

अभिशासक परिषद्
की बत्तीसवीं बैठक का कार्यवृत्त

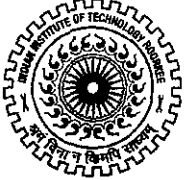
**MINUTES OF THE 32nd MEETING
OF THE BOARD OF GOVERNORS**

20 अगस्त 2011
20TH AUGUST 2011



भारतीय प्रौद्योगिकी संस्थान रुड़की
रुड़की — 247 667 (भारत)

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE - 247 667 (INDIA)**



प्रशान्त गर्ग
उप कुलसचिव (प्रशासन)
Prashant Garg
Deputy Registrar (Admn.)

भारतीय प्रौद्योगिकी संस्थान रुड़की
रुड़की-247 667, उत्तराखण्ड, भारत

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No.IITR/MS/32nd BOG/7013
Dated 22nd September 2011

All Members of the Board of Governors
Indian Institute of Technology Roorkee

**Sub: Minutes of the 32nd Meeting of the Board of Governors of the
Indian Institute of Technology Roorkee held on 20th August 2011.**

Kindly find enclosed the minutes of the 32nd Meeting of the Board of Governors of the Institute, which have been duly approved by the Chairman, Board of Governors.

It is requested that comments, if any, on the above referred minutes may kindly be sent to the undersigned within 15 days. If no comments are received within this period, it would be presumed that you agree with the minutes as recorded, and action may be initiated to implement the same.

Encl: As above

(Prashant Garg)
Offtg. Registrar &
Secretary, Board of Governors

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE - 247 667



**MINUTES OF THE 32nd MEETING OF THE
BOARD OF GOVERNORS HELD ON 20TH AUGUST 2011**

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भारतीय प्रौद्योगिकी संस्थान रुड़की
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ROORKEE – 247 667



MINUTES OF THE 32nd MEETING OF THE BOARD OF GOVERNORS HELD ON 20th AUGUST 2011 AT 1.30 P.M. IN THE BOARD ROOM OF THE INSTITUTE.

The following were present:

- | | | |
|----|---|-----------------|
| 1. | Sri Analjit Singh | Chairman |
| 2. | Prof. J.D.Sharma, Director(Acting), IIT Roorkee | Member |
| 3. | Sri R.S.T. Sai, Chairman & MD, THDC, Rishikesh | Member |
| 4. | Prof. I.M.Mishra, IIT Roorkee | Member |
| 5. | Prof. D.K.Paul, IIT Roorkee | Member |
| 6. | Prof. H. O. Gupta, Dean, Faculty Affairs, IIT Roorkee | Special Invitee |
| 7. | Lt. Col. (Retd) A.K. Srivastava, Registrar | Secretary |

Prof. Pradipta Banerji attended the meeting on invitation.

At the outset, Prof. J.D.Sharma, Director (Acting), introduced Shri Analjit Singh, to the members of the Board of Governors and welcomed him as the Chairman, Board of Governors of IIT Roorkee, on behalf of the Institute and on his own behalf. All the members joined the Director in welcoming Shri Analjit Singh. The Director also thanked Shri Ashok Bhatnagar, the outgoing Chairman and recorded the Institute's appreciation for his able leadership and guidance, during his tenure as the Chairman of the Board of Governors of the Institute.

Before taking up the agenda, Shri Analjit Singh, the Chairman, Board of Governors, stated that it was an honour for him to be appointed the Chairman of the Board of Governors of this prestigious Institute, and expressed the desire that IIT Roorkee, should continue to excel in all its endeavours in the future. The Chairman then welcomed the members to the 32nd Meeting of the Board of Governors. The Chairman also thanked Prof. S.C. Saxena and Prof. H.K. Verma, ex-Directors and outgoing members and recorded its appreciation for their valuable contribution as member of the Board of Governors.


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The Board of Governors thanked the under mentioned outgoing members and recorded its appreciation for their valuable contribution in the meetings of the Board of Governors: -

1. Dr. D.V.Singh
Emeritus Scientist (ICAR) & Ex-Head
Division of Plant Pathology
Indian Agricultural Research Institute (IARI)
New Delhi 110 012
2. Sri Sirajuddin Qureshi
Managing Director
Hind Agro Industries Ltd.
New Delhi 110 065
3. Prof. S.A. Abbasi
Sr. Professor and Coordinator
Centre for Pollution Control & Energy Technology
Pondicherry University
Kalapet, Puducherry

The Board of Governors also welcomed the under mentioned members and solicited their valuable contribution and active participation in its functioning:

1. Prof. B.N.Jain
Vice-Chancellor
BITS-Pilani
Pilani 333031
2. Sri Pawan Munjal
Managing Director & CEO
Hero Honda Motors Ltd
New Delhi-110 057
3. Sri R.S.T. Sai
Chairman & Managing Director
Tehri Hydro Development Corporation Ltd
Rishikesh-249201

Due to pre-occupation, the following members could not attend the meeting:

Prof. B.N.Jain
Vice-Chancellor
BITS-Pilani
Pilani


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Shri Amit Khare, IAS
Joint Secretary (ICC), Govt. of India
MHRD, New Delhi – 110 001

The Director
Technical Education Haryana
Panchkula

Sri Pawan Munjal
Managing Director & CEO
Hero Honda Motors Ltd
New Delhi

The agenda was then taken up.

Item No.32.1.1: To confirm the minutes of the 31st Meeting of the Board of Governors held on 21.04.2011.

The minutes of the 31st meeting of the Board of Governors held on 21.04.2011 were confirmed, as circulated.

Item No.32.1.2: To receive a report of actions taken on the minutes of the 30th & 31st Meeting of the Board of Governors held on 19.01.2011 and 21.04.2011 respectively.

The actions taken on the minutes of the 30th & 31st Meetings held on 19.01.2011 and 21.04.2011, respectively were noted.

Item No.32.1.3: To receive a report of the Director on the significant developments/issues since the 31st meeting of the Board held on 21.04.2011.

The Board noted the Director's Report placed on table.

MATTERS DISCUSSED/RECOMMENDED BY THE STATUTORY BODIES/ COMMITTEES.

Item No. 32.2.1: To consider the Proposal for starting (a) M. Tech. Programmes (Part-time) and (b) M.B.A. Programme (Part-time) at GNEC from 2011-2012, as approved by the Senate in its 38th meeting held on 6th May 2011.

The item was deferred.

Item No. 32.2.2: To consider the preliminary estimate of Rs. 48.61 crore submitted by the National Building Construction Corporation Ltd. for Phase-II of the Greater Noida Extension Centre (GNEC) as recommended by the Building & Works Committee.

The Finance Committee had considered the issue vide item No. 27.10. The Finance Committee deferred the issue. The Board also deferred the same.

