from the following sources:

- (i) Grants from the IIT Roorkee.
- (ii) Fees
- (iii) Grants from Organizations of IIT Employees and Students as well as individuals.
- (iv) Grant from Government organizations & departments.
- (v) Any other donations/grants/contributions from individuals or bodies or any other source within India or abroad. However, any donations/grants/contribution received from abroad will be routed through the IIT Roorkee.

**16. Operation of Bank Account**


Bank Account shall be operated jointly by any two amongst President, Manager and Treasurer.

**17. Modification in the Constitution**

The SMC, with the consent of atleast two thirds of the members may recommend modifications in the constitution. For this purpose, the notice along with modifications would be sent by the Manager to the members at least two weeks in advance, before the date of the SMC meeting. The modifications suggested by the SMC would become operative only after the approval of the Board of Governors, IIT Roorkee. However, the Board of Governors on its own is fully empowered to modify/ suspend / dissolve the constitution.

**18. Special Powers**

In all cases / situations not covered above, the decisions / actions taken by the Patron / BOG would be final.

  
03 APR 2007

INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE

DIR/IITR/204  
dt 11/10/06

Hon'ble Shri Jaiprakash Gaur ji,

There is a proposal to sign an agreement between Ministry of Shipping, Road Transport and Highways (Department of Road Transport and Highways) to establish a Professorial Chair in the area of Development of Highway System in the country. For this purpose, the Ministry has agreed to create a one time endowment of corpus fund of Rs 1.00 crore at IIT Roorkee.

The issue was discussed in the Educational Research & Planning Committee (ERPC) in its meeting held on 17 Aug 2006. The committee recommended that it be signed (Minutes of the ERPC at Flag - A).

The matter was then discussed in the Deans' Committee in its 147<sup>th</sup> meeting held on 13 Sept 2006 which recommended that Director may sign the agreement (Flag - B).

A copy of the agreement is enclosed.

It is requested that approval for signing the agreement with Ministry of Shipping, Road Transport and Highways may kindly be accorded.

The entire matter shall be reported in the next meeting of Board of Governors.

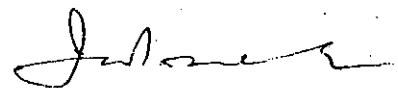
With profound personal regards,

Yours sincerely,

  
(S.C.Saxena)

Hon'ble Shri Jai Prakash Gaur Ji  
Chairman,  
Board of Governors, IIT Roorkee and  
Chairman, JAIPRAKASH Associates Ltd.  
J.A.House, 63, Basant Lok,  
Vasant Vihar,  
New Delhi 110 057





Encl: As above

UON/DIR/IITR/

Dated :

D(F2D)  
10/10/06

  
03 APR 2007

  
24/11/06

Minutes of the meeting of Educational Research & Planning Committee (ERPC) held on 17.8.2006 at 5.00 P.M. in the office of Professor-In-Charge Planning.

Following attended the meeting :

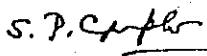
- |    |   |                 |
|----|---|-----------------|
| 1. | Prof. V.K.Goel                                |                 |
| 2. | Prof. A.K.Jain                                |                 |
| 3. | Prof. P.K.Garg                                |                 |
| 4. | Prof. S.S.Jain                                | Special Invitee |
| 5. | Dr. M. Parida                                 | Special Invitee |
| 6. | Prof. S.P.Gupta, Professor-In-Charge Planning | Convener        |

The Educational Research & Planning Committee (ERPC) considered in detail letter No.W/NH-33044/9/2004-S&R(R) dated 17.7.2006 from Sri Virendera Mohan, Under Secretary, Govt. of India intimating proposal of Ministry of Shipping, Road Transport and Highways (Department of Road Transport & Highways) to establish Ministry's Chair at IIT Roorkee in the area of Development of Highway System in the country.

The committee also noted that the Ministry has earmarked an amount of Rs 1.00 crore to be released to IIT Roorkee in the year 2006-07 to establish a one time endowment of corpus fund for establishment of Ministry's chair. The ERPC further examined in detail a draft agreement proposed by the Ministry for this purpose.

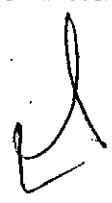
It was resolved that the above proposal be accepted by the IIT Roorkee and the Director may sign the agreement. At two places 'Professional Chair' has been mentioned while it should have been "Professorial Chair". This may be corrected.


The meeting ended with a vote of thanks to the Chair.

  
(S.P.Gupta) 18.8.06  
Professor-In-Charge Planning

No.PIP/ERPC/Minutes/17.8.06/ 797  
Dated : 18.8.2006

Copy to :

1. P.S. to Director for Director's kind information along with letter of Sri Virendera Mohan with a copy of agreement from Ministry of Shipping, Road Transport and Highways.
  2. All members of the Committee
- 

  
03 APR 2007


**ABSTRACT FROM THE 147<sup>th</sup> MEETING OF THE DEANS' COMMITTEE  
HELD ON 13<sup>th</sup> September 2006.**

**IMPORTANT:** Action taken on this Minute must be reported to the  
MEETING SECTION WITHIN one week.

13.	Letter dated 18.8.2006 of Professor-In-Charge Planning regarding signing of an agreement for establishment of Ministry of Shipping, Road Transport and Highways Chair at IIT Roorkee: A U.O. Note be sent to Chairman, BOG for approval.	Dean, Finance & Planning	Nil
-----	--	--------------------------	-----

Encl: as above

Dean, Finance & Planning

  
29/9/06  
Superintendent  
Meeting Section  
I.I.T. Roorkee





03 APR 2007

**AGREEMENT FOR ESTA**                      **MINISTRY OF SHIPPING, ROAD**  
**TRANSPORT AND HIGHWAYS CHAIR AT INDIAN INSTITUTE OF**  
**TECHNOLOGY, ROORKEE**

This AGREEMENT made on the \_\_\_\_\_ day of \_\_\_\_\_ 2006 between the President of India acting through the Under Secretary of the Ministry of Shipping, Road Transport & Highways, Government of India, Transport Bhawan, Parliament Street, New Delhi - 110 001 (hereinafter called the 'MOSRT&H/GOI') which expression shall unless excluded by or repugnant to the context be deemed to include his successors in office and assign, of THE FIRST PART and

The Indian Institute of Technology, Roorkee -247667 (Uttaranchal) (hereinafter called the 'IIT Roorkee') located at Roorkee of Haridwar District in the State of Uttaranchal acting through and represented by its Director of THE OTHER PART.

WHEREAS the IIT, Roorkee has sent the proposal to establish MoS,RT&H Professorial Chair in the area of development of highway system (hereinafter called the "Services" and as fully described in Terms of Reference for consultancy appended as Annexure-I) AND WHEREAS THE IIT, Roorkee, has agreed to provide services on the terms and conditions set forth in this contract.

NOW THIS PRESENT WITNESSES THAT THE PARTIES HAVE HEREBY AGREED HITHERTO AS FOLLOWS :

**ARTICLE-I : GENERAL**

- 1.1 For the purpose of the Agreement, the following expression shall have the meaning hereby assigned to it except where the context otherwise requires:
  - a) MOSRT&H/GOI's representative means "Chief Engineer(Roads), Standards & Research" (refer para 7.1 or his authorized representative).
  - b) The IIT, Roorkee, representative for purposes of the work shall mean The Project Coordinator (Director, IIT-R) or any one duly authorized by him in writing.
- 1.2 Date of commencement shall be reckoned as 30 days from the date of signing of this agreement.
- 1.3 Words importing the singular shall also include the plural and vice versa where the context so requires.
- 1.4 The headings or marginal notes in this Agreement shall not be deemed to be part thereof or be taken into consideration in the interpretation or construction hereof of the contract.

  
03 APR 2007

## ARTICLE-2 : SCOPE OF WORK

### 2.1 SCOPE OF WORK

The IIT, Roorkee shall perform the Services under this agreement in accordance with the Terms of Reference (TOR) set forth in Annexure-I. The proposal submitted by the Consultant vide letter dated 05.08.2004 (Annexure-II) shall be deemed as part of this contract agreement. In case of any conflict between the provisions mentioned in the Terms of Reference and the provisions of the contract agreement, the decision of Chief Engineer (Roads), Standards & Research shall be final and binding on the Consultant.

## ARTICLE-3 : TIME SCHEDULE

An Inception Report for the work shall be submitted within six weeks of the date of start of services. The work shall be completed within the time frame given in the TOR/or as decided by MOSRT&H/GOI.

## ARTICLE-4 : PAYMENT OF REMUNERATION

### 4.1 PAYMENT OF REMUNERATION TO THE IIT, ROORKEE

MOS,RT&H will make an endowment of Rs. 1,00,00,000/- (Rs. One crore only) to the IIT, Roorkee for creating a corpus fund, so that the interest from this corpus could be utilized every year to meet the salary and other expenses related to the Chair. The savings from the annual interest shall also re-accrue to the corpus of the endowment to build up the same as a cushion against inflation and for any further activities related to this Chair.

The endowment initially made available by MOS,RT&H to IIT, Roorkee and any unspent yearly interest accruing to the corpus will be invested by the IIT, Roorkee through its Investment Committee to maximize the return. There will be one finance representative from MOS,RT&H on the Investment Committee of the IIT, Roorkee for matters related with the Chair. The income will be used for the expenditure related to the Chair, such as,

- (a) Salaries and allowances of the incumbent and supporting staff
- (b) Honorarium to part-time Advisor(s)/Consultant(s)
- (c) Secretarial support
- (d) Travel & contingencies

IIT, Roorkee will maintain a separate account for the income and expenditure pertaining to this endowment. An annual statement of income and expenditure relating to the Chair shall be furnished by IIT, Roorkee to MOS,RT&H by 31<sup>st</sup> October of each year. Any savings out of income from any programme organized in respect of activities related to the Chair will be added to the endowment fund.



03 APR 2007

## ARTICLE-5 : PERSONNEL & SUB-LETTING

### 5.1 PERSONNEL

- (a) There will be a Management Committee, which will be responsible for general review of the functioning of the Chair. The Committee shall meet at least once a year to plan, review and coordinate the activities pertaining to the Chair. The Committee will also approve the annual budget for the expenditure pertaining to the Chair. The Committee will consist of the following :

- (i) Director, IIT, Roorkee - Chairman
- (ii) Chief Engineer (Roads) S&R, MOS,RT&H - Vice-Chairman
- (i) Dean, Sponsored Research & Industrial Consultancy
- (ii) Two nominees of the Director from within the Institute
- (iii) Two nominees of the MOS,RT&H, GOI

One of the nominees of the MOS,RT&H will act as a Liaison Officer to liaise with the IIT, Roorkee on matters related to the Chair.

- (b) The Chair will be filled up by invitation, on contract as per regulation of the IIT, Roorkee. For this purpose, Search/Screening Committee will be constituted to recommend suitable names for consideration of the Selection Committee. The Selection Committee will have a nominee of Deptt. of MOS,RT&H as one of the member, IIT, Roorkee shall take steps to ensure that the Chair is not ordinarily vacant for more than six months at a time. The appointee to the Chair on Contractual basis, will be placed at an appropriate level in the scale of the professor at the IIT, Roorkee. He shall also draw corresponding allowances and benefits applicable to contract employees. He shall neither be deemed to be an employee (casual, contractual or otherwise) or MOSRT&H nor shall be claim for the same.
- (c) The tenure of appointment to the Chair will be initially for a period of 5 years, which may be extended based on progress. The upper age limit for occupying the Chair shall always be 65 years.
- (d) Except as MOSRT&H / GOI may otherwise agree, no changes shall be made in the proposed set up. If for any reason beyond the reasonable control of the IIT, Roorkee, it becomes necessary to change the set up, the same will be done only after obtaining prior approval of MOSRT&H/GOI.
- (e) If any person posted in the set up is found by the MOSRT&H / GOI to be incompetent in discharging his assigned duties, the MOSRT&H /GOI may request the IIT, Roorkee to forthwith provide his/her replacement with qualifications and experience acceptable to the MOSRT&H / GOI. The IIT, Roorkee shall bear all additional costs arising out of or incidental to any replacement.

- 5.2 The approval of the MOSRT&H / GOI to the arrangement of any part of the contract or to the engagement by the IIT, Roorkee of an independent consultant or sub-contractor to perform any part of the Services shall not absolve the IIT, Roorkee of any of the obligations under the Contract.

