

INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
Sponsored Research & Industrial Consultancy Office

Dated: 20.09.2022

ADVERTISEMENT TO FILL UP PROJECT POSITIONS* through Walk-in Interview

Applications are invited from Indian nationals only for project positions as per the details given below for the consultancy/research project(s) under the Principal investigator (Name: Prof. Rajat Agarwal.), Dept./Dean SRIC Office, Indian Institute of Technology, Roorkee. Selected candidates will be working with the office of associate dean of corporate interaction.

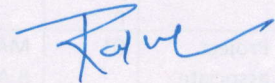
1. Title of project : **SRIC Development Fund**
2. Sponsor of the project : **Dean SRIC**
3. Duration : **One Year**
4. Project Position (s) and Number, Minimum qualification, Monthly consolidated emoluments and job description:

Project Positions	No. of Position	Minimum Qualification	Monthly emolument (Rs.)	Job Descriptions
Project associate	01	MA/M.Sc.B.Tech/ B.Arch Very good written and oral english communication skills, mass communication skills. able to prepare and deliver presentations and project proposals.	25000/- to 60000/- + HRA	<ol style="list-style-type: none"> 1. Preparing reports on different activities of the students and faculty of the institute 2. Communicating with faculty and students to gather the information related to research projects and research outcomes. 3. Finding appropriate opportunities for faculty and students from various government and non-government funding agencies and disseminating times such information. 4. Handling communication with corporates to connect them with appropriate faculty/department for research and consultancy activities. 5. To assist in managing information, reporting, editing, and publishing them using online and traditional media. To organize activities related to MOU's, technology transfer, industry sponsors and ensure the proper release of information.
Project officer	01	MA/MSc/MCom with 4 year administrative experience or MBA	25000/- to 75000/- + HRA	<ol style="list-style-type: none"> 1. Able to conduct workshops/conferences involving industry and academia participation. 2. Drafting and vetting MoUs with different entities 3. Collating data from different units of the institute and extracting trends which can be presented to different stake holders 4. Very good oral and written communication skills with ability to independently draft project proposals 5. Interacting with the visitors/guests of the institute and arranging their visits to different departments and centers. 6. Preparing documents reflecting the institute achievements which can be circulated among corporate circles.

Important instructions:

- Candidates before appearing for the interview shall ensure that they are eligible for the position they intend to apply.
- Application in a plain paper with detailed CV including chronological discipline of degree/certificates obtained can be emailed to adci@iitr.ac.in.
- Documentary evidence of details of work done and experience, especially relevant to the position applied for needs to be produced during the interview
- Self-attested copies of degree/certificate and experience certificates needs to be submitted.
- Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.
- Preference will be given to SC/ST candidates on equal qualifications and experience.
- Please note that no TA/DA is admissible for attending the interview.

The interview will be held at **IPR Cell office** on **07.10.2022** at **11.00 AM**



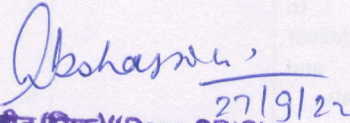
Rajat Agrawal

Tel: 01332-285810

Email: adci@iitr.ac.in

Name and signature of Principal Investigator

*To be uploaded on IIT Roorkee website and copy may be sent to appropriate addresses by PI for wider circulation.



डीन (सिक)/(Dean SRIC)

भा. प्रौ. सं. रुड़की/IIT Roorkee

Sunil
24/9/22