Item No. 32.2.3: To consider the preliminary estimate of Rs. 10.70 crore for the construction of multistoried A-Category residences (21 numbers) at the Saharanpur Campus as recommended by the Building & Works Committee.

The Finance Committee had considered the issue vide item No. 27.11. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO.BG/19/2011: RESOLVED THAT the work for the construction of multi-storied A-Category residences (21 Numbers) at the Saharanpur Campus be awarded to the National Building Construction Corporation Ltd (NBCC) at a cost of Rs.10.70 crores as per the estimate submitted by them.

Item No. 32.2.4: To consider the construction of Two numbers overhead water tanks each of 500 kilolitres capacity at Roorkee campus as recommended by the Building & Works Committee.

The Finance Committee had considered the issue vide item No. 27.12. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO.BG/20/2011: RESOLVED THAT the work for the construction of two numbers Overhead Water Tanks each of 500 KL capacity at the Roorkee Campus be awarded to the Uttar Pradesh Rajkiya Nirman Nigam Ltd at a cost of Rs.188.02 lacs as per the estimate submitted by them.



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MATTERS FOR POLICY DECISION:

NIL

ADMINISTRATIVE MATTERS:

Item No. 32.4.1: To consider the revision of consolidated monthly fixed emoluments of Junior Engineers/Technical Assistants and Junior Laboratory Assistants working on Contract positions.

The Finance Committee had considered the issue vide item No. 27.3. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO.BG/21/2011: RESOLVED THAT the revision of consolidated fixed monthly emoluments for the 19 contract sanctioned posts of Junior Engineers/Technical Assistants and Junior Laboratory Assistants be approved as under:

Sl. No.	Post	Revised consolidated emoluments(Rs.)
1.	Technical Assistants (TAs)	17,000/- p.m.
2.	Junior Engineers (JEs)	17,000/- p.m.
3.	Junior Laboratory Assistant (JLAs)	10,500/- p.m.

The revised emoluments will come into force with effect from 1st April 2011, for the persons who were in position on that date.

Item No.32.4.2: To consider the proposal for continuation of 01 post of Technical Assistant in Central NMR Facility on contract basis.

The Finance Committee had considered the issue vide item No. 27.4. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.


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RESOLUTION NO. BG/22/2011: RESOLVED THAT the tenure of the post of Technical Assistant in the Central Nuclear Magnetic Resonance (NMR) facility be extended for a further period of five years w.e.f. 30.06.2011. Further, the monthly consolidated emoluments will be Rs. 17,000.00 per month as approved vide Resolution No.BG/21/2011, above. The revised emoluments will be come into force with effect from 1st April 2011 for the person who was in position on that date.

Item No.32.4.3: To consider the proposal for continuation of One post of Junior Engineer (Horticulture) for the Estate & Works Division on contract basis.

The Finance Committee had considered the issue vide item No. 27.5. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO. BG/23/2011: RESOLVED THAT the tenure of the post of Junior Engineer (Horticulture) in the Estate & Works Division be extended for a further period of five years with effect from 11.08.2011. Further, the monthly consolidated emoluments will be Rs. 17,000.00 per month as approved vide Resolution No.BG/21/2011, above. The revised emoluments will be come into force with effect from 1st April 2011 for the person who was in position on that date.

Item No.32.4.4: To consider the consolidated emoluments of Assistant Executive Engineers (on contract), Assistant Registrars (on contract) and Deputy Registrars (on contract).

The Finance Committee had considered the issue vide item No. 27.6. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO. BG/24/2011: RESOLVED THAT the range of consolidated emoluments for the post of Assistant Executive Engineers (on contract), Assistant Registrars (on contract) and Deputy Registrars (on contract) may be approved as under:


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Sl. No.	Name of the posts	Range of Consolidated Emoluments
1.	Assistant Executive Engineer (Civil)(on contract)	Rs. 30,000 - Rs. 35,000.00
2.	Assistant Registrar (on contract)	Rs.30,000 - Rs. 35,000.00
3.	Deputy Registrar (on contract)	Rs. 45,000 - Rs.55,000.00

Item No.32.4.5: To consider creation of a pool of Visitors' nominees in the Selection Committee of Professors in IITs.

RESOLUTION NO. BG/25/2011: RESOLVED THAT the decision of the IIT Council in its meeting held on 21.01.2011 for creation of a pool of Visitors' nominees in the Selection Committee of Professors in IITs be approved. The names for the said panel should be out of the names suggested by the Senates of the respective IITs.

Item No.32.4.6: To consider the issue related to charges on misconduct of the part of Shri Vinod Kumar Sharma, Senior Attendant, Mahatma Gandhi Central Library and perception of the charged officials that all his acts relate to his capacity as the President, IITR Employees' Union.

This item was deferred.

Item No.32.4.7: To consider the change of the nomenclature of "Emeritus Fellow" to "Emeritus Professor".

RESOLUTION NO. BG/26/2011: RESOLVED THAT the nomenclature of "Emeritus Fellow" be changed to "Professor Emeritus".

The Board further decided that the revised guidelines and the revised consolidated emoluments as given at **Appendix 'A'**, be approved.

Item No.32.4.8: To consider the Travelling Allowance and joining time benefits to the newly recruited faculty members and officers.

The Finance Committee had considered the issue vide item No. 27.7. The recommendations of the Finance Committee were placed before the Board of Governors. After



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discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO. BG/27/2011: RESOLVED THAT the benefits of Travelling Allowance and Joining Time for the employees of Indian Institute of Technology Roorkee including newly recruited faculty and Officers be approved as per the Government of India's Rules (**Appendix 'B'**). Clause No. 5(3) of Appendix 'B' will be applicable for the serving employees of IIT Roorkee.

Item No. 32.4.9: To consider the reimbursement of Telephone/Internet Bills for Faculty and Group 'A' Employees of IITR.

The Finance Committee had considered the issue vide item No. 27.8. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendations of the Finance Committee.

RESOLUTION NO. BG/28/2011: RESOLVED THAT reimbursement of communication charges in respect of Faculty and Scientific / Design Staff and other Group 'A' officers be approved as under:

Sl. No.	Designation	Ceiling Amount p.m. (Rs)
1.	Professors and equivalent Officers with Grade Pay of Rs.10,000/- or more.	1800/-
2.	Associate Professors / Assistant Professors and equivalent Officers with Grade Pay of Rs.7600/- or more	1500/-
3.	Other Entitled Group 'A' Officers	800/-

The Board further decided that in case, a Faculty Member/ Officer of the Institute does not have a Broadband facility at his residence, the amount reimbursable be reduced by Rs. 400/- p.m. Other conditions applicable to the above will be as given in the Office Memorandum No. 7(14)2006-C&V/2006 dated 14th November 2006 issued by the Ministry of Finance, Government of India (**Appendix 'C'**). This will be effective from 1st September 2011.


