

भारतीय प्रौद्योगिकी संस्थान रुड़की
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
रुड़की – 247 667 / ROORKEE – 247 667



भारतीय प्रौद्योगिकी संस्थान रुड़की की वित्त समिति की दिनांक 09 अप्रैल 2024 को पूर्वाह्न 10.00 बजे संस्थान के समिति कक्ष में आहूत 55^{वीं} बैठक का कार्यवृत्त।

Minutes of the 55th Finance Committee meeting of the Indian Institute of Technology Roorkee held on 09 April 2024 at 10.00 A.M. in the Committee Room.

उपस्थित / PRESENT:

- | | | |
|----|--|-------------|
| 1. | Shri B.V.R. Mohan Reddy | Chairperson |
| 2. | Prof. K.K. Pant
Director, IIT Roorkee | Member |
| 3. | Dr. K.K. Kataria
Director (Technical Education)
(on behalf of Principal Secretary, Govt. of Haryana)
Through Video Conferencing | Member |
| 4. | Prof. U.P. Singh, IIT Roorkee | Member |
| 5. | Prof. Deepak Khare, IIT Roorkee | Member |
| 6. | Sri Prashant Garg
Registrar | Secretary |

At the outset, the Chairman wished to all a happy Hindu Nav Varsh 'विक्रम संवत् 2081' and welcomed the members into the 55th meeting of the Finance Committee.

Comments received from the Integrated Finance Division, Ministry of Education, Department of Higher Education, New Delhi vide letter F.No.1-25/2010-IFD dated 9th April 2024 were considered during the deliberations on the items.

The agenda was then taken up.

Item No. 55.1: To confirm the minutes of the 54th meeting of the Finance Committee held on 24.11.2023.

Since no comments were received, the circulated minutes of the 54th meeting of the Finance Committee were confirmed.

Item No. 55.2: Actions taken report on the Minutes of the 54th Meeting of the Finance Committee held on 24.11.2023.

The Finance Committee noted the actions taken on the minutes of the 54th meeting of the Finance Committee.

On taken a note on the increasing load of HEFA loan and fund requirements, the Finance Committee suggested the Director to send a letter to all alumni for their generous support for funds. The alumni be informed that their substantial fund support will be utilized in upcoming infrastructure Projects, essential for growth of their alma meter. The fund utilized either in raising a new building or revamp of existing hostel or department or part thereof, can be named after the Donor. The institute in recognition of their generous support may name that building or part thereof in donor's name. DORA should vigorously and continuously pursue and put the best efforts to attract funds from Alumni and philanthropists.

Item No. 55.3: To consider the proposals as recommended by the B&WC in the meeting to be held on 08.04.2024.

The Finance Committee considered the recommendations of the 50th B&WC meeting, held on 08.04.2024 and recommended the following to the Board for approval:

Sl.No.	Name of work	Recommendations
1.	To report the approval granted on proposed preliminary estimates by the Chairman, B&WC w.r.t. the Board approved proposal for the construction of a new Administrative	Recommended the proposal of estimated cost Rs.81.95 Crores. Further, the FC suggested that i. Alumni funding be explored besides HEFA loan.

	Building at IIT Roorkee campus.	ii. Specifications and scope of the works, once freeze and approved by the Board, not be changed.
2.	To consider a revised proposal for the construction of a Research Park cum Convention Centre at Niti Nagar area.	Recommended the CPWD estimates of Rs.194.70 Crores for built up area 30000 sq.m. under Research Park to the Board for approval. Further, the FC advised that the proposal should be strictly for R&D Park instead of Research Park cum Convention Centre as recommended by B&WC.
3	To consider the revised proposal for the construction of Multistoried Housing for B-category staff at Sheel Kunj area- 160 Units.	Recommended the revised estimates of Rs. 77.64 Cr. to the Board for approval. Further, the FC recommended to ensure that once the specifications and scope of work is finalized and approved by the Board, no change should be allowed. This is essential to control the cost and ensure the discipline for timely completion of the project.
Under any other item		
4	To consider a proposal for providing and fixing of Lab Equipment including Fume Hoods at New Academic Building for Chemistry Department at IIT Roorkee.	Recommended the estimated cost of Rs.11.75 Cr. to the Board for approval for lab equipment and Fume Hoods as submitted by CPWD.

