

**INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
(Earthquake Engineering)**

DEAN SRIC OFFICE IIT ROORKEE	
Diary No. 623	Dated: 01/7/26
Sent to: D. S. G. D. O.	
Dated: 30-06-2026	
Supdt.	A.R.(SRIC)

ADVERTISEMENT TO FILL UP PROJECT POSITIONS

Applications are invited from Indian nationals only for project position(s) as per the details given below for the consultancy/research project(s) under the Principal investigator (Name: Dr. B.K. Maheshwari), Dept. of Earthquake Engineering, Indian Institute of Technology, Roorkee.

Title of project:	Site Specific Seismic Design Earthquake Parameters Study for New Industrial Complex project at Palghar, Maharashtra
Sponsor of the project:	Reliance Industries Ltd. 5, TTC Industrial Area, Thane Belapur Road Ghansoli, Navi Mumbai
Project position(s) and number:	Project Assistant (Admin); 02
Qualifications:	Graduation with at least 15 years of relevant experience. Knowledge of office procedures & computer applications (MS Word, MS Excel)
Emoluments:	26000/- to 57000/- + HRA
Duration:	01 Year
Job description:	1) Administrative work related to site specific projects of department 2) Management of technical reports 3) Compilation, maintenance and processing of project related data and record. 4) Maintenance of project financial records and coordination with PI and funding agency 5) Maintenance of major, minor and consumable registers of department store 6) Management of accounts related documents and registers 7) Handling internal and external official correspondence

- Candidates before appearing for the interview shall ensure that they are eligible for the position they intend to apply.
- Candidates desiring to appear for the Interview should submit their applications with the following documents to the office of Principal Investigator through email on "office@eq.iitr.ac.in"
 - Application in a plain paper with detailed CV including chronological discipline of degree/certificates obtained.
 - Experience including research, industrial field and others.
 - Attested copies of degree/certificate and experience certificate.
- Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.
- Preference will be given to SC/ST candidates on equal qualifications and experience.
- Please note that no TA/DA is admissible for attending the interview.

The last date for application to be submitted is 10th July 2026. The date of interview is 15th July 2026.

Tel: 01332-284328

Email: office@eq.iitr.ac.in

Approved,

[Signature]
Dean

Sponsored Research & Industrial Consultancy
Indian Institute of Technology Roorkee
Roorkee-247 007 (INDIA)

Balvishya
30/6/26

(Dr. B.K. Maheshwari)
Name and signature
of Principal Investigator
विभागाध्यक्ष/Head

भूकम्प अभियान्त्रिकी विभाग
Earthquake Engineering Department
भा. प्रौ. सं., रुड़की/I.I.T. Roorkee

[Signature] 01/07/26
[Signature] 01/7/26
[Signature] 02/7/26