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Item No.32.4.10: To consider the reply of Dr. Rudra Prakash Maheshwari, Professor in the Department of Electrical Engineering in response to a Chargesheet Memorandum issued to him.

Before considering the item, Prof. H.O.Gupta, Dean, Faculty Affairs who was present in the meeting of the Board of Governors as permanent invitee/special invitee, withdrew from the meeting.

Only the Secretary, Members and Chairman of the Board of Governors were present when the item was considered.

The Board perused the Charge Sheet Memorandum No. Estt(A)/11263/E-4846 dated 25th July 2011 issued to Prof. Rudra Prakash Maheshwari under Rule 16 of the Central Civil Services (Classification, Control and Appeal) Rules, 1965 and the reply given by Prof. Rudra Prakash Maheshwari in respect of the Charge Sheet issued to him.

After going through on and duly deliberating on all the facts of the case, the Board noted that the error on the part of Prof. Rudra Prakash Maheshwari was inadvertently, and resolved as under:

RESOLUTION NO. BG/29/2011: RESOLVED THAT a letter be issued to Prof. Rudra Prakash Maheshwari to be more careful in tabulating the marks/ grades of the students in the future.

Item No.32.4.11: To consider the proposal for filling up of two posts of Junior Mechanic/Junior Lab Assistant (Telephone Lineman) against the overall frozen positions of year 2001.

RESOLUTION NO. BG/30/2011: RESOLVED THAT the proposal for filling up of two posts of Junior Mechanic/ Junior Lab Assistant against the overall frozen positions of year 2001, be approved with the under-mentioned qualifications.

Name of Post	Approved qualifications
Junior Mechanic/ Junior Lab Assistant (Telephone Lineman)	B.Sc. in PCM/appropriate field, OR BCA OR Diploma in engineering of 03 years duration in appropriate field OR ITI with 05 years of experience. Knowledge of Computer applications.

Item No.32.4.12: To consider the proposal for changes in the essential qualifications for the posts of Junior Technician/Junior Lab Assistant/Junior Mechanic for internal selections in Group 'C' from regular Group 'D' employees.

RESOLUTION NO. BG/31/2011: RESOLVED THAT the proposal for changes in the essential qualifications for the posts of Junior Technician/Junior Lab Assistant/Junior Mechanic for internal selections in Group 'C' from regular Group 'D' employees be approved as under:

Sl. No.	Name of post	Approved essential qualifications
1	2	3
1.	Junior Technician/ Junior Lab Asstt./ Junior Mechanic	B.Sc. in PCM/appropriate field, OR BCA OR Diploma in engineering of 03 years duration in appropriate field OR ITI with 05 years of experience. Knowledge of computer applications.

Item No.32.4.13: To report the status of Dr. Kamal Jain's case in light of the judgement of the Hon'ble High Court of Uttarakhand at Nainital and the Order of the Hon'ble Supreme Court of India.

The status of Dr. Kamal Jain's case in light of the judgement of the Hon'ble High Court of Uttarakhand and the Order of the Hon'ble Supreme Court of India on the Special Leave Petition filed by the Institute against the impugned order, was noted.

Item No.32.4.14: To consider and approve of the pay structure, qualifications and experience requirements etc. for the post of Superintendent Workshop.

RESOLUTION NO. BG/32/2011: RESOLVED THAT the qualifications, experience requirement and the upper age limit for the post of Superintendent Workshop at the Indian Institute of Technology Roorkee be approved as under:


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Post	Pay structure	Qualifications & experience.
Superintendent Workshop	Rs. 15600-39100 (PB-3) with grade pay of Rs. 7600/-. (Revision of the pay scale of Rs. 12000-420-18300) as per VI CPC Pay Structure)	Ph.D in the area of Mechanical/ Production/ Industrial/ Manufacturing Engineering or equivalent with First Class in the preceding degree with 5 years Industrial/ Research/ Teaching experience in the scale of Rs. 10,000-325-15,200 (Unrevised) or higher scale. OR M.Tech. with First Class in Mechanical/ Production/ Industrial / Manufacturing Engineering or equivalent with 7 years Industrial/ Research/ Teaching experience in the scale of Rs. 10,000-325-15,200 (Unrevised) or higher scale.

Item No.32.4.15: To consider the creation of Corpus Fund for the welfare of the students and mess staff.

The Finance Committee had considered the issue vide item No. 27.13. The Finance Committee withdrawn the issue. Board also withdrew the same.

Item No.32.4.16: To consider the appointment of Mess Managers, Assistant Managers, Storekeepers, Accountant and LDC for IIT Roorkee Messes.

The Finance Committee had considered the issue vide item No. 27.14. The Finance Committee withdrawn the issue. Board also withdrew the same.

ROUTINE MATTERS:

Item No.32.5.1: To report about the Annual Account/Balance Sheet for the Financial Year 2010-11.

Noted that the Chairman, Board of Governors on behalf of the Board of Governors has approved the Balance Sheet/ Annual Accounts for the Financial Year 2010-11, and the same had been submitted to Auditor General, Uttarakhand on 28.6.2011 for subsequent auditing by the Comptroller Auditor General of India's auditors.

Item No.32.5.2: To report the decisions/actions taken by the Chairman, Board of Governors, on behalf of the Board of Governors.

The Board ratified the approvals accorded by the Chairman, Board of Governors on behalf of the Board.

RESOLUTION NO.BG/33/2011: RESOLVED THAT the approvals accorded by the Chairman, Board of Governors on behalf of the Board are ratified.

- (i) Corrections in the dates of retirement in respect of three faculty members who were re-employed.
- (ii) Extension of contractual appointment of Mrs. Nisha as Scientific Officer Grade-II (on contract) for a period of one year w.e.f. 29.6.2011.
- (iii) Award of Emeritus Fellowship to nine superannuated faculty members as recommended by the Committee.
- (iv) Extension of the probation period of Dr. Kamal Jain for a period of six months, w.e.f. 1.7.2011 to 31.12.2011.
- (v) Re-employment of six faculty members as recommended by the Committee.
- (vi) Retirement age of Registrar and Librarian at 62 years.
- (vii) Recommendations of the Standing Committee for granting HAG Pay Scale to the 40 Professors who have at least 06 years of experience as Professors as on 18.8.2009 and fulfill the criteria for grant of HAG Pay Scale.
- (viii) Regularization of services of Dr. Mukesh Bhardwaj, Assistant Professor, Department of Metallurgical & Material Engineering w.e.f. 18th May 2011 (F.N.).
- (ix) Signing of the MoU between IIT Roorkee and Cardiff University, Cardiff, United Kingdom. The MoU was signed 10.12.2010. Copy of MoU is annexed at **Appendix 'D'**.


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Item No.32.5.3: To report certain matters for the Information of the Board of Governors.

RESOLUTION NO.BG/34/2011: RESOLVED THAT the matters, as listed below, were noted and recorded.