  
03 APR 2007

### 5.3 Authorized Representative

Any action required or permitted to be taken, and any document required or permitted to be executed for Project implementation, under this contract may be taken or executed on behalf of the IIT, Roorkee by the Project Coordinator or his designated representative and on behalf of the MOSRT&H / GOI by Chief Engineer (Roads), Standards & Research.

### 5.4 Notice or Requests

Any notice or request required or permitted to be given or made under this Contract shall be in writing. Such notice or request shall be deemed to be duly given or made when it shall have been sent/ mailed by Registered Post or hand delivered to the party to which it is required to be given or made at such party address specified below, or at such other address as either party may specify in writing :-

#### For the Employer

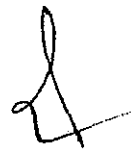
Name : Chief Engineer (Roads), Standards & Research  
Address : Ministry of Shipping, Road Transport & Highways,  
(Deptt. of Road Transport & Highways)  
Parivahan Bhawan  
I, Parliament Street  
New Delhi - 110 001

Cable :  
Telex :  
Telefax : 91-011-23718569

#### For the IIT, Roorkee

Name : Director (IITR)  
Address : Indian Institute of Technology  
(Formerly University of Roorkee),  
Roorkee-247667 (Uttaranchal) INDIA

Cable :  
Telex : 01332-272742, 285500  
Telefax : 01332-285815, 273560

  
03 APR 2007



## ARTICLE 6 : IIT, ROORKEE's RESPONSIBILITIES

6.1 The IIT, Roorkee shall carry out the Services with due diligence and efficiency and in conformity to sound engineering, administrative and financial practices. He shall execute and complete the work in all respects to the satisfaction of the MOSRT&H / GOI and so all other things required to be done for such execution and completion strictly within the specified time.

6.2 The IIT, Roorkee shall act at all times so as to protect the interest of the employer and will take all reasonable steps to keep all expenses to the minimum consistent with sound economic and engineering practices.

6.3 The IIT, Roorkee shall prepare all specifications and designs using the metric system and the latest design criteria.

### 6.4 Quality Assurance

The IIT, Roorkee shall prepare an 'in-house' quality assurance plan for the 'Services' and ensure satisfactory quality of the services in conformity with the assigned terms of Reference. The IIT, Roorkee shall ensure to the satisfaction of the MOSRT&H/GOI that quality assurance is duly exercised within their organization.

6.4.1 The IIT, Roorkee shall ensure that the specifications and designs and all documents relating to the project are prepared on an impartial basis and no particular product or company or trade name is given advantage. The remuneration of the IIT, Roorkee charged to the MOSRT&H / GOI according to this agreement shall constitute its only remuneration in connection with the Agreement and neither he nor his personnel shall accept any trade commission, discount, allowance or other considerations in connection with or in relation to the Agreement or to the discharge of his obligations thereunder.

The IIT, Roorkee shall not have the benefit either directly or indirectly of any royalty or of any gratuity or commission in respect of any patented or protected article or process used on or for the purpose of the Agreement unless it is mutually agreed to in writing that he may do so.

6.4.2 The IIT, Roorkee shall promptly furnish to the MOSRT&H / GOI such information relating to the Services and the project as the MOSRT&H / GOI may from time to time reasonably request.

### 6.5 Indemnifications :

The IIT, Roorkee agrees to indemnify, protect and defend at its own expense the MOSRT&H / GOI and their agents from and against all actions, claims and liabilities arising out of acts done by the IIT-R or its personnel in the performance of this Contract including the use or violation of any copyright works or literacy or intellectual property or patented invention, article or appliance.

### 6.6 Confidentiality

Except with the prior written consent of the MOSRT&H / GOI, the IIT, Roorkee and its Personnel shall not at any time communicate to any person or entity any

  
03 APR 2007



confidential information disclosed to them for the purpose of the Services or discovered by them in the course of the Services, nor shall the IIT, Roorkee or its personnel make public any information as the their recommendations formulated in the course of or as a result of the Services.

6.7 Prohibition on Conflicting Activities

No member of the personnel who is assigned to the contract on full time basis shall engage directly or indirectly, either in his name or through the Consultant, in any other business or professional activities other than the performance of his duties or assignment under and during the currency of this Agreement.

6.8 Proprietary Rights of the MOSRT&H / GOI in Reports & Records :

Interim / final version of the design report submitted to the MOSRT&H / GOI and all reports and relevant data such as maps, diagrams, plans, statistics and supporting records or materials compiled or prepared in the course of the Services shall be confidential and shall be the absolute property of the MOSRT&H / GOI. The IIT, Roorkee shall sort out and index all such material and deliver all these materials to the MOSRT&H / GOI upon completion of this contract. The IIT, Roorkee may retain a copy of such data but shall not use the same for purposes not related to this Contract without prior approval of the MOSRT&H / GOI.

6.9 Review of Progress :

The IIT, Roorkee shall be required to attend the Office of the MOSRT&H / GOI to review progress and receive instructions when required by the MOSRT&H / GOI which will not normally be more than once a month. The IIT, Roorkee shall be required to submit interim reports on work completed as specified hitherto as well as financial details of money utilized in the form of a Utilization Certificate indicating break – up of Cost of Study which should also include purchase of equipment, if any, for money so released by the MOSRT&H / GOI from time to time.

6.10 Errors in Services

The Consultant shall verify and inaccuracy /omission in data used for the Services (e.g. field levels for detailed engineering) and if any errors are noticed (e.g. at the time of setting out of projects), the Consultant shall correct the same at his risk and cost including preparation of fresh drawings / reports as may be called for.

03 APR 2007

## ARTICLE - 7 : MOSRT&H / GOI's RESPONSIBILITY

7.1 The "Chief Engineer (R) S&R", MOSRT&H / GOI shall accord approval to or ask for clarifications at each stage of the Services as required.

## ARTICLE-8 : VARIATIONS

### 8.1 Variations of Contract

The Contract may be varied only by agreement between the parties. All such variations, including variations in scope in the time and cost estimate shall be in writing signed by the duly authorized representatives of the parties. Variations which are natural of services or are essential for completion of Services shall not be refused by the IIT, Roorkee.

## ARTICLE - 9 : GENERAL PROVISIONS

### 9.1 Withdrawal

If any of the following events shall have happened and be continuing the MOSRT&H / GOI may be written notice to the IIT, Roorkee, withdraw the endowment of Rs. 1,00,00,000/- (Rupees one crore only).

- (a) A default shall have occurred in the execution of any terms under the Contract on the part of the IIT, Roorkee and the said default has not been rectified within reasonable time of its notice to IIT, Roorkee, or
- (b) Any other condition which has arisen & which in the reasonable opinion of the MOSRT&H / GOI, interferes, or threatens to interfere, with the successful carrying out of the Project or the accomplishment of the purpose of the Contract.

### 9.2 Termination of the Contract by the MOSRT&H / GOI

- (a) If any of the following events shall have happened and by continuing, the MOSRT&H / GOI may by written notice to the IIT, Roorkee terminate the Contract.
  - (i) Any of the conditions referred to in Article 9.1 shall continue for a period of fourteen (14 days) after the MOSRT&H / GOI shall have given written notice to the IIT, Roorkee, of suspension.
  - (ii) In the event the IIT, Roorkee (a) fails to complete the Services or (b) abandons the Services in Between, or (c) without valid reasons fails to commence the services or suspend the Services or (d) sub-let the Services without prior approval, the Employer may after giving fifteen days notice in writing terminate the Contract.
- (b) In any event, the MOSRT&H / GOI, may terminate the Contract at any time by giving not less than thirty (30) days written notice to the IIT, Roorkee.
- (c) Upon termination of the Contract (unless such a termination shall have been occasioned by the default of the IIT, Roorkee), the IIT, Roorkee shall be entitled to be reimbursed in full for such costs as shall have been duly incurred prior to the date of such termination and for reasonable costs incidental to the orderly termination of the Services, the return travel of the

personal effects and equipment of the IIT, Roorkee, but shall be entitled to the receive no other or further payment.

9.3 Termination of the Contract by the IIT, Roorkee

The IIT, Roorkee shall promptly notify the MOSRT&H / GOI in writing of any situation or of the occurrence of any event beyond the reasonable control of the IIT, Roorkee which makes it impossible for the IIT, Roorkee to carry out its obligations hereunder. Upon confirmation in writing by the MOSRT&H / GOI of the existence of any such situation or upon failure of the MOSRT&H / GOI to respond to such notice within fifteen (15) days of the receipt thereof, the IIT, Roorkee shall be relieved from all further liability from the date of such receipt for failure to carry out such obligations, and the IIT, Roorkee may there upon terminate the Contract by giving not less than thirty (30) days written notice thereof.

9.4 Termination Procedure

a) Upon termination of the Contract under Section 9.2, receipt of notice of termination under section 9.2 or giving the notice of termination under section 9.3, the IIT, Roorkee shall take immediate steps to terminate the Services in a prompt and orderly manner and to reduce losses and to keep further expenditure to a minimum.

b) Upon termination of the Contract, the IIT Roorkee will reimburse in full the corpus fund including savings from the accrual of the interest prior to the date of such termination.

9.5 Settlement of Disputes

If any dispute or difference of any kind whatsoever the decision whereof is not herein otherwise provided for, shall arise between the MOSRT&H / GOI and the IIT, Roorkee in connection with or arising out of the Contract of Services whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of Contract, it shall, in the first place, be referred to and settled by the MOSRT&H / GOI which shall within a period of sixty days after being requested in writing by the IIT, Roorkee to do so, give written notice of its decision to the IIT, Roorkee. Subject to arbitration, as hereunder provided, such decision in respect of every matter so referred shall be final and binding upon the MOSRT&H / GOI and the IIT, Roorkee and shall forthwith be given effect to by the IIT, Roorkee who shall proceed with the execution of the services with all due diligence, whether he or the MOSRT&H / GOI requires arbitration, as hereinafter provided, or not. If the MOSRT&H / GOI has given written notice of its decision to the IIT, Roorkee and no claim to arbitration has been communicated to it by the IIT, Roorkee within a period of sixty days from receipt of such notice, the said decision shall remain final and binding upon the IIT, Roorkee. If the MOSRT&H / GOI shall fail to give notice of its decision, as aforesaid, within a period of sixty days after being requested as aforesaid or if either the MOSRT&H / GOI or the IIT, Roorkee be dissatisfied with any such decision, then and in any such case, either the MOSRT&H / GOI or the IIT, Roorkee may within sixty days after the expiration of the first named period of sixty days of receiving notice of such decision as the case may be, require that the matter or matters in dispute be referred to arbitration as hereinafter provided. All disputes or differences in respect of which the decision if any of the MOSRT&H / GOI has not become binding as aforesaid shall on the initiative of either party be referred to the adjudication of a Committee of three arbitrators. The Committee shall be composed of one arbitrator to be nominated by the MOSRT&H / GOI, one to be nominated by the IIT, Roorkee and the third, who will also act as the Chairman of the Committee will be nominated by the Director General (Road

9.9 The IIT, Roorkee shall at all times indemnify the MOSRT&H against any claims in respect of any damages or compensation payable in consequences or any accident or injury sustained or suffered by its (the IIT, Roorkee's) employees or agents or by any other third party resulting from or by any action or operation conducted by or on behalf of the IIT, Roorkee.

9.10 This agreement shall not be amended, modified, varied or supplemented in any respect except by an instrument in writing signed by all the Parties, which shall state the date upon which the amendment or modification shall become effective.

9.11 The provisions of this Agreement shall insure to the benefit of and be binding upon the Parties and their permitted assigns and successors in interest.

IN WITNESS WHEREOF, the parties hereto through their duly authorized representatives have set their hands and seal the day and year firs above written.

SIGNED BY THE SAID-ON BEHALF  
OF THE EMPLOYER

SIGNED BY

IN THE PRESENCE OF

- 1.
- 2.

SIGNED BY THE AFORESAID IIT, ROORKEE

SIGNED BY  
FOR IIT, ROORKEE

IN THE PRESENCE OF

- 1.
- 2.


"Affixed in pursuance of the provision of \_\_\_\_\_ Rule  
\_\_\_\_\_ Rules of the Articles of Associations and / or  
\_\_\_\_\_ (whichever is applicable)".

(NOTE : Person signing of the Consultant shall be required to give evidence of fact that he is authorized to sign on behalf of the firm, company etc. as required).

