



Institute Instrumentation Centre
Indian Institute of Technology Roorkee
Equipment Requisition Forms for External Users
Equipment Name: FE-SEM



Name (in Capital letters)	
E-mail (in Capital letters): Contact Number: Name of the Institute/ Organisation with GST number:	
Invoice Required in the name of	
Category	Educational Institute: <input type="checkbox"/> Govt.R & D lab: <input type="checkbox"/> Industry: <input type="checkbox"/>
Time Slot Required In Hr (MAX. 3Hr.)	
Sample Type	Solid/Film: <input type="checkbox"/> Powder: <input type="checkbox"/>
Sample Requirement	Maximum Height: 10-12 mm
Any other requirement	
<u>Payment Details (Payment receipt must be attached)</u>	
I-STEM FBR No.	
Name of the A/c Holder	
Name of the Bank	
Date of transaction	
UTR Number/ transaction number	
Total Amount (Rs)	
Signature of User	
Supervisor/HOD (Signature with Seal)	

Category	Charges per slot (1.5 hrs)
Outside educational institute users	Rs. 3000/-
Outside Govt. R & D labs users	Rs. 4500/-
Industry users	Rs. 6000/-
Note: In addition to above charges, GST @ 18.0% will be charged extra.	

Contact Us	
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For Official use only	
Date of submission	
Payment details	
Amount received	
I-STEM FBR No.	
Remarks	

Note:

1. In case of leftover Samples requirement; please submit an extra envelope mentioning postal/Shipping address.
2. The minimum slot duration is 1.5 hrs for a single booking.

The Account details for making the payment of Analysis Charges are mentioned overleaf. The details of payment must be filled in this form.

The details of the bank account are as under:

Name of the Bank	STATE BANK OF INDIA
BRANCH OFFICE	IIT ROORKEE- 247667
ACCOUNT NO	33136732957
Holder Name	DEAN SRIC IITR
BRANCH NO.	1069
IFS Code	SBIN0001069
GST No.	05AAALI0033R1Z5

OR

Scan QR Code for paying through any UPI App	 <p>Scan & Pay Using Any UPI App to UPI ID: deansriciitr@sbi MERCHANT NAME: DEAN SRIC IITR</p>
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