- (i) Minutes of the 38th Meeting of the Senate of the Institute held on 06.05.2011.
- (ii) Minutes of the 26th Meeting of the Finance Committee of the Institute held on 21.04.2011.
- (iii) **The following appointments were made:**

Sl. No.	Name	Designation	Department	Date of Joining
1.	Dr. B. Venkata Manoj Kumar	Asstt. Professor (On Contract)	Metallurgical & Material Engineering	17.03.2011
2.	Dr. Gaurav	Asstt. Professor (On Contract)	Chemical Engineering	22.03.2011 (AN)
3.	Dr. Paritosh Mohanty	Asstt. Professor	Paper Technology	24.03.2011
4.	Dr. Pallavi Debnath	Asstt. Professor	Chemistry	24.03.2011
5.	Dr. Manish Kumar Chandel	Asstt. Professor (On Contract)	Civil Engineering	28.03.2011
6.	Dr. Tapas Kumar Mandal	Asstt. Professor	Chemistry	01.04.2011
7.	Dr. Sujay Chattopadhyay	Asstt. Professor	Paper Technology	04.04.2011
8.	Dr. Thanga Raj Chelliah	Asstt. Professor (On Contract)	Water Resource Development & Management	06.04.2011
9.	Dr. Manoj Tripathi	Asstt. Professor	Electrical Engineering	27.04.2011
10.	Dr. (Mrs.) P. Sumathi	Asstt. Professor	Electrical Engineering	04.05.2011
11.	Dr. Anuj Sharma	Asstt. Professor	Chemistry	06.05.2011 (AN)
12.	Dr. Pradip Kumar Bala	Asstt. Professor	Paper Technology	23.05.2011
13.	Dr. Gopinath Packirisamy	Asstt. Professor (On Contract)	Nanotechnology	06.06.2011
14.	Dr. G.B. Kumbhar	Asstt. Professor (On Contract)	Electrical Engineering	08.06.2011
15.	Dr. R.M. Charandas	Asstt. Professor (On Contract)	Paper Technology	22.06.2011
16.	Dr. Muniappan Sankar	Asstt. Professor	Chemistry	30.06.2011

(iv) The following Faculty Members and other staff have superannuated / resigned:

Sl. No.	Name	Designation	Department	Date of Superannuation/ Resignation
1.	Dr. D.K. Mehra	Professor	Electronics & Computer Engineering	31.05.2011
1.	Dr. R.C. Joshi	Professor	Electronics & Computer Engineering	31.05.2011
2.	Dr. N. Puri	Professor	Civil Engg.	31.05.2011
2.	Dr. R.D. Agarwal	Professor	Metallurgical & Material Engineering	30.06.2011
3.	Dr. N.M. Bhandari	Professor	Civil Engineering	30.06.2011
4.	Dr. N.C. Singhal	Associate Professor	Earthquake Engineering	30.06.2011
5.	Dr. Sri Niwas	Professor	Earth Sciences	31.07.2011
6.	Dr. Jagdish Prasad	Associate Professor	Civil Engineering	31.07.2011
7.	Dr. H.K. Verma	Professor	Electrical Engineering	31.07.2011

(v) The following Faculty members and other staff have been brought on the regular cadre:

Sl. No.	Name	Designation	Department	Date of on which brought on Regular Cadre
1.	Dr. A.K. Ahuja	Professor	Civil Engineering	16.10.2010

(vi) The following Faculty Members joined as Emeritus Fellows:

Sl. No.	Name	Department	Date of Joining	Appointed Upto
1.	Prof. Dev Dutta Das	Water Resource Development & Management	01.07.2011	30.06.2013
2.	Prof. D.C. Singhal	Hydrology	01.07.2011	30.06.2013
3.	Prof. R.D. Agarwal	Metallurgical & Material Engineering	01.07.2011	30.06.2013
4.	Prof. D.K. Mehra	Electronics & Computer Engineering	01.07.2011	30.06.2013

5.	Prof. R. Mitra	Electronics & Computer Engineering	01.07.2011	30.06.2013
6.	Prof. N.M. Bhandari	Civil Engineering	01.07.2011	30.06.2013
7.	Prof. A.K. Awasthi	Earth Sciences	01.07.2011	30.06.2013
8.	Prof. N.K. Mehta	Mechanical & Industrial Engineering	01.07.2011	30.06.2013
9.	Prof. G.Bhattacharjee	Chemistry	01.07.2011	30.06.2013

The meeting ended with a vote of thanks to the Chair.


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Guidelines for appointment of Professor Emeritus

1. Scheme

Availing the services of superannuating Professors of the Institute who have been professionally active and doing excellent work would be valuable to the teaching and research activities of the Institute. The Professor Emeritus Scheme is for utilizing the expertise and capabilities of such individuals during the initial years after they superannuate. It not only provides a channel for utilization of the services of highly qualified and capable individuals who are in good health and have many more productive years of activity left, but to some extent also helps in meeting the shortage of such persons in several areas in the Institute.

(a) The superannuating Professors of the Institute considered for engagement as Professor Emeritus should have been actively engaged in teaching and research in the preceding three years.

(b) Professors Emeritus will be engaged for a term of two years after superannuation. Such engagement may be extended by an additional term of two years or one year, as the case may be, and shall extend up to the last day of the academic year in which he/she attains the age of seventy years

(c) Professors Emeritus will not be accounted for against the regular faculty positions.

2. Selection Procedure

The Dean of Faculty Affairs shall invite the applications from the retiring faculty of the Institute, at least four months before the date of retirement, for consideration under this scheme. The Dean will, thereafter, seek the individual opinion of the members of the Professorial Committee in sealed covers on the application of the retiring faculty member. The opinion of the members of the Professorial Committee shall be put-up before a Standing Committee which will consist of the following:

- (a) The Director
- (b) The Deputy Director
- (c) At least two more Professors from within/outside the Institute to be nominated by the Director.

The recommendations of the Standing Committee will be submitted to the Chairman of Board of Governors for his consideration and approval.

3. Duties & Responsibilities

(a) The appointee will be required to participate in academic activities in the manner as may be deemed appropriate in teaching or research work of the Institute.

(b) Professors Emeritus will not have any administrative responsibility.

(c) Professors Emeritus are expected to continue academic work (teaching/research/sponsored research/consultancy, etc.) as he/ she was doing prior to his/ her retirement.

(d) Professors Emeritus will be under the administrative control of the Head of the Department/Centre.

(e) Professors Emeritus are expected to submit, before the termination of the award, a report of their achievements.

4. Consolidated Emoluments

(a) The basis of calculation of the consolidated emoluments will be = [(Pay reckoned for the purpose of fixing pension) - (Pension fixed on superannuation + Dearness Relief admissible on pension at the time of fixing the consolidated emoluments)].

(b) Plus a contingency grant of Rs. 40,000/- per annum.