  
03 APR 2007

## SCOPE OF WORK AND ACTIVITIES TO BE UNDERTAKEN THROUGH THE CHAIR

1. IIT Roorkee is aligned with the objectives and methodologies of Science & Technology Policy of the Government of India and thus encourages the Institution of Professorial Chairs by the user Ministries and / or industries in specialized areas of Science & Technology.
2. The Chair Professor will be an extended arm of R&D Wing of the Department of Road Transport & Highways, MOSRT&H Govt. of India facilitating need based research in the area of "Transport and Highways", providing advisory inputs of the Science and Technology Advisory Council of MOSRT&H, extend cooperation for processing R&D projects in Ministry.
3. The Chair Professors is expected to strengthen the NITHE activities also.
4. The benefits to the Ministry from Professional Chair envisaged are :
  - a) The Chair Professor will strengthen R&D activities of Road Sector.
  - b) He/She will also work for new technology development of materials for road construction such as modified bitumen, suited to the traffic and climatic conditions so that the life of the road is achieved without any major maintenance or strengthening needs during the design life of the road.
  - c) To advise the Highway Research Board of IRC for identification and monitoring of R&D activities.
  - d) To guide the M.Tech and Ph.D. students topics identified by HRB.
  - e) The outcome of the M.Tech & Ph.D. programmes will be utilized for :
    - (i) Preparation of State-of-Art Report.
    - (ii) Revision / Development of IRC guidelines and Code of Practice.
    - (iii) Preparation of Research digest.
  - f) Will act as a facilitator for promoting collaboration between MOSRT&H, IIT Roorkee and other academic and Research Institutions/ industries from India and abroad.
  - g) To act as strategies advisor to Ministry in new areas relevant to Road Transport & Highways.
5. The Broad Scope of the Professorial Chair would also include following :
  - (i) Evolving design philosophy of the cable stayed/ suspension bridges of the longer span say span more than 100 m.
  - (ii) Actual assessment of the grip length for deep well foundation.
  - (iii) Design of caissons for well foundation for the depth of water of more than 6 m and higher velocity and discharge.
  - (iv) Safety measures for construction of high embankment say more than 6 m above ground level.



03 APR 2007

**MEMORANDUM OF UNDERSTANDING BETWEEN INDIAN INSTITUTE OF TECHNOLOGY ROORKEE & MOSRT&H REGARDING THE MOSRT&H PROFESSIONAL CHAIR IN DEVELOPMENT OF HIGHWAY SYSTEM**

The Memorandum of Understanding (MoU) is made on this day of 2004 between Indian Institute of Technology of Roorkee (hereinafter referred to as IIT-R) and Ministry of shipping, Road Transport & Highways, Government of India, Transport Bhawan, New Delhi (hereinafter to as MOSRT&H) for establishing MOSRT&H Chair in Development of Highway Systems at IIT-Roorkee.

**1. TITLE OF THE CHAIR**

The Chair will be titled as the MOSRT&H Chair in Development of Highway Systems and will be henceforth referred to as the **Chair** in this Memorandum.

**2. OBJECTIVES**

The main objective of the **Chair** is to promote research and development in the area of Development of Highway Systems. An important activity related to the **Chair** will be dissemination of advanced knowledge and technology transfer.

**3. ENDOWMENT**

MOSRT&H will make an endowment of Rs.100,00,000 (Rs. One Hundred Lakhs only) to the **IIT - Roorkee** for creating a corpus fund, so that the interest from this corpus could be utilized every year to meet the salary and other expenses related to the **Chair** as detailed hereunder. The savings from the annual interest shall also re-accrue to the corpus of the endowment to build-up the same as a cushion against inflation and for any further activities related to this **Chair**.

**4. INVESTMENTS AND UTILIZATION OF FUNDS**

The endowment initially made available by MOSRT&H to **IIT-Roorkee** and any unspent yearly interest accruing to the corpus will be invested by the **IIT-Roorkee** through its Investment Committee to maximize the return. There would be one Finance representative from MOSRT&H on the Investment Committee of the **IIT-Roorkee** for matters related with the **Chair**.

The income will be used for the expenditure related to the **Chair**, such as, a) salaries and allowances of the incumbent, b) honorarium to part time advisor(s) / consultant(s), (c) secretariat support, d) travel and e) contingencies. **IIT-Roorkee** will maintain a separate account for the income and expenditure pertaining to this endowment. An annual statement of income and expenditure relating to the **Chair** shall be finished by **IIT-Roorkee** to MOSRT&H by the 31<sup>st</sup> October of each year.

Any savings out of income from any programme organized in respect of activities related to the **Chair** will be added to the endowment fund.

## 5. MANAGEMENT COMMITTEE AND ITS ROLE

There will be a Management Committee, which will be responsible for general review of the functioning of the Chair as laid down in various clause of the Memorandum of Understanding. The Committee shall meet atleast once a year to plan, review and coordinate the activities pertaining to the Chair. The Committee will also approve the annual budget for the expenditure pertaining to the Chair. The Committee will consist of the following:

Director, IIT-R	Chairman
Chief Engineer (S&R), MOSRT&H	Vice-Chairman
Deputy Director, IIT-R	
Dean	
Sponsored Research & Industrial Consultancy	
Two nominees of the Director from within the Institute	
Two nominees of the Ministry of Road Transport & Highways, GOI	

One of the nominees of the MOSRT&H will act as a Liason Officer to liaise with the IIT-R on matters related to the Chair.

## 6. APPOINTMENT TO THE CHAIR

The Chair will be filled up by invitation, on contract as per regulations of the IIT-R for the appointment to Professorial Chairs.

For this purpose Search / Screening Committee will be constituted to recommended suitable names for consideration of the Selection Committee.

The Selection Committee will have a nominee of the MOSRT&H as one of the members.

IIT-R shall take steps to ensure that the Chair is not ordinarily vacant for more than six months at a time.

The appointee to the Chair will be placed at an appropriate level; in the scale of the Professor at the IIT-R. he shall also draw corresponding allowances and benefits applicable to contract employees.

## 7. TENURE

The tenure of appointment to the Chair would be initially for a duration of upto 5 years, which may be extended. The upper age limit for occupying the Chair will be 65 years.

  
03 APR 2007



**8. SCOPE OF WORK AND ROLE OF THE APPOINTEE TO THE PROFESSORIAL CHAIR**

The Professor is expected to provide leadership in conducting and coordinating research, development and teaching in the area of *Development of Highway System* in one or more of the activities covered under the scope of knowledge, HRD programmes, advice to MOSRT&H on specific projects related to the **Chair**, coordination of R&D activities with organizations such as CRRI, IRC etc. Annexure to this MoU spells out the scope of work which may be reviewed by the Managing Committee.

Information and knowledge generated through the work and efforts of the concerned Professor will be leadily available to the MOSRT&H and can be used by the concerned Professor for academic interest under intimation to MOSRT&H. Matters such as patent in India or abroad, licensing of technology transfer and related matters will be governed by an agreement to be negotiated between the MOSRT&H and the **IIT-R** in consultation with Ministry of law and Justice.

**9. ANNUAL REPORTS BY INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

The Professor shall prepare and submit to the Director, IIT Roorkee an Annual Report of his/her academic work for the previous academic year by 31<sup>st</sup> July. This report alongwith any comments of the Management Committee shall be forwarded by the **IIT-R** alongwith a annual statement of accrual/utilization of funds, to MOSRT&H by 31<sup>st</sup> October of each year.

**10. ANNUAL LECTURE**

The Professor will deliver an annual lecture at a suitably chosen time and venue on some aspect of the work done in the area of the **Chair**.

**11. REVIEW**

Notwithstanding anything contained herein, it is hereby agreed by and between the parties that the terms and conditions of the MoU can be reviewed by mutual agreement.

In witness where of the parties hereto have signed this Memorandum of Understanding by the hand of Director General, Roads development and Special Secretary, MORT&H, GOI, on behalf of MOSRT&H and by the hand of Professor Prem Vrat, Director, on behalf of **IIT-R**, on date, month and year referred to above.

Signed by And On Behalf of  
The Ministry of Road Transport & Highways, GOI  
New Delhi

Signed by And On Behalf of  
Indian Institute of Technology  
Roorkee, Roorkee



INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE

DIR/IITR/202

21/11/06

Hon'ble Shri Jaiprakash Gaur ji,

There is a proposal to sign an MoU with Himalayan Institute Hospital Trust, Dehradun to form a nucleus for promoting excellent research in the fields of biomedical and clinical engineering and allied areas.

The draft MoU was discussed in the Educational Research & Planning Committee (ERPC) in its meeting held on 25 Aug 2006. The committee recommended that it be signed (Minutes of the ERPC at Flag - A).

The matter was then discussed in the Deans' Committee in its meeting held on 13 Sept 2006 which recommended that Director may sign the MoU (Flag - B).


A copy of the draft MoU is enclosed.

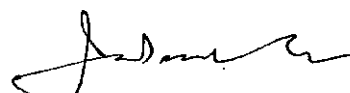
It is requested that approval for signing the MoU with Himalayan Institute Hospital Trust, Dehradun may kindly be accorded.

The entire matter shall be reported in the next meeting of Board of Governors.

With profound personal regards,

Yours sincerely,

  
(S.C.Saxena)

  
21. 11. 06

Hon'ble Shri Jai Prakash Gaur Ji  
Chairman,  
Board of Governors, IIT Roorkee and  
Chairman, JAIPRAKASH Associates Ltd.  
J.A.House, 63, Basant Lok,  
Vasant Vihar,  
New Delhi 110 057


Encl: As above

UON/DIR/IITR/

Dated :



03 APR 2007

D(F&P)/R  
75   
24/11/06

OFFICE OF THE PROFESSOR-IN-CHARGE PLANNING  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

Minutes of the Educational Research & Planning Committee (ERPC) held on Aug 25, 2006 at 3.00 P.M. in the office of PIP

Following attended the meeting :

- |    |   |                 |
|----|---|-----------------|
| 1. | Prof. A.K. Jain Physics Department            | Member          |
| 2. | Prof. Sri Niwas, Earth Sciences Department    | Member          |
| 3. | Prof. N.K.Mehta, MIED                         | Special Invitee |
| 4. | Prof. S.P.Gupta, Professor-In-Charge Planning | Convener        |

Apologies for absence received from Prof. P.K.Garg, Professor-In-Charge Alumni Affairs.

1. The Educational Research & Planning Committee examined the following three draft MoU proposals of the Electrical Engg. Department

- (i) MoU between IITR and Altera International Limited, Hong Kong.
- (ii) MoU between IITR and Himalayan Institute Hospital Trust, Jolly Grant.
- (iii) MoU between IITR and Post Graduate Institute of Medical Education and Research, Chandigarh.

After a detailed discussion, it was recommended that these MoUs be signed by the IITR. Further the ERPC also recommended that the following Coordinators be nominated from the Electrical Engg. Department for the MoUs on behalf of IITR.

**Name of the Coordinator(s)**

- |  |                                   |
|--|-----------------------------------|
| i. Altera International Limited, Hong Kong                                 | Dr. (Ms) Indra Gupta, Asstt.Prof. |
| ii. Himalayan Institute Hospital Trust, Jolly Grant                        | Dr. Vinod Kumar, Professor        |
| iii. Post Graduate Institute of Medical Education and Research, Chandigarh | Dr. Vinod Kumar, Professor        |

2. The ERPC examined the MoU proposal of Mechanical & Indl. Engg. Department with Deakin University, Geelong, Australia. After a detailed discussion, it was recommended that the MoU be signed by the IITR. Further the ERPC also recommended that Dr. N.K.Mehta, Professor, MIED be nominated Coordinator for the MoU on behalf of IITR.

3. The ERPC examined the MoU proposal of Biotechnology Department with the Faculty of Medicine and University Hospital (Bereich Humanmedizin) of the Georg-August-University Gottingen. After a detailed discussion, the ERPC resolved that the Biotech Department be advised to re-draft the proposal in line with the IITR – NUS MoU in consultation with Prof. Ravi Bhushan, Head, Chemistry Department and Coordinator of MoU between IITR & NUS, Singapore.

03 APR 2007

4. The ERPC considered the e-mail dated 28.4.2006 received from Ms Chitra Bhatia, Manager (Academics), HughesNet Global Education, Gurgaon regarding proposed IITR-Hughes Association and also a detailed letter addressed to the Director, IITR by her along with an approach paper. The ERPC reiterated its resolution taken in ERPC in its meeting held on 24.4.2006 that a team of IITR consisting of the following be deputed to visit M/s HECL at their Gurgaon office to further examine the details of this proposal :

1. Head, Information Superhighway Centre
2. Head, Institute Computer Centre
3. Coordinator, ETC
4. Head, E&CE
5. Dr. S.N.Sinha, Professor, E&CE
6. Professor-In-Charge Planning
7. Any other member(s) of the faculty as nominated by the Director

The expenditure on this visit be booked under Non Plan head "Short Term Academic Visits".

