

**INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE**  
(Department of Biosciences and Bioengineering)

16  
Dated: Sept.18, 2023

**ADVERTISEMENT TO FILL UP PROJECT POSITIONS\***

Applications are invited from Indian nationals only for project position(s) as per the details given below for the consultancy/research project(s) under the Principal Investigator (Name: **Prof. Ranjana Pathania**), Dept. of Biosciences and Bioengineering, Indian Institute of Technology, Roorkee.

1. Title of project: Deciphering the role of small RNAs in *Acinetobacter baumannii* physiology and pathobiology
1. Sponsor of the project: DBT/Wellcome Trust India Alliance
2. Project position(s) and number **Administrative Assistant - 01**
3. **Qualifications:** The candidate should hold a Post graduate degree in commerce  
**Desirable Qualification:** Experience in project related administrative work in the Higher Education Institutes preferably in IITs/IISERs/CFTIs etc.
4. **Emoluments:** Rs. 25,355/- per month (consolidated)
5. **Duration:** Initially for a period of one year and may be extendable to another year based on the performance of the candidate.
6. **Job description:** Documentation related to the project (Purchase of equipment(s), consumables and any other work assigned time to time). The administrative assistant will also coordinate with various departments related to purchase and accounting.
1. Candidates before appearing for the interview shall ensure that they are eligible for the position they intend to apply.
2. Candidates desiring to appear for the Interview should submit their applications with the following documents to the office of Principal Investigator through email, by post or produce at the time of Interview:
  - Application in a plain paper with detailed CV including chronological discipline of degree/certificates obtained.
  - Experience including research, industrial field and others.
  - Attested copies of degree/certificate and experience certificate.
3. Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.
4. Preference will be given to SC/ST candidates on equal qualifications and experience.
5. Please note that no TA/DA is admissible for attending the interview.

The walk in interview will be held at **Committee Room, Dept. of Biosciences and Bioengineering** on **Sept. 26, 2023** at **04:00 PM**

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16/9/2023  
(Prof. Ranjana Pathania)  
Principal Investigator

\*To be uploaded on IIT Roorkee website and copy may be sent to appropriate addresses by PI for wider circulation.

16-9-23  
विभागाध्यक्ष / Head  
जैवविज्ञान और जैवअभियांत्रिकी विभाग  
Department of Biosciences and Bioengineering  
भारतीय प्रौद्योगिकी संस्थान / Indian Institute of Technology  
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Approved  
16/9/2023  
डीन (सिक) / Dean SRIC  
भ.प्रौ.सं.रूड़की/IIT Roorkee  
20/9/2023