Item No. 55.4: To consider a proposal of fellowship revision for Institute-Post Doctoral Fellowships (PDF).

The Finance Committee considered the item and recommended revision of the Institute-Post Doctoral Fellowships (IPDF) to Rs.80000/- per month plus applicable HRA, to the Board.

Further, recommended that IPDF strength in any department will not more than 20% of the vacant faculty strength in the department.

Item No.55.5: To consider the minor amendments/modifications in the IITR Store & Purchase Rules 2018.

The Finance Committee opined that the agenda needs more information for consideration and so it was deferred.

Item No.55.6: To consider the financial status of the Budget Heads OH-31, OH-35 and OH-36 for the F.Y. 2024-25.

The Finance Committee noted the financial status of F.Y.2023-24 under budget heads OH-31, OH-35 and OH-36 alongwith the Board approved revised estimates for F.Y 2024-25, given at **Appendix-A**, and recommended to the Board to approve to pursue with the ministry for budget allotment.

Item No.55.7: To report the status of Audit Reports and Audit observations.

The Finance Committee has taken a presentation on the status of Audit Reports and Audit observations given at **Appendix-B** and discussed the significant paras under 2A in detail. The following were recommended to the Board for approval:

1. That on TDS observation, MoE be vigorously pursued to take-up the matter with AG Audit to treat the government funded and government Institutions at par, and consistently like in case of GST.
2. The policy for providing loan to the ongoing research project, approved on 26.03.2024 by the Director be accepted.



3. To settle audit observations, each para be pursued with AG Audit in person.

However, the Finance Committee noted that the referred audit paras were more the procedural deviations and not financial irregularity.

Item No.55.8: To report the status of pending and adjustment of advances.

The Finance Committee has taken a presentation, and re-iterated to pursue continuously with AG audit and take all steps to settle the outstanding advances.

Item No.55.9: To consider the status of HEFA loan and other classified committed new infrastructure priority projects.

The Finance Committee noted the status of HEFA loan, agreed and recommended to raise the usable ceiling from current fifty percent of IRG to the Board to pay the loans.

Item No.55.10: To consider the modification in current practice of Pre-Auditing of bills.

The Finance Committee considered the item and recommended to continue with the following current practice to the Board:

- (a) Payments/bills without any limit.
 - (i) Payment to examiners of Ph.D. viva
 - (ii) Payment to thesis examiners
 - (iii) Bills related to selection committee members
 - (iv) Bills related to student's contingency.
- (b) Payment/bills settlement of advances without pre-audit be revised upto Rs. 15,000/-.

Item No.55.11: To report the current status of some major financial cum legal matters.

The Finance Committee noted the status on the following three sub-judice financial cum legal matters.

- 1. The case of M/s S.K. Dynamics
- 2. The case of the Advatia (ERP) system
- 3. Embezzlement case involving Late Mr. Dheeraj Upadhyaya.



Item No.55.12: To consider a para on un-reconciled amount of Rs.102.69 crores, otherwise appearing in bank reconciliation statements pertaining to last many years.

The Finance Committee considered the item and recommended to the Board that the updated bank reconciliation statements be sent to the CAG, with a request to drop the para.

Item No.55.13: To consider the status on Audit observation on reference paras:

- (i) Non-maintenance of Projects accounts of Rs. 2.76 crores – Case of projects costs overrun.**
- (ii) Excess expenditure of Rs. 2.51 crores over sanctioned costs.**
- (iii) Un-adjusted amount of Rs.2.00 Crores due to non-closure of 320 Project accounts even after 16 financial years.**

The Finance Committee considered the status on audit observations and recommended to the Board to accept the policy, proposed to provide loans and their governance placed at **Appendix-C**, and suggested to put efforts to settle the long pending outstanding amounts. The same be informed to CAG.