The meeting ended with a vote of thanks to the Chair.

*S.P. Gupta* 28/8/06  
(S.P.Gupta)

Professor-In-Charge Planning

Encl: As above.

No.PIP/ERPC/25.8.06/ 8/3

Dated : 26.8.2006  
29

Copy to :

1. P.S. to Director for Director's kind information
2. All members of the ERPC
  1. Prof.V.K.Goel, Prof. & Head, MIED
  2. Prof.R.N.Goyal, Dean, PGS&R
  3. Prof.Sri Niwas, Earth Sciences
  4. Prof.Ranvir Singh, Hydrology Department
  5. Prof.A.K.Jain, Physics Department
  6. Dr. P.K.Garg, Professor-In-Charge Alumni Affairs
  7. Prof. Vinod Kumar, Electrical Engg. Deptt.
  8. Prof. B.M.J. Pereira, Bio-technology Deptt.
  9. Prof. N.K.Mehta, MIED

Special Invitee  
Special Invitee  
Special Invitee

  
03 APR 2007


**ABSTRACT FROM THE 147<sup>th</sup> MEETING OF THE DEANS' COMMITTEE  
HELD ON 13<sup>th</sup> September 2006.**

**IMPORTANT:** Action taken on this Minute must be reported to the  
MEETING SECTION WITHIN one week.


21.	Letter dated 12.9.2006 of Dean, Finance & Planning regarding signing of an MoU between Himalayan Institute Hospital Trust (HIHT) and IIT Roorkee: A U.O. Note be sent to the Chairman, BOG for approval.	Dean, Finance & Planning	Nil
-----	--	--------------------------	-----

Encl: as above

Dean, Finance & Planning

  
Superintendent  
Meeting Section  
I.I.T, Roorkee



  
03 APR 2007

# MEMORANDUM OF UNDERSTANDING

*Between*

**HIMALAYAN INSTITUTE HOSPITAL TRUST**

(Hereinafter known as 'HIHT')

&

**INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE**

(Hereinafter known as 'IITR')

## PREAMBLE

**WHEREAS, the HIMALAYAN INSTITUTE HOSPITAL TRUST (HIHT), DEHRADUN** is located in the newly formed state of Uttaranchal, one of the under-developed states of India. A bold vision, to bring medical services to the millions of underprivileged people in northern India, began modestly in 1989 with a small outpatient department. Today it is the site of a world class medical city and educational campus offering a full range of medical specialties and services. This transformation is the result of the vision of H.H. Dr. Swami Rama.

HIHT is a non-profit organization committed to the premise that all human beings have the right to health, education, and economic self-sufficiency. The comprehensive health care and social development programmes of HIHT incorporate medical care, education, and research. The philosophy of HIHT is love, serve, and remember,

The mission of the HIHT is to develop integrated and cost-effective approaches to health care and development that address the local population, and which can serve as a model for the country as a whole, and for the underserved population worldwide.

Since the inception of HIHT, a good number of research projects have been successfully completed. Presently, more than 80 research projects in various disciplines are in progress. The establishment of Post graduate medical studies has given additional momentum to the ongoing research activities of the Institute, being an integral part of the academic activities of the medical college.

**WHEREAS, INDIAN INSTITUTE OF TECHNOLOGY ROORKEE (IITR)** is among the foremost of institutes of national and international importance in higher technological education and in basic and applied research. Since its establishment, the Institute has played a vital role in providing the technical manpower and know-how to the country and in pursuit of research. The Institute ranks



03 APR 2007

amongst the best technological institutions in the world and has contributed to all sectors of technological development. It has also been considered a trend-setter in the area of education and research in the field of science, technology, and engineering.

The IITR having its registered office at ROORKEE, UTTARANCHAL-247667, offers Bachelor's Master's and Doctoral Programme in Engineering, Sciences, Architecture, Management etc. The Institute is an autonomous body established under the Ministry of Human Resource Development, Govt. of India.

The IITR is significantly contributing to the rapidly growing scientific and technological knowledge and professional excellence in science and technology by undertaking industrial and applied research and consultancy.

### OBJECTIVES

Both HIHT and IITR

- Recognizing the importance of research and development in the areas of biomedical science, engineering and technology,
- Appreciating the need for integrating the reservoir of highly qualified manpower in the fields of medical science and technology,
- Desiring to amalgamate their efforts by pooling their expertise and resources,

Now agree upon, for the mutual benefit, to form a nucleus for promoting excellent research in the fields of biomedical and clinical engineering and allied areas.

### SCOPE AND GENERAL ACTIVITIES

1. Exchange of research documents/findings.
2. Visits of Faculty, Staff and Students to each other's campus (During visits, Faculty/ Staff/ Students would be provided appropriate accommodation in hostel/ guest houses).
3. Submission of joint projects seeking external support for collaboration in research & consultancy.
4. Make available laboratory, library and such other resources for bilateral applications without any financial burden on either party.
5. Agreement will be made for specific projects and activities separately.
6. Joint research guidance at PG and PhD level.

03 APR 2007

7. Any other activity may be included with mutual consent. Each organization will nominate one coordinator to oversee the functioning of activities under the MOU.

#### FINANCIAL TERMS

There is no direct financial obligation on either Institute unless specifically agreed to.

#### DURATION

This agreement shall come into effect on the day of the approval by both institutes with an initial duration of five years.

#### TERMINATION

Either institute may terminate this agreement provided that a written notice to this intent is given at least six month prior to the termination.

#### IPR

Rights regarding publications, patents, royalty, ownership of software/ design/ product developed, etc., under the scope of this MOU, shall be decided by the two parties by mutual consent.

Signed this \_\_\_\_\_  
(date)

at \_\_\_\_\_  
(Place)

(\_\_\_\_\_)

Chairman

HIHT, Dehradun

Witness:

(\_\_\_\_\_)

Director

IIT Roorkee

Witness:



03 APR 2007



INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE

DIR/IITR/203  
dt 11/10/06

Hon'ble Shri Jaiprakash Gaur ji,

There is a proposal to sign an MoU with Post Graduate Institute of Medical Education and Research, Chandigarh (PGIMER) to provide high quality patient care, attain self-sufficiency in postgraduate medical education and to provide educational facilities for the training of personnel in all-important branches of health activity.

The draft MoU was discussed in the Educational Research & Planning Committee (ERPC) in its meeting held on 25 Aug 2006. The committee recommended that it be signed (Minutes of the ERPC at Flag - A).

The matter was then discussed in the Deans' Committee in its 147<sup>th</sup> meeting held on 13 Sept 2006 which recommended that Director may sign the MoU (Flag - B).

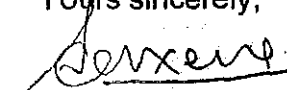
A copy of the draft MoU is enclosed.

It is requested that approval for signing the MoU with Post Graduate Institute of Medical Education and Research, Chandigarh (PGIMER) may kindly be accorded.

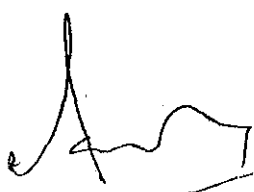
The entire matter shall be reported in the next meeting of Board of Governors.

With profound personal regards,

Yours sincerely,

  
(S.C. Saxena)

Hon'ble Shri Jai Prakash Gaur Ji  
Chairman,  
Board of Governors, IIT Roorkee and  
Chairman, JAIPRAKASH Associates Ltd.  
J.A.House, 63, Basant Lok,  
Vasant Vihar,  
New Delhi 110 057

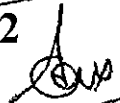
  
21.11.06

Encl: As above

UON/DIR/IITR/

Dated :

  
03 APR 2007

DCF2P  
20 SEP 06  
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**OFFICE OF THE PROFESSOR-IN-CHARGE PLANNING  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

**Minutes of the Educational Research & Planning Committee (ERPC) held on Aug 25, 2006 at 3.00 P.M. in the office of PIP**

**Following attended the meeting :**

- |    |   |                 |
|----|---|-----------------|
| 1. | Prof. A.K. Jain Physics Department            | Member          |
| 2. | Prof. Sri Niwas, Earth Sciences Department    | Member          |
| 3. | Prof. N.K.Mehta, MIED                         | Special Invitee |
| 4. | Prof. S.P.Gupta, Professor-In-Charge Planning | Convener        |

Apologies for absence received from Prof. P.K.Garg, Professor-In-Charge Alumni Affairs.

1. The Educational Research & Planning Committee examined the following three draft MoU proposals of the Electrical Engg. Department

- (i) MoU between IITR and Altera International Limited, Hong Kong.
- (ii) MoU between IITR and Himalayan Institute Hospital Trust, Jolly Grant.
- (iii) MoU between IITR and Post Graduate Institute of Medical Education and Research, Chandigarh.

After a detailed discussion, it was recommended that these MoUs be signed by the IITR. Further the ERPC also recommended that the following Coordinators be nominated from the Electrical Engg. Department for the MoUs on behalf of IITR.

**Name of the Coordinator(s)**

- |  |                                   |
|--|-----------------------------------|
| i. Altera International Limited, Hong Kong                                 | Dr. (Ms) Indra Gupta, Asstt.Prof. |
| ii. Himalayan Institute Hospital Trust, Jolly Grant                        | Dr. Vinod Kumar, Professor        |
| iii. Post Graduate Institute of Medical Education and Research, Chandigarh | Dr. Vinod Kumar, Professor        |

2. The ERPC examined the MoU proposal of Mechanical & Indl. Engg. Department with Deakin University, Geelong, Australia. After a detailed discussion, it was recommended that the MoU be signed by the IITR. Further the ERPC also recommended that Dr. N.K.Mehta, Professor, MIED be nominated Coordinator for the MoU on behalf of IITR.

3. The ERPC examined the MoU proposal of Biotechnology Department with the Faculty of Medicine and University Hospital (Bereich Humanmedizin) of the Georg-August-University Gottingen. After a detailed discussion, the ERPC resolved that the Biotech Department be advised to re-draft the proposal in line with the IITR – NUS MoU in consultation with Prof. Ravi Bhushan, Head, Chemistry Department and Coordinator of MoU between IITR & NUS, Singapore.



03 APR 2007



The ERPC considered the e-mail dated 28.4.2006 received from Ms Chitra Bhatia, Manager (Academics), HughesNet Global Education, Gurgaon regarding proposed IITR-Hughes Association and also a detailed letter addressed to the Director, IITR by her along with an approach paper. The ERPC reiterated its resolution taken in ERPC in its meeting held on 24.4.2006 that a team of IITR consisting of the following be deputed to visit M/s HECL at their Gurgaon office to further examine the details of this proposal :

1. Head, Information Superhighway Centre
2. Head, Institute Computer Centre
3. Coordinator, ETC
4. Head, E&CE
5. Dr. S.N.Sinha, Professor, E&CE
6. Professor-In-Charge Planning
7. Any other member(s) of the faculty as nominated by the Director

The expenditure on this visit be booked under Non Plan head "Short Term Academic Visits".

The meeting ended with a vote of thanks to the Chair.

S.P. Gupta  
28/8/06  
(S.P. Gupta)

Professor-In-Charge Planning

Encl: As above.