5. Other Facilities

(a) Professors Emeritus will be provided accommodation as per the House Allotment Rules on payment of the standard license fee.

(b) The Professors Emeritus will continue to be provided the same facilities in the Department as he was enjoying prior to his retirement.

6. Termination of Service

The services of any Professor Emeritus are liable to be terminated any time at one month's notice or payment of one month's remuneration in lieu thereof, without assigning any reasons. He/she may resign by giving one month's notice or payment of remuneration in lieu of period of notice.

7. Leave

Professors Emeritus will be entitled to casual leave of 08 days per year and Earned at the rate of 2½ days for every completed month of work during the period of appointment. Professors Emeritus will also be entitled to 15 days Project Leave and 15 days Special Casual Leave per year on pro-rata basis.

8. Medical Attendance and Treatment

Professors Emeritus will be entitled to the same medical facilities as are available to the retired employees of the Institute, including membership of the Medifare Scheme.

9. General

Professors Emeritus shall be bound by the Rules & Regulations and Rules of Discipline and Conduct and any other Rules framed there-under from time to time, or otherwise applicable to the Institute employees.

APPENDIX - 10

CCS (JOINING TIME): RULES

In exercise of the powers conferred by the proviso to Article 309 and Clause (5) of Article 148 of the Constitution and after consultation with the Comptroller and Auditor-General in relation to persons serving in the Indian Audit and Accounts Department, the President hereby makes the following rules, namely:-

1. Preliminary

- (1) These rules may be called the Central Civil Services (Joining Time) Rules, 1979.
- (2) They shall come into force on the date of issue of this Notification and shall apply to transfers effected on/or after that date.
- (3) These rules shall apply to all Government servants appointed in Civil Services and posts under the Central Government including work-charged staff but shall not apply to-
 - (a) Railway employees.
 - (b) Armed Forces Personnel and those paid from the Defence Services Estimates.
 - (c) Government servants engaged on contract and those who are not in whole-time employment of Government.
 - (d) Government servants, paid out of contingencies.

- 2 (1) When a Government servant to whom these rules apply is transferred to the control of another Government or organization, which has made separate rules prescribing amount of joining time, his Joining Time for the journey to join his post under that Government/organization and for the return journey, will be governed by those rules, unless different provisions are expressly made in the terms of deputation/foreign service by mutual agreement between the lending and borrowing authorities.
- (2) The Joining Time of railway employees, Armed Forces Personnel and those paid from Defence Services Estimates and the employees of State Government or any other organization who are appointed to Civil Services and posts under the Central Government on deputation or on foreign service basis, shall, for joining the Civil Services and posts under the Central Government and for the return journeys, be regulated in accordance with these rules, unless different provisions are expressly made in their respective terms of deputation/foreign service, by mutual agreement between the lending and borrowing authorities.



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3. Definitions

Unless there is something repugnant in the subject or context, the terms defined in these rules are used in these rules in the sense hereinafter explained-

- (a) "Department of Government of India" means a Ministry or Department of the Central Government as notified from time to time and any other authority which exercises the powers of a Department/Ministry of the Government of India.

[In respect of the persons serving in the Indian Audit and Accounts Department, the Comptroller and Auditor-General of India shall exercise the same powers as the Ministries/Departments of Government of India, under these rules)

- (b) "Head of Department" means the authority declared as such under the Delegation of Financial Powers Rules, 1978. In the case of the Indian Audit and Accounts Department, Head of Department means the authority declared as such by the Comptroller and Auditor-General of India.
- (c) "Joining Time" means time allowed to a Government servant in which to join a new post or to travel to a station to which he is posted.
- (d) "Transfer" means the movement of a Government servant from one post to another either within the same station or to another station to take up duties of a new post or in consequences of change of his headquarters.

4. Joining Time

- (1) Joining time shall be granted to a Government servant on transfer in public interest to enable him to join the new post either at the same or a new station. No joining time is admissible in cases of temporary transfer for a period not exceeding 180 days. Only the actual transit time, as admissible in case of journeys on tour, may be allowed.
- (2) The surplus staff transferred from one post to another under the Scheme Regulating Redeployment of Surplus Staff shall be eligible for joining time.
- (3) Government servants who are discharged due to reduction of establishment from one Central Government office and reappointed to another Central Government office shall be entitled to joining time, if the orders of appointment to the new post are received by them while working in the old post. If they are appointed to the new post after being discharged from the old post, the period of break may be converted into joining time without pay by the Head of Department, provided that the break does not exceed 30 days and the Government servant has rendered not less than 3 years continuous service on the date of his discharge.
- (4) For appointment to posts under the Central Government on the results of a competitive examination and/or interview open to Government servants and others, Central Government employees and permanent/provisionally permanent State Government employees will be entitled to joining time under these rules. But temporary employees of the Central Government who have not completed 3 years of regular continuous service, though entitled to

joining time would not be entitled to joining time pay.

5. (1) The joining time shall commence from the date of relinquishment of charge of the old post if the charge is made over in the forenoon or the following date if the charge is made over in the afternoon.
- (2) The joining time shall be calculated from old headquarters in all cases including where a Government servant receives his transfer orders or makes over *charge* of the old post in a place other than his old headquarters, or where the headquarters of a Government servant *while on tour* is changed to the tour station itself or where his temporary transfer is converted into permanent transfer.
- (3) Not more than one day's joining time shall be allowed to a Government servant to join a new post within the same station or which does not involve a change of residence from one station to another. For this purpose, the term 'same station' will be interpreted to mean the area falling within the jurisdiction of the municipality or corporation including such of suburban municipalities, notified areas or cantonments as are contiguous to the named municipality, etc.
- (4) In cases involving transfer from one station to another and also involving change of residence, the Government servant *shall be allowed joining time* with reference to the distance between the old headquarters and the new headquarters by direct route and ordinary mode(s) of travel as indicated in the following schedule. When holiday(s) follow(s) joining time, the normal joining time may be deemed to have been extended to cover such holiday(s).

Distance between the old and new Headquarters	Joining time admissible	Joining time admissible where the transfer necessarily involves continuous travel by road for more than 200 km
1,000 km or less	10 days	12 days
More than 1,000 km	12 days	15 days
More than 2,000 km	15 days except in cases of travel by air for within the maximum will be 12 days.	15 days

NOTE- Distance means actual distance and not weighted mileage for which fare is charged by the Railways in certain ghat/hill sections.

- (5) Extension of joining time beyond the limits indicated in Rule 5 (4) can be granted up to the maximum limit of 30 days by *the* Head of Department and beyond 30 days by the Department of the Government of India, the guiding principle being that the total period of joining time should be approximately equal to 8 days for preparation *plus* reasonable transit *time plus* holidays, if any, following the extended joining time. While computing the transit time, allowance could be made for the time unavoidably spent due to disruption of transport arrangements caused by strike or natural calamities, or the period spent awaiting the departure of the steamer.