Item No.55.15: To consider a para on irregular expenditure of Rs.1.21 crores from Grant-in-aid Department of Space.

The Finance Committee considered the audit observations and status on expenditure incurred from Department of Space Grant-in-aid, recommended to the Board that the complete projects summary with corresponding UCs and minutes of JPC be sent to the CAG with a request to drop the para.

Item No.55.16: To consider a para on non-adjustment of Loans from SRIC/DDF/PDF amounting to Rs. 5.92 crores.

The Finance Committee considered the item alongwith recently introduced standard operating policy (SoP) for providing loans and their governance, approved by the Director on 26.03.2024 and recommended to the Board to accept this policy.



Further, the Finance Committee recommended all loans be settled and status be communicated to the CAG. Any loan now granted must be settled within 90 days of its sanction and no request for fresh loan be accepted till the earlier amount be settled fully.

The meeting ended with a vote of thanks to the Chair.

Items under limited circulation are excluded.





FINANCIAL STATUS UNDER OH-31, OH-35 & OH-36 (SUMMARY)

(Rs. in Crore)

Object Head and Components	F.Y. 2023-24				F.Y. 2024-25	
	Budget		Actual Expenditure		Budget Estimate	
	Approved by BoG	Released by MoE	From MoE Fund	From Institute Resources	Already approved by BoG	Revised Estimate
<u>OH-31</u> Pension , Fellowship , Non Salary Components & Interest on HEFA loan	324.00	318.35	318.35	20.30	365.00	365.00
<u>OH-35</u> Creation of Capital Assets	200.00	175.10	175.10	13.37	225.00	225.00
<u>OH-36</u> Salary (Teaching & Non-Teaching)	285.00	278.99	278.99	0.12	310.00	310.00
Total (OH-31+35+36)	809.00	772.44	772.44	33.79	900.00	900.00

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Appendix 'A'
Item No. FC/55.6



FINANCIAL STATUS UNDER OH-31 (SUMMARY)

(Rs. in Crore)

Object Head and Components under OH-31	F.Y. 2023-24					F.Y. 2024-25	
	Budget		Actual Expenditure			Budget Estimate	
	Approved by BoG	Released by MoE	From MoE Fund	From Institute Resources	Total	Already approved by BoG	Revised Estimate
Pension	108.00	318.35	98.00		98.00	119.00	107.00
Fellowship	74.00		76.92		76.92	90.00	83.00
Contractual Staff/ Manpower	44.00		46.34		46.34	52.00	50.00
Contractual Staff/ Manpower							
Non Salary	76.00		82.74	20.30	103.04	84.00	108.00
Interest on HEFA loan	22.00		14.35		14.35	20.00	17.00
Total (OH-31)	324.00	318.35	318.35	20.30	338.65	365.00	365.00



FINANCIAL STATUS UNDER OH-35 (SUMMARY)

(Rs. in Crore)

Object Head and Components under OH-35	F.Y. 2023-24					F.Y. 2024-25	
	Budget		Actual Expenditure			Budget Estimate	
	Approved by BoG	Released by MoE	From MoE Fund	From Institute Resources	Total	Already approved by BoG	Revised Estimate
Development of Laboratory Infrastructure, Networking & Central Facilities	59.60		104.69	13.37	118.06	100.00	124.00
Library (Books & Journals)	22.00	175.10	25.95	0.00	25.95	25.00	26.00
Building and Works	118.40		44.46	0.00	44.46	100.00	75.00
Total (OH-35)	200.00	175.10	175.10	13.37	188.47	225.00	225.00

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FINANCIAL STATUS UNDER OH-36 (SUMMARY)

(Rs. in Crore)

Object Head and Components under OH-36	F.Y. 2023-24					F.Y. 2024-25
	Budget		Actual Expenditure			Budget Estimate
	Approved by BoG	Released by MoE	From MoE Fund	From Institute Resources	Total	
Salary Teaching Staff	213.75	278.99	209.24	0.12	209.36	232.50
Salary Non-Teaching Staff	71.25		69.75	0.00	69.75	77.50
Total (OH-36)	285.00	278.99	278.99	0.12	279.11	310.00