No.PIP/ERPC/25.8.06/ 813

Dated : 26.8.2006

29

Copy to :

1. P.S. to Director for Director's kind information
2. All members of the ERPC
  1. Prof.V.K.Goel, Prof. & Head, MIED
  2. Prof.R.N.Goyal, Dean, PGS&R
  3. Prof.Sri Niwas, Earth Sciences
  4. Prof.Ranvir Singh, Hydrology Department
  5. Prof.A.K.Jain, Physics Department
  6. Dr. P.K.Garg, Professor-In-Charge Alumni Affairs
  7. Prof. Vinod Kumar, Electrical Engg. Deptt.
  8. Prof. B.M.J. Pereira, Bio-technology Deptt.
  9. Prof. N.K.Mehta, MIED

Special Invitee  
Special Invitee  
Special Invitee



03 APR 2007

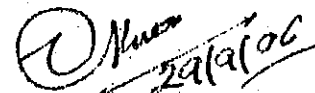
**ABSTRACT FROM THE 147<sup>th</sup> MEETING OF THE DEANS' COMMITTEE  
HELD ON 13<sup>th</sup> September 2006.**

**IMPORTANT:** Action taken on this Minute must be reported to the  
MEETING SECTION WITHIN one week.

22.	Letter dated 12.9.2006 of Dean, Finance & Planning regarding signing of an MoU between Post Graduate Institute of Medical Education and Research, Chandigarh (PGIMER) and IIT Roorkee: A U.O. Note be sent to the Chairman, BOG for approval.	Dean, Finance & Planning	Nil
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Encl: as above

Dean, Finance & Planning

  
29/9/06

Superintendent  
Meeting Section  
I.I.T. Roorkee



  
03 APR 2007

## MEMORANDUM OF UNDERSTANDING

*Between*

**POST GRADUATE INSTITUTE OF MEDICAL EDUCATION AND RESEARCH, CHANDIGARH**

**(Hereinafter known as 'PGIMER')**

**&**

**INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE**

**(Hereinafter known as 'IITR')**

### **PREAMBLE**

WHEREAS, POST GRADUATE INSTITUTE OF MEDICAL EDUCATION AND RESEARCH (PGIMER) is located in Chandigarh, which is the most modern city of India, 265 kms north of Delhi. The Institute, which is known as Gateway to Health, is deeply engaged in providing quality services in Patient Care, Medical Education and Research. The Institute is the leading centre of Postgraduate Education in all the Super Specialties of Medicine, Surgery and Doctor of Philosophy. Besides, it is unique centre for Paramedical Education including Nursing and Technology.

The PGIMER Chandigarh was conceived in 1960 as a center of excellence which endeavors to develop patterns of teaching in postgraduate medical education in as many branches as possible and attempt to produce specialists in several disciplines of medicine. The Institute is an autonomous body functioning under the Ministry of Health and Family Welfare, Government of India, with the following mandate.

- Provide high quality patient care.
- Attain self-sufficiency in postgraduate medical education and to meet the country's need for highly qualified medical teachers in all medical and surgical fields.
- Provide educational facilities for the training of personnel in all-important branches of health activity.
- Undertake basic community based research.

Research forms an integral part of the education programme of the Institute. A number of departments have been designated as research centers by WHO and various national agencies.

WHEREAS, INDIAN INSTITUTE OF TECHNOLOGY ROORKEE (IITR) is among the foremost of institutes of national and international importance in higher technological education and in basic and applied research. Since its establishment, the Institute has played a vital role in providing the

technical manpower and know-how to the country and in pursuit of research. The Institute ranks amongst the best technological institutions in the world and has contributed to all sectors of technological development. It has also been considered a trend-setter in the area of education and research in the field of science, technology, and engineering.

The IITR having its registered office at ROORKEE, UTTARANCHAL-247667, offers Bachelor's Master's and Doctoral Programme in Engineering, Sciences, Architecture, Management etc. The Institute is an autonomous body established under the Ministry of Human Resource Development, Govt. of India.

The IITR is significantly contributing to the rapidly growing scientific and technological knowledge and professional excellence in science and technology by undertaking industrial and applied research and consultancy.

### OBJECTIVES

WHEREAS, both PGIMER and IITR, now

- Recognizing the importance of research and development in the areas of biomedical science, engineering and technology,
- Appreciating the need for integrating the reservoir of highly qualified manpower in the fields of medical science and technology,
- Desiring to amalgamate their efforts by pooling their expertise and resources,

Now agree upon, for the mutual benefit, to form a nucleus for promoting excellent research manpower in the fields of biomedical and clinical engineering, technology and allied areas.

### SCOPE AND GENERAL ACTIVITIES

1. Exchange of research documents/findings.
2. Visits of Faculty, Staff and Students to each other's campus (During visits, Faculty/ Staff/ Students would be provided appropriate accommodation in hostel/ guest houses).
3. Submission of joint projects seeking external support for collaboration in research & consultancy.
4. Make available laboratory, library and such other resources for bilateral applications without any financial burden on either party.

  
03 APR 2007

5. Agreement will be made for specific projects and activities separately.
6. Joint research guidance at PG and PhD level.
7. Any other activity may be included with mutual consent. Each organization will nominate one coordinator to oversee the functioning facilities under the MOU.

#### FINANCIAL TERMS

There is no direct financial obligation on either Institute unless specifically agreed to.

#### DURATION

This agreement shall come into effect on the day of the approval by both institutes with an initial duration of five years.

#### TERMINATION

Either institute may terminate this agreement provided that a written notice to this intent is given at least six month prior to the termination.

#### IPR

Rights regarding publications, patents, royalty, ownership of software/ design/ product developed, etc., under the scope of this MOU, shall be decided by the two parties by mutual consent.

Signed this \_\_\_\_\_  
(date)

at \_\_\_\_\_  
(Place)

(\_\_\_\_\_)

Director

PGIMER, Chandigarh

Witness

(\_\_\_\_\_)

Director

IIT, Roorkee

Witness



03 APR 2007

INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE

Director's Office  
Indian Institute of Technology  
Cy. No. 1070 Date 29/9/06  
Signature

Hon'ble Shri Jaiprakash Gaur ji,

There is a proposal to sign an MoU with INTEL Technology Pvt. Ltd., Bangalore for collaborating on effective use of Information and Communication Technology (ICT) in the technical education system.

The draft MoU was discussed in the Educational Research & Planning Committee (ERPC) in its meeting held on 20 Sept 2006. The committee recommended that it be signed. (Minutes of the ERPC at Flag - A).

The matter was then discussed in the Deans' Committee in its meeting held on 20 Sept 2006 which recommended that Deputy Director may sign the MoU (Flag - B).

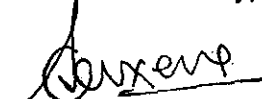
A copy of the draft MoU is enclosed.

It is requested that approval for signing the MoU with INTEL Technology Pvt. Ltd., Bangalore may kindly be accorded.

The entire matter shall be reported in the next meeting of Board of Governors.

With profound personal regards,

Yours sincerely,

  
(S.C. Saxena)

Hon'ble Shri Jai Prakash Gaur Ji  
Chairman,  
Board of Governors, IIT Roorkee and  
Chairman, JAIPRAKASH Associates Ltd.  
J.A. House, 63, Basant Lok,  
Vasant Vihar,  
New Delhi 110 057

Encl: As above

UON/DIR/IITR/

20 Sept 2006

Approved 

MS

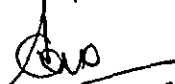


20 OCT 2006

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03 APR 2007

DCF&P/IR  
FNA please.  




OFFICE OF THE DEAN FINANCE & PLANNING  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

Minutes of the Educational Research & Planning Committee (ERPC) held on Sept 20, 2006 at 12.15 P.M. in the office of Dean (F&P)

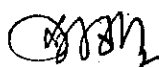
Following attended the meeting :

1. Prof. Ranvir Singh, Hydrology Department
2. Prof. A.K.Jain, Physics Department
3. Prof. P.K.Garg, Prof. Un-Charge Alumni Affairs
4. Prof. Surendra Kumar, Dean, Finance & Planning

**Item No. 1 : MOU with INTEL Technology Pvt. Ltd. Bangalore**

The ERPC examined the recommendations of the WiMAX Committee in respect of a draft MoU between IITR and INTEL Technology Pvt. Ltd. Bangalore. After a detailed discussion, it was recommended that the MoU be signed by the IITR.

The meeting ended with a vote of thanks to the Chair.

  
20/9/06  
(Surendra Kumar)  
Dean, Finance & Planning

No/DFP/ERPC/Minutes/20.9.2006/ 833

Dated : 20.9.2006

Copy to :

1. P.S. to Director for Director's kind information
2. All members of the ERPC

**MEETING SECTION**  
**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

No. IITR/MS/Urgent DC (9/2006)/

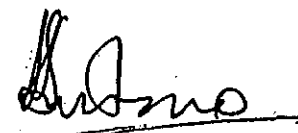
Dated 29<sup>th</sup> September 2006

**Minutes of the emergent Meeting of the Deans' Committee held on 20<sup>th</sup> September 2006.**

**Present: SCS, HKV, IMM, AKA, HOG, RNG, SR, VKG, GC, SK and AKS**

<b>Sl. No.</b>	<b>ISSUE/ DECISIONS</b>	<b>Primary Action</b>	<b>Secondary Action</b>
<b>1.</b>	<b>To consider the signing of MoU with INTEL Tech. Pvt. Ltd., Bangalore, for collaboration on effective use of Information and Communication and Technology: The matter be further processed by the Dean (Finance &amp; Planning).</b>	<b>Dean (F&amp;P)</b>	<b>Nil</b>

This has been issued with the approval of the Director.

  
(A.K. Srivastava)  
Lt. Col. (Retd)  
Registrar

Copy to all members. It is requested that follow up actions on the items pertaining to them may kindly be taken early and the action taken be reported to the Registrar (Secretary). Observations on the minutes, if any, be communicated to the Director/Registrar within seven days.

## Memorandum of Understanding

This Memorandum of Understanding ("MOU"), dated 18<sup>th</sup> October, 2006 is made between Indian Institute of Technology Roorkee, an Institution of National Importance created by an act of Parliament (referred as "IIT ROORKEE") and Intel Technology India Pvt. Ltd. having its registered office at 136, Airport Road, Bangalore 560 017 (referred as "Intel"). (IIT "Party" and collectively as "Parties").

IIT ROORKEE has been on the forefront in promoting high standards across the Indian Technical Education system. IIT ROORKEE has created value by reaching out to address the needs of the student community, teacher community and the society at large.

Intel is a subsidiary company of Intel Corporation. Intel Corporation has been developing technologies enabling the computer and Internet revolution that are changing the world. Founded in 1968 to build semiconductor memory products, Intel Corp. along with its subsidiaries, not only provides hardware and software solutions but is also a leading player in the wireless and networking space.

This MOU is drawn out between IIT ROORKEE and Intel for collaborating on effective use of Information and Communication Technology (ICT) in the technical education system. IIT ROORKEE & Intel can synergize in their initiatives and to that end plan to work together for the development of the Technical Education System at the Institute by effective deployment of ICT.

This MOU is intended to outline the general framework for collaboration between the Parties. As such, the actual details of each specific collaboration and/or transaction will be determined by Parties' mutual agreement pursuant to applicable definitive agreement(s). The initial Purpose of this collaboration is to outline and describe certain goals, strategies and objectives of the Parties to conduct co-operative activities to establish and promote a mutually beneficial relationship after conducting co-operative activities.

CC: Meeting Section.

6/11/06

अधीक्षक

Superintendent.

9.0 Deon. (F&P)

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03 APR 2007

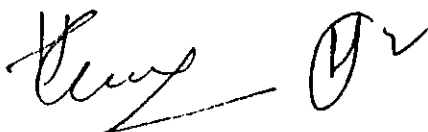
## Areas of Mutual Cooperation

1. Fostering the spirit of research and development in areas of common interest such as application of ICT in education, technology management, material science, VLSI design, etc.
2. Exchange of faculty and students of IIT Roorkee and the professionals of Intel for training, research and education.
3. Showcasing of emerging technologies in the broad area of ICT.
4. Organizing jointly conferences / seminars / workshops / brainstorming sessions/ training programmes on subjects of common interest.
5. Intel will assist IIT ROORKEE to deploy wireless networking in various campuses of IIT Roorkee.
6. Intel will make available free online access to Technology @ Intel journals to the students and faculty of IIT Roorkee on a continuous basis.

Both Parties will work out the specific detailed logistics to execute this program over the next three years. Each party shall bear its own costs in relation to the role to be performed under this MOU.

**Confidentiality:** Confidential information exchanged between the Parties concerning the subject matter of this MOU shall be governed by the Corporate Non-Disclosure Agreement ("CNDA") bearing number 2377277, in effect between the Parties. Except as expressly stated herein, neither Party shall use the other party's name in advertisements, without the prior written consent of the other Party.

**Termination:** Either Party may, without any termination obligations and liability, terminate this MOU for any reason by providing notice in writing of at least 90 days to the other Party. In case of the termination of the MOU, all assets created for the purpose of pilots under the MOU jointly by both the Parties will belong to the institutions where these are physically deployed.



**No Legal Obligations:** The Parties agree that provisions contained in this MOU do not create any legal obligations between the Parties, save for the confidentiality provisions in this MOU.

