Institute Instrumentation Centre
Indian Institute of Technology Roorkee
Equipment Requisition Forms for External Users
Equipment Name: FE-SEM (Apreo)

Name (in Capital letters)	
E-mail (in Capital letters): **Contact Number:** **Name of the Institute/ Organisation with GST number:**	
Invoice Required in the name of	
Category	**Educational Institute:** ☐ **Govt. R & D lab:** ☐ **Industry:** ☐
No of Slots (one slot of 90 minutes) Max 4 samples in one slot	
Sample Type	**Solid/Film:** ☐ **Powder:** ☐
Sample Requirement	**Maximum Height: 10-12 mm**
Requested Data (Tick the options)	☐ **Imaging** ☐ **EDS** ☐ **Mapping**
Payment Details (Payment receipt must be attached)	
I-STEM FBR No.	
Name of the A/c Holder	
Name of the Bank	
Date of transaction	
UTR Number/ transaction number	
Total Amount (Rs)	
Signature of User	
Supervisor/HOD (Signature with Seal)	

Category	Charges per slot (1.5 hrs)
Outside educational institute users	**Rs. 3000/-**
Outside Govt. R & D labs users	**Rs. 4500/-**
Industry users	**Rs. 6000/-**
Note: In addition to above charges, GST @ 18.0% will be charged extra.	

Contact Us

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For Official use only	
Date of submission	
Payment details	
Amount received	
I-STEM FBR No.	
Remarks	

Note:

1. **In case of leftover Samples requirement; please submit an extra envelope mentioning postal/Shipping address.**
2. **User need to request for a slot through I-STEM portal at least 10 days before the requirement.**

The Account details for making the payment of Analysis Charges are mentioned overleaf. The details of payment must be filled in this form.

The details of the bank account are as under:

Name of the Bank	PUNJAB NATIONAL BANK
BRANCH OFFICE	IIT ROORKEE- 247667
ACCOUNT NO	4044000100031597
Holder Name	INDUSTRIAL CONSULTANCY, IIT ROORKEE
BRANCH NO.	4044
IFS Code	PUNB0404400
GST No.	05AAALI0033R1Z5
OR	
Scan QR Code for paying through any UPI App	**MERCHANT:** INDIAN INSTITUTE OF TECHNOLOGY INDUSTRIAL CONSULT