FINANCIAL STATUS UNDER IRG **INTERNAL RECEIPTS**

Rs. in Crore

Sl. No.	HEADS	Receipts in 2023-24	F.Y. 2024-25		
			Budget Estimate		Revised Estimate
			Already approved by BoG		
1	IRG (Student fee, Interest, user charges for electricity, houses, hostels, etc.)	102.00	102.00		105.00
2	Income committed for repayment of premium of HEFA Loan	54.45	96.47		98.00
3	Balance Net Income (1-2)	47.55	5.53		7.00

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SUMMARY OF INTERNAL RESOURCES GENERATION (IRG)

		Rs. in Crore	
Sl. No.	Account Head	2023-24	2024-25
Internal Receipts			
1	Fees From Students	85.00	86.00
2	Building Receipts (House license fee, Electricity, Water, Meter & license fee commercial)	5.70	6.00
3	Miscellaneous Receipts (Exam/ Transcripts/ Thesis fee, Library fee, Grade Sheet fee, Absentia, Guest House Saving, Vehicle Charges, interest, Sales of scrap, interest on saving bank etc.)	2.30	3.00
4	Income from Investments (Interest portion utilized for IRG)	9.00	10.00
Total		102.00	105.00
HEFA Repayment		54.45	98.00
Net IRG		47.55	7.00

Transaction Audit-2022-23 (Audit Inspection Report-AIR)

Sl. No.	Particulars	Category as per decision of BoG			Number of Paras
		A	B	C	
		Part 2A (Significant)	Part 2B (Other incidental findings)	STAN (Supplementary test audit note)	
	Already reported to FC/BoG in last meeting				
1.	Outstanding Audit Paras up-to 2021-22	08	26	11	45
2.	Less: paras dropped up-to 2021-22	03	16	02	21
3.	Remaining Paras	05	10	09	24
	Audit paras received after last meeting of FC and BoG				
4.	Add: Paras raised for F.Y. 2022-23	06	12	0	18
5.	Total No. of outstanding paras	11	22	09	42

Audit Inspection Report for the F.Y. 2022-23 has been received on 29.02.2024 and we will submit the reply to AG within a month time with the request to drop the audit paras on the basis of replies submitted.


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Sl. No.	Year & Audit observation No.	Audit observation Summary	Related Office/Department	Remark
New Very Serious Audit Observations for F.Y. 2022-23				
1.	2022-23 2(A) - 1	Rs. 1.38 crores less deduction of TDS on the non-exempted 4% NPS contribution (Employer)	<u>TDS on NPS</u>	The IITs are setup by an act of the Parliament and are subject to CAG audit. Further, all the adherence to the rules and provisions as applicable to any Government department are stringently applied to the IIT also, specially in terms of utilization of Government Grants and Pay scales, allowances etc. In view of this, it is evident that the employees of IIT are equivalent to Government employees in terms of service conditions and related matters. Therefore, FC and BoG is requested to allow to send the request to Ministry to consider the status of employees equivalent to Govt employees. Ministry shall also be requested to take up the matter to resolve this type of issues with the AG office.
2.	2022-23 2(A) - 4	Non- Deduction of TDS amounting to Rs. 3.29 crore from terminal benefits provided to retiring employees of the institute.	<u>TDS on retirement benefits</u>	
3.	2022-23 2(A) - 3	Institute make irregular expenditure of worth Rs. 1.38 crores.	<u>Institute Works Departments</u>	This is related to purchase of furniture through Rate contracts. As per Audit observation rate contracts are not allowed in GFR. Therefore, separate agenda is being submitted to FC/BoG for dropping the Rate Contracts from the institute purchase rules.
4.	2022-23 2(A) - 2	Loss of Rs. 2.76 crore IIT Roorkee due to non-maintenance of projects account.	<u>SRIC</u>	Being put up as separate agenda.
5.	2022-23 2(A) - 5	Irregular expenditure in project works of Rs. 3.03 crore by SRIC office in IIT Roorkee.	<u>SRIC (Prof. Kamal Jain)</u>	
6.	2022-23 2(A) - 6	Irregular award of works, services and purchases tune to Rs. 2.30 crore.	<u>SRIC (Prof. Kamal Jain)</u>	