**Relationship of the Parties:** The Parties herein are independent entities. This MOU does not create any agency, partnership, joint venture or any other business relationship between the Parties.

**Non Exclusivity:** Nothing in this MOU shall mean or shall be construed to mean that either Party is at any time precluded from having similar arrangements with any other person or third party, subject always to maintaining confidentiality obligations stated herein.

**Assignment:** This MOU cannot be assigned to any third party except the legal successor of either party, without the prior written consent of the other Party.

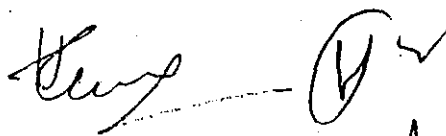
**Limitation of Liability :** Except for claims that may arise pursuant to Confidentiality clause, in no event shall either Party be liable to the other for any damages including, without limitation, direct, speculative, indirect, incidental, special or consequential damages in connection with this MOU.

**Modifications:** No variations, modification or alterations of any provisions of this MOU shall be effective unless made with the prior written agreement of the Parties.

**Governing Law and Jurisdiction:** This MOU shall be governed by and construed in accordance with the laws of India.

#### **Nodal Officers**

Each party will communicate in writing the name and contact details of a nodal officer for the purpose of operating this MOU to the other party.



03 APR 2007

The signatures of the Parties below indicate their agreement with the foregoing MOU.


IIT ROORKEE

By

Name: Dr. H.K. Verma

Designation: Dy. Director  
IIT Roorkee, India

Witness:

  
(V. K. NANGIA)

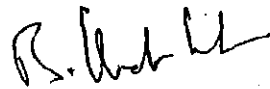
INTEL Technology India Pvt. Limited

By

Name: Munesh Jalota

Designation: Director  
Intel Technology India  
Pvt. Ltd., Bangalore

Witness:

  
CHANDU BILU

INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE

Hon'ble Shri Jaiprakash Gaur ji,

There is a proposal to sign an MoU with Deakin University, Geelong, Australia for cooperation to establish an academic link between the two Institutions.

The draft MoU was discussed in the Educational Research & Planning Committee (ERPC) in its meeting held on 25 Aug 2006. The committee recommended that it be signed (Minutes of the ERPC at Flag - A).

The matter was then discussed in the Deans' Committee in its meeting held on 17<sup>th</sup> October 2006 which recommended that Director may sign the MoU (Flag - B).

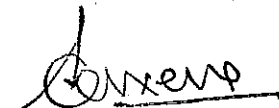
A copy of the draft MoU is enclosed.

It is requested that approval for signing the MoU with Deakin University, Geelong, Australia may kindly be accorded.

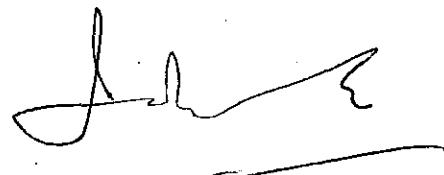
The entire matter shall be reported in the next meeting of Board of Governors.

With profound personal regards,

Yours sincerely,

  
(S.C.Saxena)

Hon'ble Shri Jai Prakash Gaur Ji  
Chairman,  
Board of Governors, IIT Roorkee and  
Chairman, JAIPRAKASH Associates Ltd.  
J.A.House, 63, Basant Lok,  
Vasant Vihar,  
New Delhi 110 057

  
21.10.06

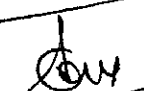
Encl: As above

UON/IITR/DIR/ 3 3 3

Dated : 1/11/06

  
03 APR 2007

96

(F&P)/R  
  
24/11/06

**OFFICE OF THE PROFESSOR-IN-CHARGE PLANNING  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

Minutes of the Educational Research & Planning Committee (ERPC) held on Aug 25, 2006 at 3.00 P.M. in the office of PIP

Following attended the meeting :

- |    |   |                 |
|----|---|-----------------|
| 1. | Prof. A.K. Jain Physics Department            | Member          |
| 2. | Prof. Sri Niwas, Earth Sciences Department    | Member          |
| 3. | Prof. N.K.Mehta, MIED                         | Special Invitee |
| 4. | Prof. S.P.Gupta, Professor-In-Charge Planning | Convener        |

Apologies for absence received from Prof. P.K.Garg, Professor-In-Charge Alumni Affairs.

1. The Educational Research & Planning Committee examined the following three draft MoU proposals of the Electrical Engg. Department

- (i) MoU between IITR and Altera International Limited, Hong Kong.
- (ii) MoU between IITR and Himalayan Institute Hospital Trust, Jolly Grant.
- (iii) MoU between IITR and Post Graduate Institute of Medical Education and Research, Chandigarh.


After a detailed discussion, it was recommended that these MoUs be signed by the IITR. Further the ERPC also recommended that the following Coordinators be nominated from the Electrical Engg. Department for the MoUs on behalf of IITR.

**Name of the Coordinator(s)**

- |  |                                   |
|--|-----------------------------------|
| i. Altera International Limited, Hong Kong                                 | Dr. (Ms) Indra Gupta, Asstt.Prof. |
| ii. Himalayan Institute Hospital Trust, Jolly Grant                        | Dr. Vinod Kumar, Professor        |
| iii. Post Graduate Institute of Medical Education and Research, Chandigarh | Dr. Vinod Kumar, Professor        |

2. The ERPC examined the MoU proposal of Mechanical & Indl. Engg. Department with Deakin University, Geelong, Australia. After a detailed discussion, it was recommended that the MoU be signed by the IITR. Further the ERPC also recommended that Dr. N.K.Mehta, Professor, MIED be nominated Coordinator for the MoU on behalf of IITR.

3. The ERPC examined the MoU proposal of Biotechnology Department with the Faculty of Medicine and University Hospital (Bereich Humanmedizin) of the Georg-August-University Gottingen. After a detailed discussion, the ERPC resolved that the Biotech Department be advised to re-draft the proposal in line with the IITR – NUS MoU in consultation with Prof. Ravi Bhushan, Head, Chemistry Department and Coordinator of MoU between IITR & NUS, Singapore.

  
03 APR 2007





4. The ERPC considered the e-mail dated 28.4.2006 received from Ms Chitra Bhatia, Manager (Academics), HughesNet Global Education, Gurgaon regarding proposed IITR-Hughes Association and also a detailed letter addressed to the Director, IITR by her along with an approach paper. The ERPC reiterated its resolution taken in ERPC in its meeting held on 24.4.2006 that a team of IITR consisting of the following be deputed to visit M/s HECL at their Gurgaon office to further examine the details of this proposal :

1. Head, Information Superhighway Centre
2. Head, Institute Computer Centre
3. Coordinator, ETC
4. Head, E&CE
5. Dr. S.N.Sinha, Professor, E&CE
6. Professor-In-Charge Planning
7. Any other member(s) of the faculty as nominated by the Director

The expenditure on this visit be booked under Non Plan head "Short Term Academic Visits".

The meeting ended with a vote of thanks to the Chair.

*S.P. Gupta* 28/8/06  
(S.P.Gupta)

Professor-In-Charge Planning

Encl: As above.

No.PIP/ERPC/25.8.06/ 813

Dated : 26.8.2006

29

Copy to :

1. P.S. to Director for Director's kind information
2. All members of the ERPC
  1. Prof.V.K.Goel, Prof. & Head, MIED
  2. Prof.R.N.Goyal, Dean, PGS&R
  3. Prof.Sri Niwas, Earth Sciences
  4. Prof.Ranvir Singh, Hydrology Department
  5. Prof.A.K.Jain, Physics Department
  6. Dr. P.K.Garg, Professor-in-Charge Alumni Affairs
  7. Prof. Vinod Kumar, Electrical Engg. Deptt.
  8. Prof. B.M.J. Pereira, Bio-technology Deptt.
  9. Prof. N.K.Mehta, MIED

Special Invitee  
Special Invitee  
Special Invitee



ABSTRACT FROM THE 148<sup>th</sup> MEETING OF THE NS' COMMITTEE HELD  
ON 17<sup>th</sup> October 2006.

IMPORTANT: Action taken on this Minute must be reported to the MEETING  
SECTION WITHIN one week.

10.	Letter dated 17.10.2006 of Dean (Finance & Planning) regarding signing of an MoU between ITR & Deakin University, Australia for cooperation to establish an academic link between the two Institutions: A U.O. Note be sent to Chairman, Board of Governors for approval .	Dean (F&P)	D.R. (A&A)
-----	--	------------	------------

Encl: as above

Dean (Finance & Planning)

*Okun*  
*26/10/06*  
Superintendent  
Meeting Section  
H.T. Roorkee

*L*

*Sumil*  
*30/10/06*

*6*

**M ANDUM OF UNDERSTANDING**

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2006

**BETWEEN**

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**, having its principal office at  
Roorkee, Uttaranchal – 247667, India  
("IIT Roorkee")

**AND**

**DEAKIN UNIVERSITY** a body politic and corporate established pursuant to the Deakin  
University Act 1974 (Vic) of Geelong, Victoria 3217 AUSTRALIA  
("Deakin")

**RECITALS :**

Deakin and IIT Roorkee are desirous of working in a spirit of cooperation to establish an academic link between the two Institutions.

**THE PARTIES AGREE :**

**Effective Date and Duration of Agreement**

1. This Memorandum of Understanding ("MoU") shall take effect on the date it is made and shall continue for a period of three (3) years.

**Areas of Cooperation**

2. The parties will discuss the possibility of cooperation in the following areas to develop and carry out collaborative activities in furtherance of common interests of the Institutions as set out below :
  - 2.1 Academic staff cooperation on collaborative research, lectures and conferences in areas of common interest ;
  - 2.2 General academic collaboration including the exchange of educational resource materials and publications that are of mutual interest;
  - 2.3 Assessment of units for advanced standing for academic programs offered at each institution;
  - 2.4 Development and implementation of student exchange programs;
  - 2.5 Staff exchange;
  - 2.6 Identification of special short-term academic programs and projects of mutual benefit to both institutions;
  - 2.7 Any other collaborative efforts that both parties may deem fit from time to time.

3. Collaborative projects between both parties will be subject to further agreement, detailing both parties' responsibilities and obligations, and the conditions relating to the project including the requirement for compliance with applicable law including, the Educational Services for Overseas (ESOS) Act 2000, and MHRD International Cooperation Rules.

#### **Legal Effect of this Agreement**

4. This MoU outlines the framework of a working relationship between the parties. Except as expressly noted, it is not intended to constitute a contract but is built on goodwill and binding in honour only. No partnership or joint venture is created by this MoU, and neither party can commit the other financially or otherwise to third parties.

#### **Confidentiality**

5. Each party shall keep confidential all information or material acquired or produced in connection with this agreement and shall not without prior written consent use or disclose or otherwise make available this information or material in any form to any person. This provision shall survive the termination or expiry of this agreement.

#### **Intellectual Property**

6. Ownership of Intellectual Property shared by the parties pursuant to this agreement will remain with the contributor or creator. All such material should be treated as confidential and not for public circulation unless specifically agreed otherwise by both parties. This provision shall survive the termination of this agreement.

#### **Use of Name and Logo**

7. Neither party shall use the name or logo, or any variation thereof, of the other party without first obtaining written consent.

#### **Standards of Performance**

8. The parties agree that all obligations under this MoU and any agreement resulting from this MoU shall be performed in a manner protective of and consistent with both parties reputation for excellence and integrity in education, research and scholarship.

#### **Termination**

9. Either party may terminate this MoU by providing a minimum of six months (written) notice to the other party.



03 APR 2007

Signed for and on behalf of  
Deakin University  
by its duly Authorized officers

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Signature)

Date :

Signed for and on behalf of  
Indian Institute of Technology Roorkee  
by its duly Authorized officers

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Signature)

Date :



03 APR 2007

**ESTATE & WORKS  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

**Subject: Preliminary estimate of Rs. 21,52,500.00 of Superintending Engineer (EI), CPWD, Lucknow to carry out necessary modification/ replacement/rectification work in the lifts of Hill View Apartment by M/S Otis Elevator Co.**

Four Nos lifts with a capacity of 13 persons of U.T. Ltd. make were installed by the CPWD in the Hill View Apartments of the Institute. The lifts are in operational for more than a year and since then, the performance has been found to be unsatisfactory. Enough time was given by CPWD to the M/S U.T. Ltd. for attending the defects. However, M/S U.T. Ltd. has not succeeded in doing so and could not make the lifts functional without frequent break downs/associated problems. A letter dated 22<sup>nd</sup> September 2006 was written by the Chairman, Estate & Works to the CPWD for replacement of said lifts by Otis make.

