

## **Prabha Nayar Award for Excellence in Time Management**

### **INSTRUCTIONS**

This award is to recognize and honour the effective time-management skill of the students to carry out multiple activities simultaneously and show significant improvement in some of them without compromising on the others. The activities may be as diverse as possible including academics, sports, culture, hobbies, technical, leadership, social service etc. This award carries a cash prize of Rs. 50,000/- per winner to maximum three students every year.

### **ELIGIBILITY**

All existing students who have completed a minimum 2 years of stay at IIT Roorkee.

### **SELECTION PROCESS**

The following procedure will be adopted to select the deserving student for this award:

- SCSP office will invite the application from the interested students at individual level.

The applicants will be asked to submit a brief description on why they deserve this award, SGPA's of all the previous semesters and semester-wise involvement in various activities demonstrating efficient management of time in multiple activities.

The applicants must accompany supporting documents for the claims made.

- A committee will shortlist the applications received and conduct interview and/or presentation of the shortlisted candidates.
- The final recommendation (up to three winners) of the committee will be sent to the Senate for the approval.

### **MANDATORY DOCUMENTS**

To apply for this award, the following documents are mandatory to submit:

- A brief write-up on why you deserve this award.
- Supporting documents demonstrating efficient time management by you in at least 2 activities duly endorsed by faculty coordinator/Professor-in-Charge/Dean.