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Sl. No.	Year & Audit observation No	Audit observation Summary	Related Office/ Department	Remark
Very Serious Audit Observations the F.Y. 2021-22 and previous years				
7.	2021-22 2(A)-1	Non Deduction of TDS of Rs. 6.47 crores on perquisites	TDS on Perquisites	The reply of this point is also same as applicable in the case of (1) and (2) above. This issue is related to accommodation provided to faculty and staff. As per Income Tax Department, housing shall be treated as taxable perquisite as done in the case of private sector employees. As per rules Government Employees are not liable to any tax on accommodation provided to employees. But Audit is not treating IIT's employees status similar to Govt employees in the case of accommodation provided. Director, IIT Roorkee has already replied to AG office and Ministry to consider the issue . The reply by the Director is attached / linked. Click here
8. -16-	2020-21 2(A)-1	There was un-reconciled amount of Rs. 102.69 crores even after the laps of 1 to 12 financial years in the SRIC department in IIT, Roorkee.	SRIC	Rs. 102.36 crores have been reconciled out of 102.69 crores, remaining Rs. 0.33 crore is under reconciliation.
9.	2019-20 2(A)-1	Excess payment of 78.46 lakhs to the executive body	Institute Works Departments	The revised reply is being prepared with the concerned departments/offices and will be submitted to the "Principal Director of Audit.
10.	2014-15 2(A)-1	Irregular payment of Rs. 64.68 lakh due to non-adherence of service tax provisions	Guest House- N. C. Nigam, KIH, CCB & Security office	The observation has already reported in the PAC. Director, IIT Roorkee was also invited in the meeting. No further action is advised to the IIT Roorkee
11.	2014-15 2(A)-2	Cancelled the contract and given to new contractor due to non-completion of work on time which incurred a loss of Rs. 234 lakh.	Institute Works Departments	The revised reply is being prepared with the concerned departments/offices and will be submitted to the "Principal Director of Audit.


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CATEGORY - B - AUDIT OBSERVATION RELATED TO 2(B) OTHER INCIDENTAL FINDINGS

Sl. No.	Year & Audit Para No.	Audit observation Summary	Related Office /Department	Remark
New Serious Audit observations for the F.Y. 2022-23				
1.	2022-23 2(B)- 5	Non-adjustment of loan amount taken from SRIC fund and PDF & DDF bank account of amounting of more than Rs. 5.92 crore for other Research and Consultancy projects.	SRIC	The revised replies are being prepared with the concerned departments/offices and will be submitted to the "Principal Director of Audit" with the signature of the Director.
2.	2022-23 2(B)- 11	Incompetent firms were awarded contract amounting to Rs. 30.85 lakh.	SRIC	
3.	2022-23 2(B) - 4	Proper planning in the purchase of furniture could have saved more than Rs. 18.18 lakh.	Institute Works Departments	
4.	2022-23 2(B) - 7	Objectives not attained even after expenditure to the tune of Rs. 400.53 crores in IIT Roorkee	Institute Works Departments	
5.	2022-23 2(b)-3	Non fulfilling the objectives for spending Rs. 46.19 crore in advance for purchase of equipment and machinery.	MM Section	
6.	2022-23 2(B)- 9	Non-deduction of penalty on purchasing of medicines caused a loss of Rs. 42450.00	Hospital	
7.	2022-23 2(B)- 1	Non realization of dues from NC Nigam and KIH Guest houses of amounting Rs. 5.04 lakh	Guest House	
8.	2022-23 2(B)-12	Non-compliance of rules related to physical verification of books by the library	Library	
9.	2022-23 2(b)-8	Contrary to rules, Goods and services worth Rs 4.07 crore to be purchased in pieces.	Related to Department	
10.	2022-23 2(B)-2	(I) Purchase of Rs. 4.47 crores against the GFR (II) Purchase of Rs. 8.79 crores by against the rule	Purchase from GeM	
11.	2022-23 2(b)-6	Difference of Rs. 67.07 lakh due to non-reconciliation of accounts in Balance sheet 2022-23	Non-reconciliation	
12.	2022-23 2(b)-10	The Institute proceeded with a limited tender purchase (LPC) despite the availability of items at a lower price on the Government E-market place (GeM).	LPC despitoe to GeM	