In compliance of the above, the CPWD has decided to get the work of modernization/rectification of defects in the lifts installed by M/S U.T. Ltd through M/S Otis Elevator Co. which is highly reputed and well known lift manufacturer in the country. The firm have their service centre at Roorkee, Haridwar and Dehradun.

Accordingly, the Superintending Engineer (EI), CPWD, Lucknow vide his letter No.23(212)/DD/LCEC/2006-07/327 dated 26<sup>th</sup> December 2006 has submitted an estimate amounting to Rs.21,52,500/- for carrying out necessary modification/replacement/rectification work by M/S Otis Elevator Co.

The work as proposed by the CPWD is to be executed at the risk and cost of M/S U.T. Ltd. who originally installed the said lifts and the cost of rectification will be recovered from M/S U.T. Ltd. by the CPWD. However, it may take some time in recovering the amount from M/S U.T. Ltd. Therefore, the CPWD has requested for approval of the above estimate and deposit of the funds for carrying out the work. This amount will be refunded by the CPWD to the Institute as and when recovered from M/S U.T. Ltd.

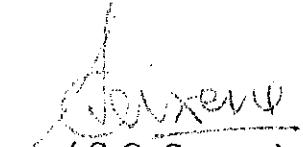
In view of the above, the preliminary estimate amounting to Rs. 21,52,500/- as submitted by the CPWD was placed before the Building and Works Committee in the meeting held on 25<sup>th</sup> January 2007 and the B&WC decided that keeping in view of the dire necessity and urgency of the work, the preliminary estimate of Rs.21,52,500/- submitted by the CPWD to carry out the necessary modification/replacement/rectification work in the lifts of the Hill View Apartment through M/S Otis Elevator Co. be accepted and recommend for approval of the FC/BoG with the conditions that all efforts shall be made by the CPWD to recover the cost of the rectification from M/S U.T.



201  
Ltd. and this amount shall be refunded by the CPWD to the Institute as and when the same is recovered from M/S U.T. Ltd.

In view of the above, and since the matter is of an urgent nature, the Chairman, BOG is requested to approve the Preliminary estimate of Rs. 21,52,500.00 of Superintending Engineer (EI), CPWD, Lucknow to carry out necessary modification/replacement/rectification work in the lifts of Hill View Apartment by M/S Otis Elevator Co. as recommended by the Building & Works Committee (Annexure 'A'). It shall be reported in the next meetings of the Finance Committee and Board of Governors.

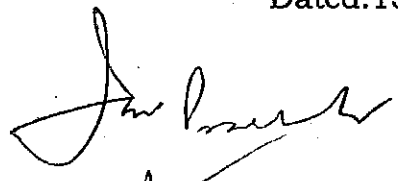
Encl: As above

  
(S.C. Saxena)  
Director

Hon'ble Sri Jaiprakash Gaur Ji  
Chairman, Board of Governors  
Indian Institute of Technology Roorkee

U.O. Note No. IITR/E&W/31

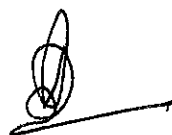
Dated: 13.2.2007

  
Chairman (E&W) / Registrar / IE  
For A please.

Meetings Section



  
21/02/07  
DIRECTOR



**Annexure 'A'**

**ABSTRACT FROM THE MINUTES OF THE MEETING OF THE BUILDING & WORKS COMMITTEE HELD ON 25<sup>TH</sup> JANUARY 2007.**

**Item No.16.3.12 To consider the preliminary estimate of Rs.21,52,500.00 of Superintending Engineer (EI), CPWD, Lucknow to carry out necessary modification/replacement/rectification work in the lifts of Hill View Apartment by M/S Otis Elevator Co.**

After discussion the B&WC decided that keeping in view of the dire necessity and urgency of the work, the preliminary estimate of Rs.21,52,500/- submitted by the CPWD to carry out the necessary modification/replacement/rectification work in the lifts of the Hill View Apartment through M/S Otis Elevator Co. be accepted and recommend for approval of the FC/BoG with the conditions that all efforts shall be made by the CPWD to recover the cost of the rectification from M/S U.T. Ltd. and this amount shall be refunded by the CPWD to the Institute as and when the same is recovered from M/S U.T. Ltd.



03 APR 2007




**PRELIMINARY-ESTIMATE**

Name of work :- C/o 28 Nos.M.S.Flats (Phase-I & II) for IIT, Roorkee.  
(SH:- Providing & Installation of 4 Nos.13 Passenger lift) -  
Modernisation of lifts by M/s Otis Elevator Co.

S.No.	Description of item	Quantity	Rate	Unit	Amount
1-	Carrying out suitable modernisation/ rectification work in the lifts including change of following components.				
	(i) Replacement of main controller.				
	(ii) Replacement of main governor.				
	(iii) Replacement of door accessories and door drive.				
	(iv) Wiring.				
	(v) Any other item.	4 Jobs	512500.00	Job	2050000.00
			<b>TOTAL</b>		2050000.00
			Add contingencies @ 5%		102500.00
			<b>TOTAL</b>		<b>2152500.00</b>

**Rs.21,52,500/-**

Note:- The estimate is based on the proposal submitted by M/s Otis Elevator Co.

  
Superintending Engineer (El.)  
Lucknow Cent.Elect.Circle,  
CPWD, Lucknow.

  
03 APR 2007

Govt. of India  
Central Public Works Department  
Lucknow Central Electrical Circle,  
Kendriya Bhawan, 3rd Floor, Sector-'H',  
Aliganj, Lucknow.  
(Ph.No. 0522-2326217)  
(Fax No. 0522-2324166)

No. 23(212)/DD//LCEC/2006-07/ 327

Dated: 26 DEC 2006

To,

Prf.V.K.Gupta,  
Chairman Estate & Works,  
IIT, Roorkee.

Sub. Lifts Installed in Hill View Apartment at IIT, Roorkee.

Ref. Your office letter No.E&W/176/CH(E&W), dated 22-9-2006.

Dear Sir,

I am submitting herewith an estimate amounting to Rs.21,52,500/- for carrying out necessary modification/replacement/rectification work by M/s Otis Elevator Co. The necessity to prepare the estimate has been explained in the history of the estimate.

The work is proposed to be executed at the risk and cost of M/s U.T.Ltd. who installed the lift. It may take some time before this amount is recovered from M/s U.T.Ltd. The firm who is to carry out the work will have to be paid after execution of the work.

You are therefore requested to kindly obtain necessary approval of the competent authority and deposit the fund with Executive Engineer (El.), Dehradun Central Electrical Division. This amount will be refunded after recovery from M/s U.T.Ltd.

Action on the above may kindly be taken on top priority.

Encl. As above.

Thanking You,

Yours Faithfully

(V.K.MITTAL)  
Superintending Engineer (El.)

*for make,*  
*V.K. Mittal*  
Chairman  
E. & W,  
Copy along with a copy of estimate

- 1- The Chief Engineer (El.)NR, CPWD, East Block-I, Level-V, R.K.Puram, New Delhi.
- 2- The Executive Engineer (El.), Dehradun Central Electrical Division, CPWD, Dehradun.

107

Superintending Engineer (El.)

*[Signature]*  
03 APR 2007

ESTATE & WORKS  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

**Subject: Preliminary estimate for construction of the 4<sup>th</sup> Storey on the rooms being constructed by the UP Rajkiya Nirman Nigam in Jawahar, Govind and Ganga Bhawans.**

The Institute Master Plan Committee in its meeting held on 12<sup>th</sup> December 2006 decided that the 4<sup>th</sup> storey may be constructed on the rooms being constructed by the UP Rajkiya Nirman Nigam in Jawahar Bhawawn, Govind Bhawan and Ganga Bhawan to accommodate the additional students due to the likely increase in the intake, in the light of the reservation policy of Government for the OBC Candidates from the next session.

Accordingly, the UP Rajkiya Nirman Nigam was requested to submit the preliminary estimate for the said construction. An estimate of Rs. 201.92 lacs was submitted by the UP Rajkiya Nirman Nigam as follows:

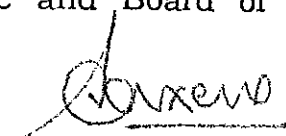
1. Jawahar Bhawan	Rs. 71.51 lacs
2. Govind Bhawan	Rs. 29.89 lacs
3. Ganga Bhawan	Rs. 100.52 lacs
<b>Total</b>	<b>Rs. 201.92 lacs</b>

The preliminary estimate of Rs. 201.92 lacs as above was placed before the Building & Works Committee (B&WC) in the meeting held on 25<sup>th</sup> January 2007. The B&WC accepted the proposal being on earlier approved rates and decided to recommend that the work be assigned to the U.P. Rajkiya Nirman Nigam, there being an urgent requirement of 125 additional rooms, at an estimated cost of Rs.201.92 lacs. The issue be placed before the FC/BoG for according administrative approval and sanction of expenditure.

In view of the above, and being an urgent requirement of 125 additional rooms, the Chairman, BOG is requested to approve the preliminary estimate of Rs. 201.92 lacs as recommended by the B&WC (**Annexure 'A'**) for construction of the 4<sup>th</sup> Storey on the rooms being constructed by the UP Rajkiya Nirman Nigam in Jawahar, Govind and Ganga Bhawans. It shall be reported in the next meetings of the Finance Committee and Board of Governors.

Encl: As above

Hon'ble Sri Jaiprakash Gaur Ji  
Chairman, Board of Governors  
Indian Institute of Technology Roorkee

  
(S.C. Saxena)  
Director


U.O. Note No.IITR/E&W/30

Dated: 13.02.2007

Meetings Section

  
03 APR 2007

Chairman (B&W) / Registrar / IE  
PNA please.

  
22/2/07

**Annexure 'A'**

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE BUILDING & FINANCE COMMITTEE HELD ON 25<sup>TH</sup> JANUARY 2007.**

**Item No. 16.3.5 To consider the preliminary estimate for construction of the 4<sup>th</sup> Storey on the rooms being constructed by the UP Rajkiya Nirman Nigam in Jawahar, Govind and Ganga Bhawans.**

The B&WC considered the estimates submitted by the U.P. Rajkiya Nirman Nigam for construction of rooms on the 4<sup>th</sup> Storey (three storeys are being at present constructed by the U.P. Rajkiya Nirman Nigam) in Jawahar Bhawan, Govind Bhawan and Ganga Bhawan. The B&WC accepted the proposal being on earlier approved rates and decided to recommend that the work be assigned to the U.P. Rajkiya Nirman Nigam, there being an urgent requirement of 125 additional rooms, at an estimated cost of Rs.201.92 lacs **(Appendix 'A')**. The issue be placed before the FC/BoG for according administrative approval and sanction of expenditure.