6. (1) When a Government servant joins a new post without availing full joining time by reasons that-

- (a) he is ordered to join the new post at a new place of posting without availing of full joining time to which he is entitled; or
- (b) he proceeds alone to the new place of posting and joins the post without availing full joining time and takes his family later within the permissible period of time for claiming Travelling Allowance for the family;

the number of days of joining time admissible under sub-rule (4) of Rule 5 of the Central Civil Services (Joining Time) Rules, 1979, subject to a maximum of 15 days reduced by the number of days of joining time actually availed of shall be credited to his leave account as earned leave:

Provided that the earned leave at his credit together with the unavailed joining time allowed to be so credited shall not exceed 300 days.

- (2) Joining time may be combined with vacation and/or regular leave of any kind or duration except casual leave.
- (3) If a Government servant in transit on transfer is directed to proceed to a place different from that indicated in the initial transfer orders, he shall be entitled to joining time already availed of up to the date of receipt of revised orders *plus fresh* spell of full joining time from the date following the date of receipt of the revised orders. The fresh spell of joining time in such cases shall be calculated from the place, at which he received the revised orders as if he is transferred from that place.

7. Joining Time pay

A Government servant on joining time shall, be regarding as on duty during that period and shall be entitled to be paid joining time pay equal to the pay which was drawn before relinquishment of charge in the old post. He will also be entitled to Dearness Allowance, if any, appropriate to the joining time pay. In addition, she can also draw compensatory allowances like City Compensatory Allowance, House Rent Allowance as applicable to the old station from which he was transferred. He shall not be allowed Conveyance Allowance or permanent Travelling Allowance.

8. Miscellaneous

Where any Ministry/Department of Government of India is satisfied that the operation of any of these rules causes undue hardship to any particular case, that Ministry or Department of the Government of India may by order, for reasons to be recorded in writing, dispense with or relax the requirement of that rule to such extent and subject to such exceptions and conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that no such order shall be made except with, the concurrence of the Ministry of Home Affairs, Department of Personnel and Administrative Reforms.

9. If any doubt arises as to the interpretation of these rules, it shall be referred to the Government of India, Ministry of Home Affairs, Department of Personnel and Administrative Reforms.

10. All rules and instructions on the subject of joining time in force immediately before commencement of these rules and applicable to Government servants to whom these rules apply, are hereby repealed.

AUTHORITY: Government of India, Department of Personal & Administrative reforms, Office Memo No. 21011/2/79-Allowances Unit, dated 8th May 1979.

NOTE:

**GOVERNMENT OF INDIA'S ORDERS
REGARDING TRANSIT TIME/ JOINING TIME**

- 1. Transit Time/Joining Time to cover journey from/to a remote locality while proceeding on/or returning from leave-** With the promulgation of the Central Civil Services (Joining Time) Rules, 1979, certain provisions of FRs and SRs and Government Orders thereunder relating to transit time/ joining time admissible to Government servants to cover journeys from/to a remote locality while proceeding on/or returning from leave or on transfer became inoperative. As regards joining time to remote localities on transfer, no difficulty was anticipated because Heads of Departments could allow joining time under Rule 5(5) of the CCS (Joining Time) Rules, 1979. As regards joining time to remote localities during leave, it was proposed to make suitable provisions in the Central Civil Services (Leave) Rules. Pending amendment to the Leave Rules, some administrative instructions were issued vide this Department's Office Memorandum No. 21011/12/79-Allowances, dated the 16th November, 1979 and No. 19011/30/81-Allowances, dated the 13th October, 1981 (not printed). Since revision of the Leave Rules has not been finalized, the following administrative instructions are issued in supersession of those Office Memorandums to cover cases of journey to/from remote localities while on leave.
 - (i) A Government servant proceeding on leave from/ to a place in the remote locality mentioned in Column 1 of the Annexure to this OM or returning from leave to/from the said place shall be entitled, once in a calendar year, to transit time each way to cover the period spent in journey between the said remote locality and the specified station at the scale prescribed in Column 3 of that Annexure.
 - (ii) The concession is also admissible, while on leave, to a Government servant-
 - (a) who is domiciled in any part of India other than the remote locality concerned and has been specifically recruited from outside for service in remote locality, and
 - (b) who, though not specially recruited outside the Union Territory of the Andaman and Nicobar Islands or the Union Territory of the Lakshadweep, as the case may be, for service in the respective Union Territory, is domiciled in any part of India other than the Union Territory concerned.
 - (iii) A Government servant domiciled in the Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshadweep and proceeding on leave to his home town in another Island of the Union Territory concerned, shall be entitled, once in a calendar

year, to transit time to cover the period spent in journey by sea to the island in which his home town is located and vice versa while returning from leave. The transit time thus admissible shall be the actual number of days taken in the journey by sea subject to a maximum of seven days for each journey.

- (iv) Where the outward journey falls in one calendar year and the return journey falls in the succeeding calendar year, the concession shall be counted against the calendar year in which the leave commences. In calculating transit time, holidays falling before or at the end of it shall be excluded while those falling during transit time shall be included.
- (v) A Government servant domiciled in the Union Territory of Andaman and Nicobar islands or the Union Territory of Lakshadweep and recruited for service in the respective territory, when posted for service on mainland in public interest shall be entitled to joining time, once a year, while proceeding to and returning from the Union Territories of Andaman & Nicobar Islands and Lakshadweep on leave.
- (vi) A Government servant, domiciled in any part of India other than Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshadweep and recruited whether within or outside that Union Territory for service there, while proceeding on leave from his post in one island in that Union Territory to his home town on the mainland to join his post in another island in that Union Territory, shall be entitled to joining time on the same scale as provided in Para 1(i) above.

2. When a Central Government servant posted in the remote areas spends his leave outside the Union Territory, the journey time from the place in the remote area to the specified station indicated in the Annexure and vice versa will be treated as free joining time if admissible under this Office Memorandum and in addition, the remaining journey time if any, in excess of 2 days could be allowed as free joining time under the provisions of Finance Ministry, O.M.No. 20014/3/83-E.IV, dated the 14th December, 1983 (See Appendix -9).

AUTHORITY: Government of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms, Office Memo No. 19011/30/81 Estt. (Allowances), dated 17th September 1984.


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GOVERNMENT OF INDIA'S ORDERS

REGARDING T.A. TO OFFICIAL GETTING APPOINTED UNDER CENTRAL GOVERNMENT THROUGH EXAMINATION/ INTERVIEW.