Category – C – Audit Observation related to STAN (Supplementary test audit note)

Sl. No.	Year & Audit Para No.	Audit observation Summary	Related Office/Department	Remark
1.	2020-21 STAN(02)	Journals worth Rs. 17.86 lakh not supplied from 01 to 03 years despite making advance payment.	<u>Library</u>	The revised replies are being prepared with the concerned departments/offices and will be submitted to the "Principal Director of Audit" with the signature of the Director.
2.	2020-21 STAN(03)	2300 books not returned from users to the library even after falling due for the period ranging 01 to 10 years ago.	<u>Library</u>	
3	2021-22 STAN(03)	Journals worth Rs. 2.54 lakh not supplied from 01 to 08 years despite making advance payment.	<u>Library</u>	
4.	2021-22 STAN (01)	Excess expenditure of Rs. 2.51 crore over sanctioned cost in SRIC of IIT, Roorkee.	<u>SRIC</u>	
5.	2021-22 STAN (02)	Non-closure of 320 Project accounts even after the lapse of more than 16 financial years and an amount of Rs. 2.00 crore remain un-adjusted in the respective bank accounts in SRIC Department of IIT Roorkee.	<u>SRIC</u>	
6.	2020-21 STAN(01)	Not getting the adjustment (551 cases) of advances of Rs. 176.91 crore even after the laps of one to 25 financial year.	<u>Advance related to Letter of credit, faculty and staff</u>	
7.	2020-21 STAN(04)	Goods worth Rs. 28.34 lakh not purchased through GeM as per GFR 2017.	<u>Related to Departments</u>	
8.	2018-19 STAN(01)	Non-disposal of colour Doppler (Ultrasound Machine)	<u>Hospital</u>	
9.	2017-18 STAN (08)	Irregular purchase in violation of financial rules of Rs. 345.26 lakh	<u>MM Section</u>	


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Notes and Order

Director.

Subject: To consider a policy for providing loans to the ongoing research project



To address the issues of loan demand, it is necessary to have standard policy for sanction of loans to PIs. In this regard, the following are proposed:

1. The PI is encouraged to proactively engage with the funding agency to release the allocated funds or explore the possibility of obtaining additional funding within the specified time frame. In the event of a denial by the funding agency, the PI is advised to approach SRIC, providing copies of all correspondence related to the matter, to obtain approval for the necessary loan. Such loans shall be approved by Dean SRIC.
2. The recommended sequence for sourcing the loan will be in following order depending upon the requirement:
 - i) Initially, from the PI's PDF
 - ii) From the DDF, wherein it is duly endorsed by the DAC and HOD
 - iii) Lastly, from the SRIC Fund, wherein the loan issued will be up to 100% of the IOC

If the requested loan amount is available in the PDF, it will be sanctioned from there. If the total loan amount is not available in the PDF of the PI, it will be divided among the PDF, DDF, and SRIC Fund based on fund availability.
3. Loan amount to be issued from SRIC fund will be capped to 20 % of total outlay of the research project per year.
4. The loan amount will be sanctioned with the condition that it needs to be returned within 90 days.
5. If the PI needs an extension for returning the loan, then an official request must be submitted to SRIC with proper justification along with the copies of correspondence with the funding agency.

Submitted for your approval please.

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27/5/24
Regards
Dean SRIC

Dean

Sponsored Research & Industrial Consultant
University of Technology, Gandhinagar

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निदेशक/Director
-204- सं. रुड़की
IIT Roorkee