**Appendix 'A'**  
**Item No.B&WC/16.3.5**

**Estimate for the construction of the 4<sup>th</sup> fourth Storeyed on the rooms being constructed by the U.P. Rajkiya Nirman Nigam in Jawahar Bhawan, Govind Bhawan & Ganga Bhawan, IIT Roorkee.**


1. Jawahar Bhawan	Rs. 71.51 lacs
2. Govind Bhawan	Rs. 29.89 lacs
3. Ganga Bhawan	Rs. 100.52 lacs
	-----
<b>Total</b>	<b>Rs. 201 .92 lacs</b>
	-----

Name of work :- Estimate for Extension of Jawahar Bhawan Building at I.I.T Roorkee

**ABSTRACT OF COST (A)**

S.No	Name of Hostel Building	Plinth Area	Plinth Area Rate as per U.P.P.W.D	Amount in lacs
(1)	Construction of Hostel Building with the provision of toilets Corridor R.C.C Framed structure up to three storey	937.80M <sup>2</sup>	Rs 5376.00	Rs 50.52
(2.)	Extra for earthquake resistance	937.80 M <sup>2</sup>	Rs 325.00	Rs 3.05
(3)	Internal water supply & sanitary work @ 8%			Rs 4.03
(4)	Internal Electrification @ 12.5 % with Copper wiring			Rs 6.30
(5.)	Power wiring 2 % and External Electrification			Rs 1.00
(6)	Extra for development charges such as Road, drain with the provision of R.C.C / Syntax Tank over roof/ septic tank, soak pit where required		L.S	Rs 2.52
(7)	Extra rate for Brick coba Treatment @ 0.50 %			Rs 0.25
(8 )	Extra provision for Internet wiring @0.50 %			Rs 0.25
				Rs 67.82
(9)	Less 5 % Due to U.P.R.N.N Working		( - )	Rs 3.39
				Rs 64.43
( 10 )	Add 11 % U.P.R.N.N Cent age charges		( + )	Rs 7.08
				Total Rs 71.51 Lacs

  
A.R.E  
U.P.R.N.N.Ltd  
Roorkee ( U.A )

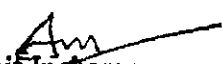
  
Unit Incharge  
U.P.R.N.N.Ltd  
Roorkee ( U.A )


Name of work :- Estimate for Extension of Govind Bhawan Building at I.I.T Roorkee

**ABSTRACT OF COST (B)**

S.No	Name of Hostel Building	Plinth Area	Plinth Area Rate as per U.P.P.W.D	Amount in lacs
(1)	Construction of Hostel Building with the provision of toilets Corridor R.C.C Framed structure up to three storey	392.02M <sup>2</sup>	Rs 5376.00	Rs 21.07
(2)	Extra for earthquake resistance	392.02 M <sup>2</sup>	Rs 325.00	Rs 1.27
(3)	Internal water supply & sanitary work @ 8%			Rs 1.69
(4)	Internal Electrification @ 12.5 % with Copper wiring			Rs 2.63
(5)	Power wiring 2 % and External Electrification			Rs 0.42
(6)	Extra for development charges such as Road, drain with the provision of R.C.C / Syntax Tank over roof/ septic tank, soak pit where required		L.S	Rs 1.05
(7)	Extra rate for Brick coba Treatment @ 0.50 %			Rs 0.11
(8)	Extra provision for Internet wiring @0.50 %			Rs 0.11
				Rs 28.35
(9)	Less 5 % Due to U.P.R.N.N Working		( - )	Rs 1.42
				Rs 26.93
(10)	Add 11 % U.P.R.N.N Cent age charges		( + )	Rs 2.96
				Rs 29.89
				<b>Total Rs 29.89 Lacs</b>

  
A.R.E  
U.P.R.N.N.Ltd  
Roorkee ( U.A )

  
Unit Incharge  
U.P.R.N.N Ltd  
Roorkee ( U.A )

  
03 APR 2007

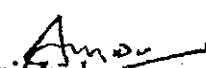
  
02 FEB 2007

Name of work :-- Estimate for Extension of Ganga Bhawan Building at I.I.T Roorkee


**ABSTRACT OF COST (P')**

S.No	Name of Hostel Building	Plinth Area	Plinth Area Rate as per U.P.P.W.D	Amount in lacs
(1)	Construction of Hostel Building with the provision of toilets Corridor R.C.C Framed structure up to three storey	1171.03M <sup>2</sup>	Rs 5376.00	Rs 62.95
(2.)	Extra for earthquake resistance	1171.03 M <sup>2</sup>	Rs 325.00	Rs 3.81
(3)	Internal water supply & sanitary work @ 8%			Rs 5.04
(4)	Internal Electrification @ 12.5 % with Copper wiring			Rs 7.87
(5.)	Power wiring 2 % and External Electrification			Rs 1.26
(6)	Extra for development charges such as Road, drain with the provision of R.C.C / Syntax Tank over roof/ septic tank, soak pit where required		L.S	Rs 3.15
(7)	Extra rate for Brick coba Treatment @ 0.50 %			Rs 0.31
(8)	Extra provision for Internet wiring @0.50 %			Rs 0.31
				Rs 84.70
(9)	Less 5 % Due to U.P.R.N.N Working		( - )	Rs 4.24
				Rs 80.46
(10)	Add 11 % U.P.R.N.N Cent age charges		( + )	Rs 10.06
				<b>Total Rs 100.52 Lacs</b>

  
A.R.E  
U.P.R.N.N.Ltd  
Roorkee ( U.A )

  
Unit Incharge  
U.P.R.N.N Ltd  
Roorkee ( U.A )

  
03 APR 2007

  
02 FEB 2007



INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE

Hon'ble Shri Jaiprakash Gaur Ji,


I wish to bring it to your kind attention that the Institute has received the Audit Certificate for the Financial Year 2004-2005 from Accountant General (Audit), Uttaranchal. A copy of the same is herewith enclosed for your kind perusal and consideration please.

Further, I wish to state that this Audit Report and Certificate of Accounts are to be placed on the table of both the houses of Parliament. Therefore, it is requested that the approval for this Audit Certificate of the Accounts of the Institute may kindly be accorded.

The entire matter shall be reported in the next meeting of the Finance Committee and Board of Governors.

With profound personal regards,

Yours sincerely,

  
(S.C. Saxena)

Hon'ble Shri Jai Prakash Gaur Ji  
Chairman,  
Board of Governors, IIT Roorkee and  
Chairman, JAIPRAKASH Associates Ltd.  
J.A. House, 63, Basant Lok,  
Vasant Vihar,  
New Delhi - 110 057

Encl: As above

UON/DIR/IITR/101

Dated: 15/2/07



✓ DCF&D / Registrar

FN A please.

Hon'ble chairman  
approved on 21/02/07.



21/02/07

REGISTRAR

Speed Post

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT) UTTARANCHAL  
VAIBHAV PLACE, INDIRA NAGAR, DEHRADUN

Registered/confidential

No. LC (C)/Gr. SAR-31 /2005-06/138

Date: 13.2.07

To,

The Secretary to Government of India  
Ministry of Human Resource Development  
Department of Education  
New Delhi- 110001.

Sub: Audit report on the accounts of Indian Institute of Roorkee  
for the year 2004-05

Sir,

I am to forward herewith the Audit Report and the certified copy of annual accounts (English Version) in respect of Indian Institute of Tech. Roorkee for the year 2004-05.

2. The Audit Report and the certified accounts may please be placed on the table of both the Houses of Parliament only after the accounts have been approved/adopted by the Board of Governors/Executive Body of the

This requirement may please be kept in view specifically.

3. The date on which the Audit Report and the certified accounts are finally placed on the table of both the Houses of Parliament may please be intimated to the Comptroller and Auditor General of India as well as to this office.

4. Receipt of this may please be acknowledged.

Enclosure: - As above.

Yours faithfully,

/s/ Deputy Accountant General /LC (C)

Registered/confidential

No. LC (C)/Gr. /SAR-31/2005-06/139

Dated: 13/2/07

✓ Copy along with a copy of the Audit Report and certified accounts (English Version) for the year 2004-05... forwarded to the Director, IIT Roorkee for information and necessary action.

2. A copy of the resolution approving/adopting of the annual accounts by the Board of the Governors/Governing Body/Executive Council may kindly be sent as soon as it is passed.

3. Receipt of this may kindly be acknowledged.

Enclosure: - As above.

/s/ Sandeep Singh  
Dy. Accountant General /LC (C) (extra)

03 APR 2007

# **Audit Report on the Accounts of the Indian Institute of Technology, Roorkee for the year 2004-05**

## **1. INTRODUCTORY**

The University of Roorkee (UOR) was upgraded into Indian Institute of Technology Roorkee (IITR), with effect from 21 September 2001 by Government of India through the Institute of Technology (Amendment) Ordinance 2001 dated 21 September 2001. Later the Institute of Technology Act 1961 was amended to include Indian Institute of Technology (Amendment) Act 2002 (No. 16 of 2002) vide Gazette notification of Government of India dated 28 March 2002.

With the conversion of erstwhile University of Roorkee to Indian Institute of Technology Roorkee, the rules and regulations under the Roorkee University Act 1947 have been replaced by the statutes and ordinances under the Institute of Technology Act 1961. The conversion aimed at integrating the U.O.R. with the I.I.T. system to provide education of highest quality attainable in various fields of Engineering and Technology, Science, Humanities and Social Service and to establish centres of excellence in research, design and development thereby catering to high skill manpower needs and contributing to the economic development of the country.

The Institute is mainly financed from grant received from Central Government Ministry of Human Resources Development (M.H.R.D.), Government of India. Its own receipts are from fees, hostel rents and charges from auxiliary services and receipts from entrance examination. The research projects of the Institute are funded by the University Grants Commission (UGC) and other Government Departments viz Indian Council of Agricultural Research (ICAR) and the Council of Scientific and Industrial Research (CSIR). During the year the Institute received Plan grants of Rs. 48.47 crore and Non-Plan grants of Rs. 52 crore. Out of the grant received during the year, the institute could utilise Rs. 87.19 crore (Plan Rs. 35.19 crore and Non-Plan Rs. 52.00 crore) leaving a balance of Rs. 13.28 crore (Plan Rs. 13.28 and Non-Plan: Rs. Nil) as unutilized grant as on 31.03.2005.



03 APR 2007

The Accounts of the Institute are audited under Section 19 (2) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act 1971.

## 2. COMMENTS ON ACCOUNTS

### Balance Sheet

#### 2.1 Fixed Assets

The Institute capitalized Rs. 2786.10 lakh paid as advance to CPWD for construction of a Building, which was yet not complete. This resulted in overstatement of Fixed Assets and understatement of loans and advances to that extent.

#### 2.2 Unspent grant received for fellowship and contingency from Government of India was shown under "Corpus fund" instead of "Current Liabilities".

### Schedule 4-C and detail of investments (Page 151)

#### 2.3 Rs. 285.35 lakh was kept in the shape of FDR pertaining to CPF, out of which Rs. 110.35 lakh was encashed (2004-05) but the withdrawal was not exhibited as credit in CPF account with the result that closing balance of CPF was shown as (-) 76.77 lakh as the amount of expenditure shown was Rs. 172.36 lakh against available fund, Rs. 95.59 lakh. Thus, the balance sheet did not depict factual account of CPF which requires reconciliation in the ensuing year.

## 3. Income and Expenditure Account

Differences in Receipts and Expenditure between the figures of Departmental records and Receipt and Payment Account as mentioned below were not reconciled. These need re-conciliation.

Name of Department	Expenditure as per Department (Rs.)	Expenditure as per Income and Expenditure Account (Rs.)	Difference/ Understatement (Rs.)
Electrical Engineering	17,49,612.00	2,92,409.00	14,57,203.00
Telephone exchange	21,26,368.79	22,38,727.56	1,12,358.77
Earth Sciences	12,92,930.00	1,88,816.00	11,04,114.00
Physics	9,86,448.00	2,10,817.00	7,75,631.00
Chemistry	12,00,000.00	8,85,415.00	3,14,585.00
E & CE	17,43,950.00	1,70,646.00	15,73,304.00
Hospital	1,69,60,697.00	1,47,423.00	1,68,13,274.00



#### 4. General

- 4.1 The Institute did not maintain a centralized Assets Register and hence the value of Assets reflected in the Balance Sheet could not be vouched.
- 4.2 Rule 192(1) of GFRs provides for verification of fixed assets at least once in a year. The outcome of the verification needs to be recorded in the register. Discrepancies, if any, are to be investigated and brought to account. The Institute had not conducted the physical verification of fixed assets.

  
Accountant General



03 APR 2007

## Audit Certificate

I have audited the attached Balance Sheet of Indian Institute of Technology, Roorkee as at 31 March 2005 and the Income and Expenditure Account, and Receipts and Payments Account for the year ended on that date. Preparation of these financial statements is the responsibility of the Institute's management. My responsibility is to express an opinion on these financial statements based on my audit.

I have conducted my audit in accordance with applicable rules and the auditing standards generally accepted in India. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. I believe that my audit provides a reasonable basis for my opinion.

Based on our audit, I report that:

1. I have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
2. Subject to the major observations given below and detailed observations in the Separate Audit Report annexed herewith, I report that the Balance Sheet, the Income and Expenditure Account and Receipts and Payments Account dealt with by this report are properly drawn up and are in agreement with the books of accounts.
3. In my opinion and to the best of my information and according to the explanations given to me:
  - (i) The annual accounts are to be prepared in the common uniform format prescribed by Government of India. However, the accounts give the information as required under the old format of accounts;
  - (ii) the said Balance Sheet, Income and Expenditure Account and Receipts and Payments Account subject to the significant matters stated above and other matters mentioned in the Separate Audit Report annexed herewith, give a true and fair view.



- (a) In so far as it relates to the Balance Sheet of the state of affairs of the Indian Institute of Technology, Roorkee at 31 March 2005; and
- (b) In so far as it relates to the Income and Expenditure Account of surplus for the year ended on that date.

Place: Dehradun  
Date:

Accountant General (Audit)  
Uttaranchal