



**FINANCE & PLANNING OFFICE
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

Dated: 19.05.2026

ADVERTISEMENT TO FILL UP PROJECT POSITIONS*

Applications are invited from Indian nationals only for project position as per the details given below for the consultancy/research project(s) under the Principal investigator (Name: **Prof. Deepak Khare**), Dept./Centre **Dean, Finance & Planning**, Indian Institute of Technology, Roorkee.

1.	Title of Project	:	CAG Audit related activities
2.	Sponsor of the project	:	Dean, Finance & Planning
3.	Duration	:	1 year
4.	Job description	:	Job descriptions given in the below table
5.	Project position	:	01

S.No.	Project positions	No. of posts	Qualification required	Job Description	Amount per month
1.	Project Officer	01	<ul style="list-style-type: none"> Postgraduate with 15 years' experience in audit-related work. Sound knowledge of accounting and audit related activities Expertise in working in MS Office Capable to work in the highly computerized / technologically advance environment. 	<ul style="list-style-type: none"> Preparation of replies to CAG audit observations for review and approval. Coordination with concerned departments to obtain inputs and supporting documents on audit matters. Follow-up with departments to ensure timely submission of replies and closure of audit observations. Maintenance of records and tracking of pending audit observations and their status. Liaison with the CAG audit office for routine audit queries and clarifications. Assistance in implementing audit compliance procedures and improving internal coordination mechanisms. 	Rs. 25,000/- to Rs. 75,000 + HRA per month

- Candidates before appearing for the interview shall ensure that they are eligible for the position they intend to apply.
- Candidates desiring to appear for the Interview should submit their applications with the following documents to the office of Finance Officer through email only: **fo@iitr.ac.in** on or before **7th June 2026 by 5:00 PM**
 - Application in a plain paper with detailed CV including chronological discipline of degree/certificates obtained.
 - Details of work done and experience, especially relevant to the position applied for.
 - Copies of degree and experience certificate.

3. Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.
4. Please note that No TA/DA is admissible for attending the interview.

The walk in interview will be held at office of **Dean, Finance & Planning** on 8th June 2026 at 4:00 PM

AMM
19.5.2025
Dean, Finance & Planning
& Principal Investigator
19/5/2025

Approved

[Signature]
Dean
Sponsored Research & Industrial Consultancy
Indian Institute of Technology Roorkee
Roorkee-247 667 (INDIA)

Rjeu
25-5-26
[Signature]
AS
25/5/26