T.A. to officials getting appointed under Central Government through examination/ interview- It has been decided that joining time and joining time pay should be granted as follows to Government servants appointed to posts under the Central Government on the results of a competitive examination which is open to both Government servants and others:

- (a) no joining time pay should be granted except:
 - (i) when the Government servant holds a permanent post under Government (including a Provincial Government) in a substantive capacity, or
 - (ii) in the case of appointments through the Home Department to the ministerial establishment of the Government of India Secretariat and attached or subordinate offices when a candidate originally nominated to a vacancy likely to become permanent is re-nominated to another such vacancy owing to the cessation of the former.

Travelling allowance under SR 114, should also be granted in cases where joining time pay is granted under Clause (b) above.

This also applies to a Government servant selected after an interview for appointment to a post under Central Government.

AUTHORITY: Government of India, Finance Department Endorsements No. F.3(4)-R-II/44, dated 27th May 1944 and No. F.3(4)-R-I/44 dated 17th July 1945.

In accordance with the Government of India's Orders above, joining time with joining time pay as well as transfer travelling allowance is admissible only to permanent Central and State Government servants appointed to posts under the Central Government either on the results of competitive examination which is open to both Government servants and others or after an interview for appointment to such posts. The question whether provisionally permanent State and Central Government employees, and Central Government employees declared quasi permanent under the provisions of Central Civil Services (Temporary Service) Rules, 1949, be accorded the same treatment in this respect as is given to the permanent Government employees has been under consideration for some time past. It has been decided that for the purpose of Government of India's decision above, provisionally permanent State and Central Government employees and quasi-permanent Central Government employees should be treated as on par with permanent Central and State Government employees.

These orders will take effect from the 7th April 1955.

AUTHORITY: Government of India, Ministry of Finance Office Memorandum No.F.3(3)-Estt.IV/56 dated 3rd March 1958 and their corrigendum of even number dated 23rd May 1958.

Dated, November 14, 2005

OFFICE MEMORANDUM

Subject: Facility of telephones (landline and/or mobile connection) at the residence
in respect of entitled categories of Government employees.

The undersigned is directed to refer to this Department's O.M no. 7(8)-E.Coord/82 dated 8.6.1982 regarding ceiling on number of calls allowed on official account to officers in the telephone provided at their residence. Since the last OM was issued, there have been many changes in the field of telecommunications and major technological advancements have taken place. This has brought Internet, mobile facilities to the domain of the common people. Many service providers with various schemes have also entered into the market. Further, usage of telecommunication services has proliferated. Therefore, it is imperative that Government officers adopt to the changing trends in communication. In this regard, OM No.7(2)/E.Coord/2005 dated Nov. 23, 2005 on Budget/Expenditure Management, economy measures, rationalization of expenditure and measures for augmentation of revenues, mentions to avail the services of providers other than MTNL/BSNL to curtail the expenditure on telephones and also exhorts that the increased use of information and communication technology should be further encouraged. Though tariff rates have come down, unit duration of calls has decreased and not necessarily resulting into lower call rates. Keeping this in view and the technology available in the field of communication, the existing instructions on the subject have been reviewed. The existing entitlement regarding reimbursement of telephone charges of residential telephones provided to the officers as also on the mobile phones to the entitled officers to the Government of India, and broadband facility at home has been converged into a single package. Accordingly, in supersession of OM No.7(8)-E.Coord/82 dt. 8.6.1982; OM No.5(3)/E.Coord/2002 dt. 1.1.2003; OM Nos. 7(3)/E.Coord/2002 dt. 14.1.2004, 26.2.2004 and 5.4.2004, the following decisions have been taken:

2. The maximum amount reimbursable to a category of officer will be regulated as given in the table below:

S.No.	Rank/Designation	Ceiling Amount
1.	Secretary to the Government of India and equivalent rank	Rs. 2800 per month
2.	Additional Secretary and Joint Secretary to the Government of India	Rs. 2000 per month
3.	Equivalent rank to Additional Secretary and Joint Secretary to the Government of India	Rs. 1800 per month
4.	Director and Deputy Secretary to the Government of India and equivalent rank	Rs. 1500 per month
5.	Below the rank of Deputy Secretary to the Government of India (restricted to 25% of Group 'A' Officers below the rank of Deputy Secretary)	Rs. 800 per month

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- (i) The amount will be reimbursed within the prescribed ceiling on submission of bill/receipt by the concerned officer. There will not be any separate ceilings for landline/mobile/broad-band.
- (ii) The amount reimbursable will cover landline and/or mobile connection.
- (iii) The amount reimbursable is exclusive of all taxes, if any.
- (iv) Officers are at liberty to choose the service provider and avail any options for payment within the maximum monetary ceiling.
- (v) It will also include broadband facility or such facilities through which data, voice or image is transferred.
- (vi) STD facility may be provided in the residential telephones. However, there would be no enhancement of ceilings as prescribed above.
- (vii) No instruments would be provided by the office, except to the Secretary and Secretary level officers of the Government of India, for which the cost of handset for mobile phone would be limited to Rs. 10,000/- in each case.
- (viii) The amount reimbursable will be reduced by Rs. 400/- if the officer of the rank of Deputy Secretary and above does not have broadband facility at his residence.
- (ix) All the offices are instructed to bear the extra cost from their 'Office Expenses-Telephone' and no additional fund will be provided in this regard.

Manish Kumar
(MANISH KUMAR)

DEPUTY SECRETARY TO THE GOVT. OF INDIA

To

All Ministries/Departments of the Government of India


22 SEP 2011

**Memorandum of Understanding for Academic Cooperation
between
Indian Institute of Technology Roorkee (IITR)
and
Cardiff University, Cardiff, United Kingdom**

Indian Institute of Technology Roorkee (IITR) and Cardiff University, Cardiff, UK recognize their strengths in research and education in one or more disciplines of science, engineering, management and social sciences, and their mutual interest in engaging themselves in academic cooperation.

Therefore, IITR and Cardiff University, Cardiff, UK agree to establish a programme for academic cooperation in areas of mutual interest, and in accordance with terms and conditions set forth in this memorandum of understanding (MoU).

A. Objectives

The goal of this cooperation is to foster collaboration, provide opportunity for global experience, and to facilitate advancement of knowledge on the basis of reciprocity, best effort, mutual benefit, and frequent interactions, IITR and Cardiff University, Cardiff, UK agree :

- a) to exchange information on research and educational programmes,
- b) to exchange information on teaching, learning material and other literature relevant to their educational and research programmes,
- c) to jointly organize short-term continuing education programmes on topics of mutual interest and to invite each other's faculty to participate therein,
- d) to jointly organize seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
- e) to jointly propose and engage in research or training programmes sponsored by funding agencies, and to invite each other's faculty to participate therein,
- f) to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research.

IITR and Cardiff University, Cardiff, UK agree that detailed terms and conditions that guide each activity identified above will be separately determined and agreed upon by the two institutions. These terms shall include a technical description of proposed activity, financial arrangements, and person(s) responsible for its implementation, etc.

B. Joint Sponsored Research, Development and Consulting

IITR and Cardiff University, Cardiff, UK agree to help identify and invite faculty members from the other institution to participate in research or development programmes already sponsored by external funding agencies. The terms and conditions for such participation will be worked by mutual agreement between the faculty member(s) and the institution extending such an invitation.

Copy to Meeting Section
Simplifier
17/8/11
सहायक/अधीनस्थ
प्रशासक (वि. एवं निदेशन) कार्यालय
मान (P&T) Office

When a faculty member visits the other institution on invitation or as part of such joint research project, then such a visit will be classified as such, and handled as per rules of the individual institution.

C. Exchange of Faculty, Scientists and Staff

IITR and Cardiff University, Cardiff, UK agree to encourage collaboration between faculty and scientists from the two institutions. Specifically, the institutions will encourage members of their faculty to undertake short visits to, or take up fixed-term visiting assignments at, each other's institution during vacation periods or sabbatical leave. The terms and conditions for each visit or an assignment, including those concerning stipend, travel, and housing, will be worked out between the concerned faculty member and the institution extending an invitation.

Notwithstanding the above, IITR and Cardiff University, Cardiff, UK will examine ways to identify financial resources to fund international travel by their faculty/scientists/students.

D. Student Exchange

IITR and Cardiff University, Cardiff, UK agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- a) Exchange students will be selected by mutual agreement between the home institution and the host institution.
- b) An exchange student will continue to be treated as full-time student at his/her home institution.
- c) An exchange student will be considered as full-time "exchange" student at the host institution.
- d) His/her program of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
- e) The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- f) The home institution may award to the exchange student credits earned at a host institution, but only after the home institution has established correspondence between courses taken at the host institution vis-à-vis those offered at the home institution.
- g) If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out,

- h) If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- i) As a host institution, IITR and Cardiff University, Cardiff, UK will, if possible, make every effort to arrange for subsidized housing for exchange students.
- j) IITR and Cardiff University, Cardiff, UK will examine ways to identify financial resources to fund international travel by students.
- k) The exchange students will pay tuition and other fees at their home institution and will be exempted from paying fees at the host institution except for social services.

E. Exchange of Scientific and Technical Material

IITR and Cardiff University, Cardiff, UK will exchange information on research and educational programmes and teaching/learning material and other literature relevant to their educational and research programmes. Further, IITR and Cardiff University, Cardiff, UK agree to explore ways to share teaching / learning material, and other relevant literature, while respecting each other's intellectual property and other rights.

F. Joint Conferences, workshops and short-term courses

IITR and Cardiff University, Cardiff, UK agree to help identify and invite faculty members from the other institution to participate in conferences, workshops and short-term courses. The terms and conditions for such participation will be worked out by mutual agreement between the invited faculty member(s) and the institution extending such an invitation.

When a faculty member visits the other institution on invitation or as part of such joint activity, then such a visit will be classified as such, and handled as per rules of individual institution.

G. Intellectual Property

IITR and Cardiff University, Cardiff, UK agree to respect each other's rights to intellectual property. Further, the intellectual property rights that arises as a result of any collaborative research or activity under this MoU will be worked out on a case-to-case basis, and will be consistent with officially laid down IPR policies of the two institutions.

H. Co-ordination

Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. Further, a coordination committee, consisting of (a) Director, IIT Roorkee, or his/her nominee, (b) Vice Chancellor/President, Cardiff University, Cardiff, UK or his/her nominee, (c) program coordinator from the side of IITR, and (d) Programme Coordinator from

the side of Cardiff University, Cardiff, UK, will periodically review and identify ways to strengthen cooperation between the two institutions.

I. Tenure and Termination:

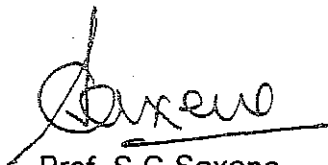
This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for five years, and may be continued thereafter after suitable review and agreement.

Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither IITR nor Cardiff University, Cardiff, UK will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, IITR and Cardiff University, Cardiff, UK will ensure that all activities in progress are allowed to complete successfully.

J. Arbitration Clause

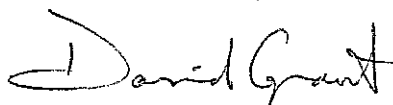
Should there be a dispute relating to any aspect of academic cooperation, Director, IITR and Vice Chancellor / President, Cardiff University, Cardiff, UK will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

Signed for Indian Institute of Technology
Roorkee



Prof. S.C. Saxena
Director

Signed for Cardiff University, UK



Dr David Grant
Vice Chancellor

डा. एस. सी. सखसैना/Dr. S.C. Saxena
निदेशक/Director
भारतीय प्रौद्योगिकी संस्थान रुड़की
Indian Institute of Technology Roorkee
रुड़की/Roorkee-247 667

Witness:

P. Kumar.

Prof. Pradeep Kumar
Dean, Finance & Planning
कुलशासक वित्त एवं योजना
Dean Finance & Planning
भारतीय प्रौद्योगिकी संस्थान रुड़की
Indian Institute of Technology Roorkee
रुड़की/Roorkee-247 667

Date: Dec. 10, 2010

Witness:



22 SEP 2011

बैठक अनुभाग
MEETING SECTION
भारतीय प्रौद्योगिकी संस्थान रुड़की
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
रुड़की-247667/ROORKEE-247 667

सं0भा.प्रौ.सं.रू./एम.एस./बी.ओ.जी. (08/2011)/7092
No. IITR/MS/BoG (08/2011)/7092

दिनांक: अक्टूबर 21, 2011
Dated: 21st October 2011

शुद्धि पत्र / CORRIGENDUM

Reference letter No. IITR/MS/32nd BOG/7013 dated 22nd September 2011 enclosing therewith the Minutes of the 32nd meeting of the Board of Governors held on 20th August 2011.

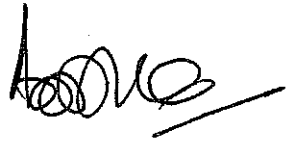
In this connection, it is intimated that there is a minor correction in Clause 4(a) of Appendix 'A' on Page 17 of the Minutes. The said clause shall now read as under:-

4. Consolidated Emoluments

(a) The basis of calculation of the consolidated emoluments will be = [(Pay reckoned for the purpose of fixing pension) - (Pension fixed on superannuation) + Dearness Relief admissible at the time of fixing the consolidated emoluments]".

NOTE:- The corrected portion has been indicated in bold format.

This has the approval of the competent authority.



(A.K. Srivastava)
(अनिल कुमार श्रीवास्तव)

ले0कर्मल (सेवानिवृत्त)/Lt. Col. (Retd)
कुलसचिव एवं सचिव, अभिशाषक परिषद
Registrar & Secretary, BOG

21 OCT 2011

प्रतिलिपि:- अभिशाषक परिषद के समस्त सदस्य

Copy to: All members of the Board of Governors